

H80985

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(City/State/Zip/Phone #)

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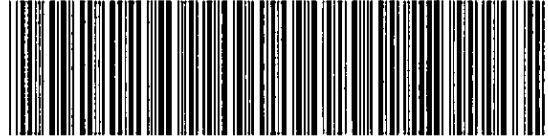
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2020 JAN 17 PM 1:31  
STATE BAR OF TEXAS  
FALL BRASSIERE BUILDING

Amend

FEB 14 2020  
I ALBRITTON

**COVER LETTER**

TO: Amendment Section  
Division of Corporations

NAME OF CORPORATION: Q. Grady Minor & Associates, P.A.

DOCUMENT NUMBER: H80985

The enclosed *Articles of Amendment* and fee are submitted for filing.

Please return all correspondence concerning this matter to the following:

Carin J. Dwyer

Name of Contact Person

Q. Grady Minor & Associates, P.A.

Firm/ Company

3800 Via Del Rey

Address

Bonita Springs, FL 34134

City/ State and Zip Code

cdwyer@gradvminor.com

E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

Carin Dwyer at ( 239 ) 947-1144

Name of Contact Person

Area Code & Daytime Telephone Number

Enclosed is a check for the following amount made payable to the Florida Department of State:

☒ \$35 Filing Fee

☐ \$43.75 Filing Fee &  
Certificate of Status

☐ \$43.75 Filing Fee &  
Certified Copy  
(Additional copy is  
enclosed)

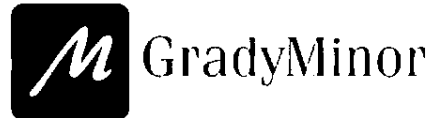
☐ \$52.50 Filing Fee  
Certificate of Status  
Certified Copy  
(Additional Copy  
is enclosed)

**Mailing Address**

Amendment Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

**Street Address**

Amendment Section  
Division of Corporations  
The Centre of Tallahassee  
2415 N. Monroe Street, Suite 810  
Tallahassee, FL 32303



Civil Engineers • Land Surveyors • Planners • Landscape Architects

Meeting of the Board of Directors  
Q. Grady Minor & Associates, P.A.  
January 13, 2020

A meeting of certain directors of the Company was held at 3800 Via Del Rey, Bonita Springs, FL on January 07, 2020.

Directors present were Mark W. Minor, Chairman of the Board, CEO and President, Carin Dwyer, CFO, Vice President and Director and Justin Frederiksen, Sr. Vice President and Director. Over 50% of the shares are owned by Minor and therefore a quorum. The meeting was called to order at 4:30 PM.

Old Business:

- None

New Business:

- Minor made a motion to approve the following resolutions:
  1. The termination of Dan Novakovich as Vice President and Landscape Department Manager is confirmed effective 1/8/20.
  2. Richard Chalupa is appointed Vice President and Landscape Department Manager effective 01/08/20.

The motion was seconded by Dwyer and passes unanimously.

The meeting was adjourned at 4:35 PM

Articles of Amendment  
to  
Articles of Incorporation  
of

Q. Grady Minor & Associates, P.A.

(Name of Corporation as currently filed with the Florida Dept. of State)

H80985

(Document Number of Corporation (if known))

Pursuant to the provisions of section 607.1006, Florida Statutes, this *Florida Profit Corporation* adopts the following amendment(s) to its Articles of Incorporation:

**A. If amending name, enter the new name of the corporation:**

*The new name must be distinguishable and contain the word "corporation," "company," or "incorporated" or the abbreviation "Corp.," "Inc.," or "Co.," or the designation "Corp.," "Inc.," or "Co." A professional corporation name must contain the word "chartered," "professional association," or the abbreviation "P.A."*

**B. Enter new principal office address, if applicable:**

(Principal office address MUST BE A STREET ADDRESS)

**C. Enter new mailing address, if applicable:**

(Mailing address MAY BE A POST OFFICE BOX)

**D. If amending the registered agent and/or registered office address in Florida, enter the name of the new registered agent and/or the new registered office address:**

Name of New Registered Agent

(Florida street address)

New Registered Office Address:

(City)

, Florida

(Zip Code)

**New Registered Agent's Signature, if changing Registered Agent:**

*I hereby accept the appointment as registered agent. I am familiar with and accept the obligations of the position.*

Signature of New Registered Agent, if changing

2020 JAN 17 PM 1:31  
STATE OF FLORIDA  
DEPT. OF STATE

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(Attach additional sheets, if necessary)

*P = President; V= Vice President; T= Treasurer; S= Secretary; D= Director; TR= Trustee; C = Chairman or Clerk; CEO = Chief Executive Officer; CFO = Chief Financial Officer. If an officer/director holds more than one title, list the first letter of each office held. President, Treasurer, Director would be PTD.*

**Example:**

|              |           |                    |
|--------------|-----------|--------------------|
| <u>X Add</u> | <u>SV</u> | <u>Sally Smith</u> |
|--------------|-----------|--------------------|

Address

3800 Via Del Rey

Bonita Springs, Fl. 34134

3800 Via Del Rey

Bonita Springs, FL 34134

         Remove

**E. If amending or adding additional Articles, enter change(s) here:**

(Attach *additional sheets, if necessary*). (Be specific)

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

**F. If an amendment provides for an exchange, reclassification, or cancellation of issued shares, provisions for implementing the amendment if not contained in the amendment itself:**

(if not applicable, indicate N/A)

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The date of each amendment(s) adoption: \_\_\_\_\_, if other than the date this document was signed.

Effective date if applicable: \_\_\_\_\_  
(no more than 90 days after amendment file date)

Note: If the date inserted in this block does not meet the applicable statutory filing requirements, this date will not be listed as the document's effective date on the Department of State's records.

Adoption of Amendment(s) (CHECK ONE)

☒ The amendment(s) was/were adopted by the shareholders. The number of votes cast for the amendment(s) by the shareholders was/were sufficient for approval.

☐ The amendment(s) was/were approved by the shareholders through voting groups. The following statement must be separately provided for each voting group entitled to vote separately on the amendment(s):

"The number of votes cast for the amendment(s) was/were sufficient for approval

by \_\_\_\_\_."  
(voting group)

☐ The amendment(s) is/are being filed pursuant to s. 607.0120 (11) (e), F.S.

☐ The amendment(s) was/were adopted by the incorporators, or board of directors without shareholder action and shareholder action was not required.

Dated 1/13/2020

Signature \_\_\_\_\_

(By a director, president or other officer – if directors or officers have not been selected, by an incorporator – if in the hands of a receiver, trustee, or other court appointed fiduciary by that fiduciary)

Mark W. Minor, P.E.

(Typed or printed name of person signing)

President

(Title of person signing)