

Carly Heitz
Requester's Name

2722 Apalachee Pkwy
Address

Tall, FL 32314 671-5164
City/State/Zip Phone #

L00000000 1073
Office Use Only

CORPORATION NAME(S) & DOCUMENT NUMBER(S), (if known):

1. The Institute for Notary Education, LLC. ~~1073~~
(Corporation Name) (Document #)

2. _____
(Corporation Name) (Document #)

3. _____
(Corporation Name) (Document #)

4. _____
(Corporation Name) (Document #)

☒ Walk in

☐ Pick up time _____

☒ Certified Copy

☐ Mail out

☐ Will wait

☐ Photocopy

☐ Certificate of Status

NEW FILINGS

- ☐ Profit
☐ Not for Profit
☒ Limited Liability
☐ Domestication
☐ Other

OTHER FILINGS

- ☐ Annual Report
☐ Fictitious Name

AMENDMENTS

- ☐ Amendment
☐ Resignation of R.A., Officer/Director
☐ Change of Registered Agent
☐ Dissolution/Withdrawal
☐ Merger

REGISTRATION/QUALIFICATION

- ☐ Foreign
☐ Limited Partnership
☐ Reinstatement
☐ Trademark
☐ Other

Examiner's Initials

**ARTICLES OF ORGANIZATION
FOR FLORIDA LIMITED LIABILITY COMPANY
THE INSTITUTE FOR NOTARY EDUCATION, LLC**

ARTICLE I – NAME

The name of the Limited Liability Company shall be THE INSTITUTE FOR NOTARY EDUCATION, LLC.

ARTICLE II – ADDRESS

The street address of the principal office of THE INSTITUTE FOR NOTARY EDUCATION, LLC shall be:

2722 Apalachee Parkway
Tallahassee, Florida 32301

The mailing address of the principal office of THE INSTITUTE FOR NOTARY EDUCATION, LLC shall be:

Post Office Box 5707
Tallahassee, Florida 32314-5707

ARTICLE III – DURATION

THE INSTITUTE FOR NOTARY EDUCATION, LLC, shall be permanent in duration and shall have perpetual existence.

ARTICLE IV – GOVERNANCE

The governing body of THE INSTITUTE FOR NOTARY EDUCATION, LLC shall be a board of directors which shall be composed of up to twelve board members who shall be appointed as follows: The American Society of Notaries shall appoint four members of the board, Donald L. Bell shall appoint three members of the Board, Notary Public Underwriters, Inc., shall appoint one member of the board, Huckleberry Associates, Inc. shall appoint one member of the board. Additional board members, if any, shall be appointed as agreed by the members of limited liability company. Board appointments shall be made in writing and shall be effective upon being delivered to the Executive Director of the Institute. The Board shall elect the Board chair. A majority vote of a quorum of the Board of Directors shall be the act of the Institute. A quorum of the board shall consist of a majority of the board members then appointed. Until such time as at least six board members have been appointed, the initial members of the limited liability company shall serve as the board of directors.

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SECRETARY OF STATE
TALLAHASSEE, FLORIDA
NOTARIAL
AND
FILED

Prior to the creation and filing of these articles the American Society of Notaries and Donald L. Bell entered into an agreement determining initial ownership interests, apportioning of authority, profits, compensation, rights to distributions, ownership, the relationships between the members of the limited liability company and the relationships between members and management. Pursuant to that agreement, similar agreements were entered between the Institute for Notary Education, LLC, and Notary Public Underwriters and the Institute For Notary Education, LLC, and Huckleberry Associates. These agreements shall be considered the operating agreements of THE INSTITUTE FOR NOTARY EDUCATION under Florida law and shall be known as such. Nothing in these Articles of Organization shall be construed to contravene or override the operating agreements. The rights of the members shall be as described in the operating agreements. Amendments to these Articles of Organization shall be made only in accordance with the operating agreements.

**ARTICLE V – REGISTERED AGENT, REGISTERED OFFICE,
& REGISTERED AGENT’S SIGNATURE**

The name and the Florida street address of the registered agent are:

Carla Connell
2722 Apalachee Parkway
Tallahassee, Florida 32301

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligation of my position as registered agent as provided for in Chapter 608, F.S.



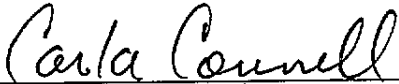
Carla Connell, Registered Agent

1/28/2000
Date

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TALLAHASSEE, FLORIDA
AND
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ARTICLE VI – MANAGEMENT

The day to day operations of THE INSTITUTE FOR NOTARY EDUCATION, LLC shall be vested in an EXECUTIVE DIRECTOR who shall also be the President and who shall be appointed by the Board of Directors of the American Society of Notaries. The Executive Director shall manage the limited liability company in accordance with the will of the Board of Directors, these articles and the operating agreements.



Signature of a member or authorized representative of a member.

(In accordance with section 608.408(3), Florida Statutes, the execution of this document constitutes an affirmation under the penalties of perjury that the facts stated herein are true.)

Carla Connell
Authorized Representative of
The American Society of Notaries,
a member of The Institute For
Notary Education, LLC

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