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(Requestor's Name)

(Address)

(Address)

(City/State/Zip/Phone #)

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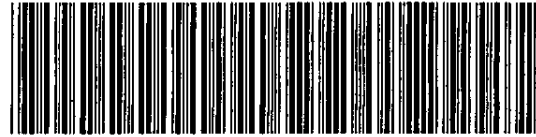
(Business Entity Name)

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TC

## COVER LETTER

TO: Registration Section  
Division of Corporations

SUBJECT: Nancy M. Kieffer, LLC  
(Name of Limited Liability Company)

The enclosed Articles of Organization and fee(s) are submitted for filing.

Please return all correspondence concerning this matter to the following:

J. Peyton Lea III, Attorney at Law  
(Name of Person)

same as above  
(Firm/Company)

319 N. Ferncreek Ave.  
(Address)

Orlando, FL 32803  
(City/State and Zip Code)

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For further information concerning this matter, please call:

J. Peyton Lea III at (407) 896-9300  
(Name of Person) (Area Code & Daytime Telephone Number)

Enclosed is a check for the following amount:

- ☐ \$125.00 Filing Fee    ☐ \$130.00 Filing Fee & Certificate of Status    ☐ \$155.00 Filing Fee & Certified Copy (additional copy is enclosed)    ☒ \$160.00 Filing Fee, Certificate of Status & Certified Copy (additional copy is enclosed)

Mailing Address  
Registration Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

Street/Courier Address  
Registration Section  
Division of Corporations  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, FL 32301

## ARTICLES OF ORGANIZATION FOR FLORIDA LIMITED LIABILITY COMPANY

## ARTICLE I - Name:

The name of the Limited Liability Company is:

Nancy M. Kieffer, LLC  
(Must end with the words "Limited Liability Company," "Limited Company" & their abbreviation "LLC," or "L.C.,")

## ARTICLE II - Address:

The mailing address and street address of the principal office of the Limited Liability Company is:

Principal Office Address:Mailing Address:

1711 Santa Maria Place  
Orlando, FL 32806

Same

ARTICLE III - Registered Agent, Registered Office, & Registered Agent's Signature:  
(The Limited Liability Company cannot serve as its own Registered Agent. You must designate an individual or another business entity with an active Florida registration.)

The name and the Florida street address of the registered agent are:

Nancy M. Kieffer  
Name

1711 Santa Maria Place  
Florida street address (P.O. Box NOT acceptable)

Orlando, FL 32806  
City, State, and Zip

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent as provided for in Chapter 608, F.S..

Nancy M. Kieffer  
Registered Agent's Signature (REQUIRED)

(CONTINUED)

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**ARTICLE IV- Manager(s) or Managing Member(s):**

The name and address of each Manager or Managing Member is as follows:

**Title:**

"MGR" = Manager

"MGRM" = Managing Member

**Name and Address:**MGRMNancy M. Kieffer  
1711 Santa Maria Place  
Orlando, FL 32804

\_\_\_\_\_

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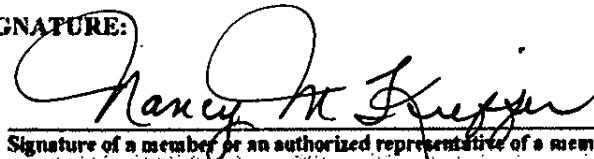
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(Use attachment if necessary)

**ARTICLE V:** Effective date, if other than the date of filing: \_\_\_\_\_ (OPTIONAL)  
 (If an effective date is listed, the date must be specific and cannot be more than five business days prior to or 90 days after the date of filing.)

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**REQUIRED SIGNATURE:**


Signature of a member or an authorized representative of a member.

(In accordance with section 608.408(3), Florida Statutes, the execution of this document constitutes an affirmation under the penalties of perjury that the facts stated herein are true.)

\_\_\_\_\_  
 Typed or printed name of signer

**Filing Fees:**

- \$125.00 Filing Fee for Articles of Organization and Designation of Registered Agent
- \$ 30.00 Certified Copy (Optional)
- \$ 5.00 Certificate of Status (Optional)

[Continue if desired for other members]

## § 66.201 Reserved

## § 66.202 Certificate of Designation of Registered Agent/Registered Office—FLORIDA

[1] **Comment—Use of Form.** This form is based on the model form of a certificate appointing a registered agent for a Florida LLC with the agent's acceptance of the appointment. All LLCs must have and continuously maintain in Florida both a registered office and a registered agent [Fla. Stat. § 608.415(1); see § 66.26]. In addition, each registered agent on whom process may be served must file a written statement with the Department of State accepting the appointment as registered agent simultaneously with being designated. This requirement applies to initially appointed registered agents as well as successor agents appointed in accordance with the procedures to change a registered agent [Fla. Stat. § 608.415(2); see § 66.26 (legal background); § 66.130 (procedures to change registered agent); § 66.205 (statement of change of registered agent)]. Therefore, this completed form must accompany the articles of organization when forming an LLC [see § 66.120 (registration on LLC formation)].

Foreign LLCs also must use this form to designate their registered agent and office for service of process [see §§ 608.503(1)(e), 608.507; see also § 66.32[3] (registration of foreign LLCs); § 66.260 (application form and procedure for Foreign LLCs in Florida)].

## [2] Form

### CERTIFICATE OF DESIGNATION OF REGISTERED AGENT/REGISTERED OFFICE

Pursuant to the provisions of Section 608.415 or 608.507, Florida Statutes, the undersigned Limited Liability Company submits the following statement in designating the registered office/registered agent, in the State of Florida:

(1) The name of the limited liability company is Nancy M. Kieffer, LLC [Name of limited liability company].

(2) The name and address of the registered agent and office is: Nancy M. Kieffer [name of registered agent], 1711 Santa Maria Place [street address, but not P.O. Box, with city, state, and zip code]. Orlando, FL 32806

Having been named as registered agent and to accept service of process for the

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above-named limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.

Dated: April 11, 2007

Nancy M. Kupper [signature of registered agent]

**§ 66.203 Limited Liability Company Information Form—GEORGIA**

[1] **Comment—Use of Form.** This form is for use when forming a Georgia LLC. This form must be submitted to the Secretary of State along with articles of organization when creating a new company [see § 66.200[3] (form of articles)]; The main purpose of this information form is to (1) document the LLC's principal place of business and registered office and registered agent for service of process and (2) identify the name and address of each organizer [O.C.G.A. § 14-11-203(a); see § 66.120[2] (LLC formation procedure)].

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