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Florida Bar Board Certified in Construction Law Certified Circuit Civil Mediator

November 19, 2009

VIA US MAIL

Mr. Jose Antonio Ogando - President ANDAPIABBER Cleaning and Maintenance, Inc. 8320 Northwest 7th Avenue, Unit 98 Miami, Florida **33**126

Re: Incorporation Documents for ANDAPIABER Cleaning and Maintenance, LLC.

Dear Mr. Ogando:

I am going to write this letter in English for clarity and then can provide you with a translation. I am enclosing the necessary documents for the creation of your Florida company, ANDABIABBER Cleaning and Maintenance, LLC. ("ANDAPIABBER"). Enclosed herewith are the following:

- 1. Articles of Organization for your signature;
- 2. Limited Liability Company Operating Agreement for your review; and
- 3. Tax ID Number and FEIN Number.

There is a filing fee of \$125.00 which must be filed with the Florida Secretary of State. You can send the documents back to me with a check made payable to the Florida Secretary of State. I will be sending you more documents and the Spanish Translation soon.

Please call me if you have any questions. I send you my warmest embrace, my friend.

Very truly yours,

Stephen B. Timmer, J.D. Law Clerk



FLORIDA DEPARTMENT OF STATE Division of Corporations

January 14, 2010

JOSE ANTONIO OGANDO PUENTE 8320 NORTHWEST 7TH ST. SUITE 98 MIAMI, FL 33126

SUBJECT: ANDAPIABER CLEANING AND MAINTENANCE, LLC

Ref. Number: W1000002010

We have received your document for ANDAPIABER CLEANING AND BOUND MAINTENANCE, LLC and your check(s) totaling \$125.00. However, the enclosed document has not been filed and is being returned for the following correction(s):

The registered agent must sign accepting the designation.

This office does not file operating agreements.

Please return your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6094.

Agnes Lunt Regulatory Specialist II

Letter Number: 110A00001169

COVER LETTER

TO: Registration Section **Division of Corporations** ANDAPAIBBER Cleaning and Maintenance, LLC SUBJECT: Name of Limited Liability Company The enclosed Articles of Organization and fee(s) are submitted for filing. Please return all correspondence concerning this matter to the following: Jose Antonio Ogando Puente Name of Person ANDAPIABBER Cleaning and Maintenance, LLC Firm/Company 8320 NW 7th Street, Suite 98 Address Miami, Florida 33126 City/State and Zip Code JOSET DEAN & LIVE. COM
E-mail address: (to be used for future annual report notification) For further information concerning this matter, please call: Area Code & Daytime Telephone Number Name of Person Enclosed is a check for the following amount: \$125.00 Filing Fee \$\int\$\$130.00 Filing Fee & \$155.00 Filing Fee & 3160.00 Filing Fee, Certificate of Status Certified Copy Certificate of Status & Certified Copy (additional copy is enclosed) (additional copy is enclosed) **Mailing Address** Street/Courier Address Registration Section Registration Section **Division of Corporations** Division of Corporations

Clifton Building

2661 Executive Center Circle Tallahassee, FL 32301

P.O. Box 6327

Tallahassee, FL 32314

ARTICLES OF ORGANIZATION FOR FLORIDA LIMITED LIABILITY COMPANY

ARTICLE I - Name: The name of the Limited Liability Company is:
ANDAPIABBER Cleaning and Maintenance, LLC
(Must end with the words "Limited Liability Company," "L.L.C.," or "LLC.")

ARTICLE II - Address:

The mailing address and street address of the principal office of the Limited Liability Company is:

Principal Office Address:	Mailing Address:
8320 NW 7th Street	8320 NW 7th Street
Suite 98	Suite 98
Miami, Florida 33126	Miami, Florida 33 126
ARTICLE III - Registered Agent, Registered (The Limited Liability Company cannot serve as its own Register business entity with an active Florida registration.) The name and the Florida street address of the resistance.	ared Agent. You must designate an individual or agother
Jose Antonio Oga	r
Name	ando Puente ORIGINA SE CONTRA SE CON
8320 NW 7th	n Street
Florida street address (P.O. I	Box <u>NOT</u> acceptable)
Miami 33126	FL
City, State, and	d Zip

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent as provided for in Chapter 608, F.S..

Signature (REQUIRED)

(CONTINUED)

Page 1 of 2

ARTICLE IV- Manager(s) or Managing Member(s):

The name and address of each Manager or Managing Member is as follows:

<u>Title:</u> "MGR" = Manager	Name and Address:
"MGRM" = Managing Member	
MGRM	8320 NW 7th Street
	Suite 98
	Miami, Florida 33126
	Miami, Florida 33126 TALLAH
	roger P
	P
(Use attachment if necessary)	
•	NIA NIA
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CLE V: Effective date, if other that effective date is listed, the date multiple days after the date of filing.) REQUIRED SIGNATURE: Signature of a multiple discordance with of this document.	ust be specific and cannot be more than five business days pri
CLE V: Effective date, if other that effective date is listed, the date must days after the date of filing.) REQUIRED SIGNATURE: Signature of a must document that the facts state.	ember or an authorized representative of a member. ith section 608.408(3), Florida Statutes, the execution constitutes an affirmation under the penalties of perjury ed herein are true.)
CLE V: Effective date, if other that effective date is listed, the date must days after the date of filing.) REQUIRED SIGNATURE: Signature of a must document that the facts state.	ember of an authorized representative of a member. ith section 608.408(3), Florida Statutes, the execution constitutes an affirmation under the penalties of perjury

\$125.00 Filing Fee for Articles of Organization and Designation of Registered Agent

\$ 30.00 Certified Copy (Optional)
\$ 5.00 Certificate of Status (Optional)