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# TRANSMITTAL LETTER

TO:

Registration Section

Divis	ion of Co	rporations					
SUBJECT:	STEV	ENS CLEANING SER	VICE	. L.L.C.			
~~~~~ <u>-</u>	<del></del>	(Name of Limite					
The enclosed	Articles o	f Organization and fee(s) are s	ubmit	ted for fili	ing.		
Please return a	ill corresp	ondence concerning this matte	er to th	e followi	ng:		
	Nancy	M. Harvey					
•		(	Name (	of Person)			
	STEV	ENS CLEANING SERV	√ICE	, L.L.C.			
<del></del>		(	Firm/C	ompany)			
	3460 1	7 <sup>th</sup> Ave. SW					
<del></del>		· · · · · · · · · · · · · · · · · · ·	(Add	dress)			
	Naple	s, FL 34117					
		(City.	/State a	nd Zip Co	de)		
For further info	omnation	concerning this matter, please	call:				
	Willia	m J. Harvey	at (	239	348	3-8335	0
	(Name	of Person)		(Area Co	ode & Daytime To	elephone Number)	5
Enclosed is a	check fo	r the following amount:					05 APR -6
□ \$125.00 Fil	ing Fee	☐ \$130.00 Filing Fee & Certificate of Status	Cer	tified Co	Filing Fee & py y is enclosed)	Certificate of Status & Certified Copy (additional copy is energy)	PH 3:32
	Regist Divisio 409 E.	ET ADDRESS: ration Section on of Corporations Gaines Street assee, Florida 32399			MAILING A. Registration S Division of Co P.O. Box 6327 Tallahassee, F	DDRESS: lection proprations	

## ARTICLES OF ORGANIZATION FOR FLORIDA LIMMITED LIABILITY COMPANY

ARTICLE I - Name

The name of the Limited Liability Company is:

STEVENS CLEANING SERVICE, L.L.C.

ARTICLE II - Address

The mailing address and street address of the principal office of the Limited Liability Company is:

Principal Office Address:
Stevens Cleaning Service, L.L.C.
3460 7<sup>th</sup> Ave. SW
Naples, FL 34117

Mailing Address:
Stevens Cleaning Service, L.L.C.
3460 7<sup>th</sup> Ave. SW
Naples, FL 34117

ARTICLE III - Registered Agent, Registered Office, & Registered Agent's Signature

The name and the Florida address of the registered agent are:

Nancy M. Harvey 3460 7<sup>th</sup> Ave. SW Naples, FL 34117

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent as provided for in Chapter 608, F.S.

Registered Agent's Signature

## ARTICLÉ IV - Managing Members

The name and address of each Managing Member of Stevens Cleaning Service, L.L.C. is as follows:

**MGRM** 

Nancy M. Harvey

3460 7<sup>th</sup> Ave. SW Naples, FL 34117

**MGRM** 

William J. Harvey 3460 7th Ave. SW

Naples, FL 34117

MGRM

Andrea R. Stevens

3460 7<sup>th</sup> Ave. SW

Naples, FL 34117

This Limited Liability Company shall be managed by its members.

#### ARTICLE V - Duration:

The duration of the company shall be thirty years from the date of filing of these Articles of Organization with the Division of Corporations of the State of Florida.

## ARTICLE VI - Purpose:

The business purpose for which this limited liability company is organized includes, but is not limited to, the following:

The Company shall engage in the business of providing general cleaning services to private and commercial activities, including but not limited to the cleaning of business facilities, new construction sites and homes.

In addition, the Company shall have unlimited power to engage in and do any lawful act concerning any or all lawful businesses for which limited liability companies may be organized according to the laws of the State of Florida, excluding banking and insurance, including all powers and purposes now and hereafter permitted by law to a limited liability company.

### ARTICLE VII - Capital Contributions:

This L.L.C. shall accept as initial capital contributions the assets of the sole proprietorship Stevens Cleaning Service. A Certificate of Conversion shall be provided with this Articles of

Organization. Title to all contributed assets shall be transferred to this L.L.C. upon execution of this document.

## **CERTIFICATE OF CONVERSION**

Pursuant to section 608.439, Florida Statutes, the following unincorporated business entity hereby submits the <u>attached articles of organization</u> and this certificate of conversion to convert to a Florida limited liability company:

	me of the unincorporated business immediately prior to CLEANING SERVICE	filing this document	was:
created or other A. I B. C. I	date on which and the jurisdiction in which the unincorruse came into being are:  Date:  Jurisdiction:  Collier County  I different from the above noted jurisdiction, the jurisdicts conversion:		
THIRD: The norganization is:			
	STEVENS CLEANING SERVICE,		
(In	ignature of a Member or an Authorized Representative of accordance with section 608.408(3), Florida Statutes, the execution astitutes an affirmation under the penalties of perjury that the facts william J. Harvey	n of this document	631
	Typed or Printed Name of Signee	6.	13 -6 F
	FILING FEES: \$100.00 Filing Fee for Articles of Organization \$ 25.00 Filing Fee for Registered Agent Design \$ 25.00 Filing Fee for Certificate of Conversion \$ 30.00 Certified Copy (optional) \$ 5.00 Certificate of Status (optional)	ation S	े ? ? ?

(Note: Section 608.439, F.S., does not provide for a corporation to convert to a limited liability company.)