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### **COVER LETTER**

TO:

Registration Section
Division of Corporations

SUBJECT:

# Raven Roofing & Restoration, LLC

Name of Limited Liability Company

The enclosed Articles of Amendment and fee(s) are submitted for filing.

Please return all correspondence concerning this matter to the following:

Timothy A. Lee

Name of Person

Raven Roofing, LLC

Firm/Company

7979 Ramona Blvd W

Address

Jacksonville, FL 32221

City/State and Zip Code

tlee@ravenroof.com

E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

Tim Lee

 $_{at}$  (904) 786-9724

Name of Person

Area Code & Daytime Telephone Number

Enclosed is a check for the following amount:

\$25.00 Filing Fee

\$30.00 Filing Fee & Certificate of Status

□\$55.00 Filing Fee &
Certified Copy
(additional copy is enclosed)

□\$60.00 Filing Fee,
Certificate of Status &
Certified Copy
(additional copy is enclosed)

### **MAILING ADDRESS:**

Registration Section Division of Corporations P.O. Box 6327 Tallahassee, FL 32314

### STREET/COURIER ADDRESS:

Registration Section
Division of Corporations
Clifton Building
2661 Executive Center Circle
Tallahassee, FL 32301

## ARTICLES OF AMENDMENT TO ARTICLES OF ORGANIZATION OF

Raven Roofing, LLC		
(Name of the Limited Liability Compa (A Florida Limited I	ny as it now appears on our records.	)
The Articles of Organization for this Limited Liability Company Florida document number		and assigned
This amendment is submitted to amend the following:		
A. If amending name, enter the new name of the limited liab	ility company here:	
Raven Roofing & Restoration, LLC		
The new name must be distinguishable and end with the words "Limi "L.L.C."	ted Liability Company," the designation	n "LLC" or the abbreviation
Enter new principal offices address, if applicable:	7979 Ramona Blvd W	
(Principal office address MUST BE A STREET ADDRESS)	Jacksonvillle, FL 32221	
Enter new mailing address, if applicable:  (Mailing address MAY BE A POST OFFICE BOX)	7979 Ramona Blvd W Jacksonville, FL 32221	FILE MED 31 A ALEXANSSEE
B. If amending the registered agent and/or registered of registered agent and/or the new registered office address here  Name of New Registered Agent:  New Registered Office Address:	<u>e</u> :	
,	Enter Florida street	address
New Registered Agent's Signature, if changing Registered Agent:	, Florida	Zip Code

I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relative to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent as provided for in Chapter 608, F.S. Or, if this document is being filed to merely reflect a change in the registered office address, I hereby confirm that the limited liability company has been notified in writing of this change.

If Changing Registered Agent, Signature of New Registered Agent

If amending the Managers or Managing Members on our records, <u>enter the title, name, and address of each Manager or Managing Member being added or removed from our records</u>:

MGR = Manager MGRM = Managing Member <u>Title</u> <u>Name</u> <u>Address</u> Type of Action Add Remove Remove Remove Remove Remove Remove

D. If amending any other information, enter change(s) here: (Attach additional sheets, if necessary.) Dated December Signature of a member or authorized representative of a member Timothy A. Lee Typed or printed name of signee

Page 3 of 3

Filing Fee: \$25.00