

L04000048652

Florida Department of State  
Division of Corporations  
Public Access System

Electronic Filing Cover Sheet

**Note:** Please print this page and use it as a cover sheet. Type the fax audit number (shown below) on the top and bottom of all pages of the document.

((H04000136130 3)))

**Note:** DO NOT hit the REFRESH/RELOAD button on your browser from this page. Doing so will generate another cover sheet.

To:

Division of Corporations  
Fax Number : (850)205-0383

From:

Account Name : AKERMAN SENTERFITT - TAMPA  
Account Number : I20000000249  
Phone : (813)223-7333  
Fax Number : (813)223-2837

REC-1950  
04 JUN 29 AM 7:37  
DIVISION OF CORPORATION

**LIMITED LIABILITY COMPANY**

**Virtual Assistant, LLC**

Certificate of Status	1
Certified Copy	1
Page Count	05
Estimated Charge	\$160.00

Electronic Filing Manual

Corporate Filing

Public Access Help

((H04000136130 3)))

**ARTICLES OF ORGANIZATION**  
**OF**  
**VIRTUAL ASSISTANT, LLC**

---

FILE  
2004 JUN 29 AM 3  
DIVISION OF CORPORATIONS  
TALLAHASSEE, FLORIDA

The undersigned authorized representative does hereby certify that the persons so identified herein have associated themselves together for the purpose of forming a limited liability company (the "Company") under the laws of the State of Florida.

**ARTICLE I**  
**NAME**

The name of the Company shall be:

**VIRTUAL ASSISTANT, LLC**

**ARTICLE II**  
**PERIOD OF DURATION**

The period of duration of the Company shall be perpetual.

**ARTICLE III**  
**GENERAL POWERS**

The Company is formed for the purpose of conducting and undertaking, and shall have the power to conduct and undertake, any and all activities and actions authorized under the Florida Limited Liability Company Act, Chapter 608, Florida Statutes.

**ARTICLE IV**  
**ADDRESS AND PLACE OF BUSINESS**

The mailing and street address for the Company's principal office is 1022 Land O'Lakes Blvd., Lutz, Florida 33549.

**ARTICLE V**  
**REGISTERED OFFICE AND REGISTERED AGENT**

The street address of the Company's initial registered office in Florida is 100 S. Ashley Drive, Suite 1500, Tampa, Florida 33602, and the name of its initial registered agent is Leslie Joughin, III. The Company may change its registered office or its

(TP142628;1)

(((H04000136130 3)))

**ARTICLES OF ORGANIZATION OF  
VIRTUAL ASSISTANT, LLC**

Page 2 of 4

FILED  
2004 JUN 29 AM 8:  
DIVISION OF CORPORATION  
TALLAHASSEE, FLORIDA

registered agent or both by filing with the Department of State of the State of Florida a statement complying with Section 608.416, Florida Statutes.

**ARTICLE VI  
MANAGEMENT**

The Company is a manager managed company as described more fully in the operating agreement of the Company ("Operating Agreement"), and the business and affairs of the Company shall be managed by or under the direction of one or more managers (the "manager"). The name and current address of the manager is as follows, who shall act in such capacity until otherwise determined by the members in accordance with the Company's Operating Agreement:

Robert E. Dennis  
1022 Land O'Lakes Blvd.  
Lutz, Florida 33549

**ARTICLE VII  
OPERATING AGREEMENT**

The Operating Agreement may be repealed or altered only in the manner now or hereafter prescribed therein, consistent with the laws of the State of Florida.

**ARTICLE VIII  
RIGHT TO CONTINUE BUSINESS**

Upon the death, retirement, resignation, expulsion, bankruptcy, or dissolution of a member or the occurrence of any other event which terminates the continued membership of a member in the Company, the business of the Company shall not automatically cease and the Company shall not be dissolved automatically, but only by unanimous consent of the remaining members or otherwise in accordance with the Operating Agreement of the Company.

**ARTICLE IX  
RESTRICTIONS ON MEMBERSHIP**

New members shall be admitted to the Company in accordance with the Operating Agreement of the Company. Contributions required of a new member shall be determined in accordance with the Operating Agreement of the Company. A member's interest in the Company may not be sold or otherwise transferred except with

FILE  
2004 JUN 29 AM  
DIVISION OF CORPORATE  
TALLAHASSEE, FLORIDA  
Page 3 of 4

**ARTICLES OF ORGANIZATION OF  
VIRTUAL ASSISTANT, LLC**

the unanimous consent of the members, or otherwise in accordance with the Operating Agreement. Additional restrictions and conditions on membership may be set forth in an operating agreement or other agreement adopted by the members.

**ARTICLE X  
ACKNOWLEDGMENT**

The members of the Company, through their undersigned authorized representative, do hereby certify that the foregoing constitutes the proposed Articles of Organization of Virtual Assistant, LLC. These Articles of Organization may be amended from time to time by consent of the members in the manner now or hereafter prescribed in the Operating Agreement of the Company, consistent with the laws of the State of Florida.

**IN WITNESS THEREOF**, the undersigned has executed these Articles of Organization this 29 day of June, 2004.



\_\_\_\_\_  
Leslie Joughin, III  
Authorized Representative

((H04000136130 3)))

ARTICLES OF ORGANIZATION OF  
VIRTUAL ASSISTANT, LLC

FILED  
2004 JUN 29 AM 8  
CLERK OF CORPORATIONS  
TALLAHASSEE, FLORIDA

### ACCEPTANCE BY REGISTERED AGENT

---

Having been appointed the registered agent of Virtual Assistant, LLC, the undersigned accepts such an appointment, agrees to act in such capacity and accepts the obligations proposed by Section 608.415, Florida Statutes.

EXECUTED this 29 day of June, 2004.

  
\_\_\_\_\_  
Leslie Joughin, III