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(Requestor's Name)

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(Address)

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(City/State/Zip/Phone #)

☐ PICK-UP    ☐ WAIT    ☐ MAIL

\_\_\_\_\_  
(Business Entity Name)

\_\_\_\_\_  
(Document Number)

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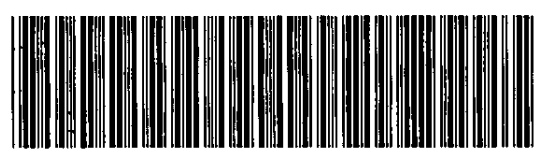
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16 MAR 16 AM 10:41  
HARRIS COUNTY, FLORIDA

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## COVER LETTER

**TO: Registration Section  
Division of Corporations**

**SUBJECT:** Billingsly Associates, LLC  
\_\_\_\_\_  
Name of Limited Liability Company

The enclosed Articles of Amendment and fee(s) are submitted for filing.

Please return all correspondence concerning this matter to the following:

Dorothy M. Billingsly  
\_\_\_\_\_  
Name of Person

Billingsly Associates, LLC  
\_\_\_\_\_  
Firm/Company

5191 Delacroix Drive  
\_\_\_\_\_  
Address

Brooksville, FL 34604  
\_\_\_\_\_  
City/State and Zip Code

dbillingsly@billingsly.com  
\_\_\_\_\_  
E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

Dorothy M. Billingsly                      917              679-8795  
\_\_\_\_\_  
Name of Person                      at (              )              Daytime Telephone Number  
Area Code

Enclosed is a check for the following amount:

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> \$25.00 Filing Fee | <input checked="" type="checkbox"/> \$30.00 Filing Fee &<br>Certificate of Status | <input type="checkbox"/> \$55.00 Filing Fee &<br>Certified Copy<br>(additional copy is enclosed) | <input type="checkbox"/> \$60.00 Filing Fee,<br>Certificate of Status &<br>Certified Copy<br>(additional copy is enclosed) |
|---|---|--|--|

**MAILING ADDRESS:**  
Registration Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

**STREET/COURIER ADDRESS:**  
Registration Section  
Division of Corporations  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, FL 32301

**ARTICLES OF AMENDMENT  
TO  
ARTICLES OF ORGANIZATION  
OF**

Billingsly Associates, LLC

(Name of the Limited Liability Company as it now appears on our records.)  
(A Florida Limited Liability Company)

The Articles of Organization for this Limited Liability Company were filed on October 21, 2003 and assigned  
Florida document number L03000040304.

This amendment is submitted to amend the following:

**A. If amending name, enter the new name of the limited liability company here:**

The new name must be distinguishable and contain the words "Limited Liability Company," the designation "LLC" or the abbreviation "L.L.C."

**Enter new principal offices address, if applicable:**

**(Principal office address MUST BE A STREET ADDRESS)**

5191 Delacroix Drive

Brooksville, FL 34604

**Enter new mailing address, if applicable:**

**(Mailing address MAY BE A POST OFFICE BOX)**

**B. If amending the registered agent and/or registered office address on our records, enter the name of the new registered agent and/or the new registered office address here:**

Name of New Registered Agent:

New Registered Office Address:

Enter Florida street address

, Florida

City

Zip Code

**New Registered Agent's Signature, if changing Registered Agent:**

*I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relative to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent as provided for in Chapter 605, F.S. Or, if this document is being filed to merely reflect a change in the registered office address, I hereby confirm that the limited liability company has been notified in writing of this change.*

If Changing Registered Agent, Signature of New Registered Agent

If amending Authorized Person(s) authorized to manage, enter the title, name, and address of each person being added or removed from our records:

MGR = Manager

AMBR = Authorized Member

| <u>Title</u> | <u>Name</u>  | <u>Address</u>        | <u>Type of Action</u>                   |
|--------------|--------------|-----------------------|---|
| MGR          | Joel G, Rado | 5191 Delacroix Drive  | <input checked="" type="checkbox"/> Add |
|              |              | Brooksville, FL 34604 | <input type="checkbox"/> Remove         |
|              |              |                       | <input type="checkbox"/> Change         |
|              |              |                       | <input type="checkbox"/> Add            |
|              |              |                       | <input type="checkbox"/> Remove         |
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|              |              |                       | <input type="checkbox"/> Remove         |
|              |              |                       | <input type="checkbox"/> Change         |

16 MAR 16 AM 10:41  
 OFFICE OF THE  
 CLERK OF THE  
 SUPERIOR COURT  
 FLORIDA

**D. If amending any other information, enter change(s) here:** *(Attach additional sheets, if necessary.)*

16 MAR 16 AM 10:10  
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167 AR 16 AM 10:42

**E. Effective date, if other than the date of filing:** \_\_\_\_\_ (optional)

(If an effective date is listed, the date must be specific and cannot be prior to date of filing or more than 90 days after filing.) Pursuant to 605.0207 (3)(b)

**Note:** If the date inserted in this block does not meet the applicable statutory filing requirements, this date will not be listed as the document's effective date on the Department of State's records.

If the record specifies a delayed effective date, but not an effective time, at 12:01 a.m. on the earlier of:

(b) The 90th day after the record is filed.

Dated March 11<sup>th</sup>, 2016

*Dorothy M. Billingsly*  
Signature of a member or authorized representative of a firm

Signature of a member or authorized representative of a member

Dorothy M. Billingsly

Typed or printed name of signee

**BILLINGSLY ASSOCIATES, LLC**

A limited Liability Corporation

**MINUTES OF ANNUAL MEETING**

Meeting was called to order this 14<sup>th</sup> day of December 2015 at 3:00 pm with the sole officer present Dorothy M. Billingsly, at 5191 Delacroix Drive, Brooksville, FL 34604.

Order of business was to review annual business achievements and financial results of the period January 1, 2015 though current date and anticipated results for the full year of 2015.

As Chairperson and sole officer, Dorothy M. Billingsly announced the meeting convened and as first point of order, nominated and passed the resolution appointing Joel G. Rado as co-owner joining her as an Officer and member manager in the organization, with a distribution of 49 units of corporate share holdings. She further described their respective titles and new distribution of units as follow:

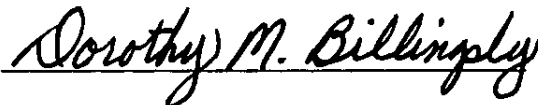
|   |          |
|---|----------|
| Dorothy M. Billingsly, Chairman and Chief Executive Officer | 51 units |
|---|----------|

|                                       |          |
|---------------------------------------|----------|
| Joel G. Rado, President and Secretary | 49 units |
|---------------------------------------|----------|

Achievements and financial results were then reviewed by the Officers.

The Officers then directed that any and all appropriate documents be submitted to the Florida, Secretary of State to amend the respective corporation standing with the State of Florida.

These minutes are duly recorded this 14<sup>th</sup> day of December 2015.



Dorothy M. Billingsly  
*Chairperson and Chief Executive Officer*



Joel G. Rado  
*President and Secretary*