# L00000002775 Small & Small, P.A.

#### Attorneys at Law

Northern Trust Building 440 Royal Palm Way, Suite 104 Palm Beach, Florida 33480 (561) 833-1100 Fax (561) 835-0547 Jupiter Corporate Center 825 U.S. Highway 1, Suite 350 Jupiter, Florida 33477 (561) 741-1155 Fax (561) 741-1188

#### PLEASE REPLY TO: Jupiter Office

VIA AIRBORNE EXPRESS MAIL

200003153722--6 --03/01/00--01114--013 \*\*\*\*160.00 \*\*\*\*160.00---

Secretary of State Division of Corporations Attn: Limited Liability Company Division 409 East Gaines Street Tallahassee, FL 32399

RE: Document Consulting Services, L.L.C.

Dear Sir/Madam:

Enclosed please find Articles of Organization and Designation of Registered Age together with our firm's check in the amount of \$160.00 for the filing fee,  $\neg \varphi$  certificate and certified copy of the recorded articles of organization for the finited liability company, Document Consulting Services, L.L.C.. Please send the  $\neg \varphi$  certificate and certified copy of the articles of organization to my firm in the enclosed self addressed prepaid airborne express mail envelope.

Should you have any questions, please do not hesitate to call my office. Thank you for your most prompt assistance.

& SMALL, P.A isa S. Small Esquire 37/02870/00/07/ Clients

Very truly yours,

cc:



FLORIDA DEPARTMENT OF STATE Katherine Harris Secretary of State

March 7, 2000

LISA S. SMALL SMALL & SMALL, P.A. 825 U.S. HWY. 1, STE 350 JUPITER CORP CE JUPITER, FL 33477

SUBJECT: DOCUMENT CONSULTING SERVICES, L.L.C. Ref. Number: W0000005984

We have received your document for DOCUMENT CONSULTING SERVICES, L.L.C. and your check(s) totaling \$160.00. However, the enclosed document has not been filed and is being returned for the following correction(s):

The enclosed document(s) does/do not meet our filing requirements. Therefore, we are enclosing our appropriate form(s) and/or instructions.

Effective October 1, 1999, Chapter 608, Florida Statutes, does not require or permit the filing of an "Affidavit of Membership and Capital Contributions." Therefore, the enclosed document has not been filed and is being returned to you.

The articles of organization must be signed by a member or an authorized representative of a member. The articles were signed by the organizers.

Please return your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 487-6025.

Trevor Brumbley Document Specialist

Letter Number: 400A00012473

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#### PLEASE REPLY TO: Jupiter Office

March 9, 2000

#### VIA AIRBORNE EXPRESS MAIL

Secretary of State Division of Corporations Attn: Trevor Brumbley, Document Specialist 409 East Gaines Street Tallahassee, FL 32399

RE: Document Consulting Services, L.L.C.

Dear Ms. Brumbley:

Enclosed please find original and one copy of Articles of Organization and <sup>P</sup> Designation of Registered Agent which have been corrected pursuant to your direction. Your office has our firm's check in the amount of \$160.00 (for the filing fee, certificate and certified copy of the recorded articles of organization) which was previously furnished via airborne express mail to your office on February 29, 2000. Please send the certificate and certified copy of the articles of organization to my firm in the enclosed self addressed prepaid airborne express mail envelope.

Should you have any questions, please do not hesitate to call my office. Thank you again for your most prompt assistance.

Very truly yours,

SMALL & SMALL, P.A. Lisa S. Small. Esquire

## ARTICLES OF ORGANIZATION FOR FLORIDA LIMITED LIABILITY COMPANY

#### ARTICLE I - Name

The name of the Limited Liability Company is DOCUMENT CONSULTING SERVICES, L.L.C.

#### ARTICLE II - Address

The mailing address and street address of the principal office of the Limited Liability Company is 610 N. M Street, Lake Worth, FL 33460.

#### ARTICLE III - Duration

The period of duration for the Limited Liability Company shall be perpetual.

#### **ARTICLE IV** - Management

The Limited Liability Company is to be managed by the founding members in accordance with regulations adopted by the members for the management of the business and affairs of the company. These regulations may contain any provisions for the regulation and management of the affairs of the company not inconsistent with law or these articles of organization. The name and address of the managing members are as follows:

GREGORY SCHLAFF, 610 N. M Street, Lake Worth, FL 33460 JOHN ISAAC, 7675 N.W. 71<sup>st</sup> Terrace, Parkland, FL 33067

All management and operational decisions of the limited liability company will be made by mutual agreement of the two managing members. However, a manager can incur expenses or make a binding commitment on behalf of the limited liability company not in excess of \$100.005 without the approval of the other managing member.

### ARTICLE V – Admission of Additional Members

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The right, if given, of the members to admit additional members and the terms and conditions of the admissions shall be:

No additional members shall be admitted to the company except with the unanimous written consent of the founding members of the company and on such terms and conditions as shall be determined by the founding members. A member may transfer his or her interest in the company as set forth in the regulations of the company, but the transferee shall have no right to participate in the management of the business and affairs of the company or become a member unless the founding members of the company other than the member proposing to dispose of his or her interest approve of the proposed transfer by unanimous written consent.

#### ARTICLE VI – Members Rights to Continue Business

The right, if given, of the remaining members of the limited liability company to continue the business on the death, retirement, resignation, expulsion, bankruptcy, or dissolution of a member or the occurrence of any other event which terminates the continued membership of a member in the limited liability company shall be: The remaining members of Document Consulting Services, L.L.C., shall be permitted to continue the business; upon majority vote of the remaining members.

IN WITNESS WHEREOF, the undersigned members have made and subscribed these articles of organization at ROWNEROU, Florida, on ..... (date). Florida, 28, 2000

GREGOR JOHN ISAA

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STATE OF FLORIDA

COUNTY OF PALM BEACH

Sworn to and subscribed before me this 28 day of February, 2000 by Gregory Schlaff and John Isaac who are \_\_\_\_\_ personally known to me or who produced the following \_\_\_\_\_\_ fload a Druer's Ucense \_\_\_\_\_ as identification.

Notary Public -- State of Florida

.....(name, typed or printed).....



- Mar Da -

CERTIFICATE OF DESIGNATION OF REGISTERED AGENT / REGISTERED OFFICE

PURSUANT TO THE PROVISIONS OF SECTION 608.415 OR 608.507, FLORIDA STATUTES, THE UNDERSIGNED LIMITED LIABILITY COMPANY SUBMITS THE FOLLOWING STATEMENT TO DESIGNATE A REGISTERED OFFICE AND REGISTERED AGENT IN THE STATE OF FLORIDA.

1. The name of the limited liability company is: Document Consulting Services, L.L.C.

2. The name and the Florida street address of the registered agent are:

Gregory Schlaff 610 N. M Street Lake Worth, FL 33460

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in the certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all states relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.

A. J. Schla

STATE OF Florida COUNTY OF Palm Beach

Sworn to and subscribed before me this  $22^{\circ}$  day of February, 2000 by Gregory Schlaff, who is personally known to me or has produced  $20^{\circ}$   $4^{\circ}$   $4^$ 

rinted Name: LISA Shira

Notary Public My Commission Expires:



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