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## COVER LETTER

TO: Registration Section  
Division of Corporations

SUBJECT: Otto Air Conditioning and Heating LLC  
(Name of Limited Liability Company)

The enclosed Articles of Amendment and fee(s) are submitted for filing.

Please return all correspondence concerning this matter to the following:

Samuel Otto Jr

(Name of Person)

Otto Air Conditioning and Heating LLC

(Firm/Company)

5845 Carol Rose Lane

(Address)

Crestview FL 32536

(City/State and Zip Code)

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For further information concerning this matter, please call:

Samuel Otto

(Name of Person)

at ( 850 ) 217-1203  
(Area Code & Daytime Telephone Number)

Enclosed is a check for the following amount:

☒ \$25.00 Filing Fee

☐ \$30.00 Filing Fee &  
Certificate of Status

☐ \$55.00 Filing Fee &  
Certified Copy  
(additional copy is enclosed)

☐ \$60.00 Filing Fee,  
Certificate of Status &  
Certified Copy  
(additional copy is enclosed)

**MAILING ADDRESS:**

Registration Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

**STREET/COURIER ADDRESS:**

Registration Section  
Division of Corporations  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, FL 32301

**ARTICLES OF AMENDMENT  
TO  
ARTICLES OF ORGANIZATION  
OF**

Otto Air Conditioning and Heating LLC

(Present Name)  
(A Florida Limited Liability Company)

**FIRST:** The Articles of Organization were filed on 12-08-2003 and assigned  
document number L03000051257.

**SECOND:** This amendment is submitted to amend the following:

Amend Article V to read as follows:

MGRM Samuel Otto Jr

MGRM Samuel Otto III

5845 Carol Rose Lane

1046 Lighthouse Church Rd

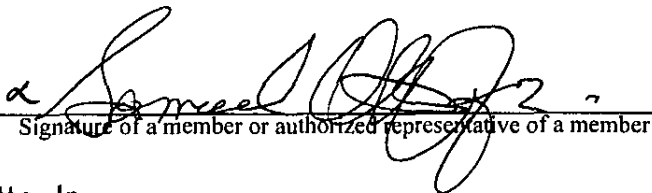
Crestview FL 32536

Baker FL 32531

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Dated 16 March, 2007.

  
Signature of a member or authorized representative of a member

Samuel Otto Jr

Typed or printed name of signee

**Filing Fee: \$25.00**