

L100000012643

(Requestor's Name)

(Address)

(Address)

(City/State/Zip/Phone #)

☐

PICK-UP

☐

WAIT

☐

MAIL

(Business Entity Name)

(Document Number)

Certified Copies \_\_\_\_\_ Certificates of Status \_\_\_\_\_

Special Instructions to Filing Officer:

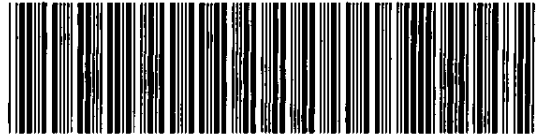
**L. SELLERS**

FEB -8 2010

**EXAMINER**

**[Signature]**

Office Use Only



600166333356

01/20/10--01021--017 \*\*185.00

FILED  
10 FEB -1 PM 2:02  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

January 19, 2010

Registration Section  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314

Re: Request for Conversion -  
Quality Trim Carpentry, Inc to Quality Trim Carpentry, LLC

I spoke with a lady this morning in the Registration Section and told her I was sending the conversion paperwork via Certified Mail today. (Post office was closed on Saturday). She said we should hear from you within 3-5 days.

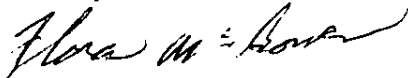
My son asked me to help him by completing the forms for converting his company (Quality Trim Carpentry, Inc) from a Corporation to an LLC company effective Jan 1, 2010.

I am also enclosing my personal check # 1874 in the amount of \$185 to cover the filing, certified copy & certificate of status of this conversion.

If you have any questions or something else that needs to be completed concerning this conversion, please contact me (Tom's mother) at the phone/email/address below.

When I hear from you, I will send the required SS-4 form to the IRS.

Thank you,



Flora M. McGowen  
8103 Laird Street  
Panama City Beach, FL 32408  
CELL: 850-866-5572  
WORK 850-234-4562  
HOME: 850-235-2298  
EMAIL: [hmcgowen-business@comcast.net](mailto:hmcgowen-business@comcast.net) and/or [mcgowen-qualitytrim@comcast.net](mailto:mcgowen-qualitytrim@comcast.net)

**COVER LETTER**

**TO:** Registration Section  
Division of Corporations

**SUBJECT:** QUALITY TRIM CARPENTRY, LLC ■  
(Name of Resulting Florida Limited Company)

The enclosed Certificate of Conversion, Articles of Organization, and fees are submitted to convert an "Other Business Entity" into a "Florida Limited Liability Company" in accordance with s. 608.439, F.S.

Please return all correspondence concerning this matter to:

THOMAS E. MCGOWEN  
(Contact Person)

QUALITY TRIM CARPENTRY, INC. (convert to an LLC)  
(Firm/Company)

614 LIVE OAK LANE  
(Address)

PANAMA CITY BEACH, FL 32408  
(City, State and Zip Code)

For further information concerning this matter, please call:

THOMAS E. MCGOWEN at ( 850 ) 896-7944  
(Name of Contact Person) (Area Code and Daytime Telephone Number)

Enclosed is a check for the following amount:

☐ \$150.00 Filing Fees  
(\$25 for Conversion  
& \$125 for Articles  
of Organization)

☐ \$155.00 Filing Fees  
and Certificate of  
Status

☐ \$180.00 Filing Fees  
and Certified Copy

☒ \$185.00 Filing Fees,  
Certified Copy, and  
Certificate of Status

**STREET ADDRESS:**  
Registration Section  
Division of Corporations  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, FL 32301

**MAILING ADDRESS:**  
Registration Section  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314



FLORIDA DEPARTMENT OF STATE  
Division of Corporations

January 26, 2010

THOMAS E. MCGOWEN  
614 LIVE OAK LANE  
PANAMA CITY BEACH, FL 32408

SUBJECT: QUALITY TRIM CARPENTRY, LLC  
Ref. Number: W10000003109

We have received your document for QUALITY TRIM CARPENTRY, LLC and your check(s) totaling \$185.00. However, the enclosed document has not been filed and is being returned for the following correction(s):

Sections 607.1113, 608.4403, 620.2104, and 620.8914, F.S., require the certificate of conversion to be signed by the converting entity as required by applicable law. If the converting entity is a corporation, the certificate of conversion must be signed by a chairman, vice chairman, officer, director, or an incorporator. If the converting entity is a limited liability company, the certificate of conversion must be signed by a member or an authorized representative of a member. If the converting entity is a general partnership or limited liability partnership, the certificate of conversion must be signed by a general partner. If the converting entity is a limited partnership or limited liability limited partnership, the certificate of conversion must be signed by all of the general partners. If the converting entity is another type of business entity, an authorized person must sign the certificate of conversion.

The effective date of the conversion cannot be prior to the date of filing nor more than 90 days after the date of filing and must be the same as the effective date listed in the Florida Articles of Organization, if any.

Please return your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6967.

Leslie Sellers  
Regulatory Specialist II

Letter Number: 010A00001678

**Certificate of Conversion**  
For  
**"Other Business Entity"**  
Into  
**Florida Limited Liability Company**

This Certificate of Conversion **and attached Articles of Organization** are submitted to convert the following **"Other Business Entity"** into a **Florida Limited Liability Company** in accordance with s.608.439, Florida Statutes.

1. The name of the "Other Business Entity" immediately prior to the filing of this Certificate of Conversion is:  
QUALITY TRIM CARPENTRY, INC.

(Enter Name of Other Business Entity)

2. The "Other Business Entity" is a S-CORPORATION (P03000124306).  
(Enter entity type. Example: corporation, limited partnership,  
general partnership, common law or business trust, etc.)

first organized, formed or incorporated under the laws of STATE OF FLORIDA  
(Enter state, or if a non-U.S. entity, the name of the country)

on OCTOBER 27, 2003.  
(Enter date "Other Business Entity" was first organized, formed or incorporated)

3. If the jurisdiction of the "Other Business Entity" was changed, the state or country under the laws of which it is now organized, formed or incorporated:

N/A

4. The name of the Florida Limited Liability Company as set forth in the **attached Articles of Organization**:

QUALITY TRIM CARPENTRY, LLC

(Enter Name of Florida Limited Liability Company)

5. If not effective on the date of filing, enter the effective date: JANUARY 4, 2010.  
(The effective date: 1) cannot be prior to nor more than 90 days after the date this document is filed by the Florida Department of State; **AND** 2) must be the same as the effective date listed in the attached Articles of Organization, if an effective date is listed therein.)

Signed this 14 day of JANUARY 2010.

**Signature of Member or Authorized Representative of Limited Liability Company:**

Signature of Member or Authorized Representative: Thomas E McGowen

Printed Name: THOMAS E. MCGOWEN

Title: OWNER/MANAGER

**Signature(s) on behalf of Other Business Entity: [See below for required signature(s).]**

Signature: Thomas E McGowen

Printed Name: Thomas E McGowen

Title: Manager

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

**If Florida Corporation:**

Signature of Chairman, Vice Chairman, Director, or Officer.

If Directors or Officers have not been selected, an Incorporator must sign.

**If Florida General Partnership or Limited Liability Partnership:**

Signature of one General Partner.

**If Florida Limited Partnership or Limited Liability Limited Partnership:**

Signatures of ALL General Partners.

**All others:**

Signature of an authorized person.

**Fees:**

Certificate of Conversion:	\$25.00
Fees for Florida Articles of Organization:	\$125.00
Certified Copy:	\$30.00 (Optional)
Certificate of Status:	\$5.00 (Optional)

## ARTICLES OF ORGANIZATION FOR FLORIDA LIMITED LIABILITY COMPANY

### ARTICLE I - Name:

The name of the Limited Liability Company is:

QUALITY TRIM CARPENTRY, LLC

(Must end with the words "Limited Liability Company," the abbreviation "L.L.C.," or the designation "LLC.")

### ARTICLE II - Address:

The mailing address and street address of the principal office of the Limited Liability Company is:

#### Principal Office Address:

614 LIVE OAK LANE  
PANAMA CITY BEACH, FL 32408

#### Mailing Address:

614 LIVE OAK LANE  
PANAMA CITY BEACH, FL 32408

### ARTICLE III - Registered Agent, Registered Office, & Registered Agent's Signature:

(The Limited Liability Company cannot serve as its own Registered Agent. You must designate an individual or another business entity with an active Florida registration.)

The name and the Florida street address of the registered agent are:

THOMAS E. MCGOWEN

Name

614 LIVE OAK LANE

Florida street address (P.O. Box **NOT** acceptable)

PANAMA CITY BEACH FL 32408

City, State, and Zip

*Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent as provided for in Chapter 608, F.S.*

Thomas E McGowen

Registered Agent's Signature (REQUIRED)

(CONTINUED)

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SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

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**ARTICLE IV- Manager(s) or Managing Member(s):**

The name and address of each Manager or Managing Member is as follows:

**Title:**

"MGR" = Manager

"MGRM" = Managing Member

**Name and Address:**

MGR

THOMAS E. MCGOWEN

614 LIVE OAK LANE

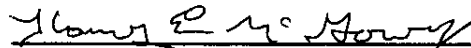
PANAMA CITY BEACH, FL 32408

(Use attachment if necessary)

**ARTICLE V:** Effective date, if other than the date of filing: JANUARY 1, 2010  
(OPTIONAL)

(The effective date: 1) cannot be prior to nor more than 90 days after the date this document is filed by the Florida Department of State; AND 2) must be the same as the effective date listed in the attached Certificate of Conversion, if an effective date is listed therein.)

**REQUIRED SIGNATURE:**



Signature of a member or an authorized representative of a member.

(In accordance with section 608.408(3), Florida Statutes, the execution of this document constitutes an affirmation under the penalties of perjury that the facts stated herein are true.)

THOMAS E. MCGOWEN

Typed or printed name of signee

**Filing Fees:**

\$125.00 Filing Fee for Articles of Organization and Designation  
of Registered Agent

\$ 30.00 Certified Copy (Optional)

\$ 5.00 Certificate of Status (Optional)

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TALLAHASSEE, FLORIDA

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