

# F98000001581

## TRANSMITTAL LETTER

To: Qualification/Tax Lien Section  
Division of Corporations

SUBJECT: BH Management Services, Inc.  
(Name of corporation - must include suffix)

Dear Sir or Madam:

The enclosed "Application by Foreign Corporation for Authorization to Transact Business in Florida", "Certificate of Existence", and check are submitted to register the above referenced foreign corporation to transact business in Florida.

Please return all correspondence concerning this matter to the following:

Thomas J. Jordan  
(Name of Person)

BH Management Services, Inc.  
(Firm/Company)

400 Locust Street, Suite 690  
(Address)

Des Moines, IA 50309  
(City/State/Zip)

100002335311--2  
-03/20/98--01018--023  
\*\*\*3565.00 \*\*\*3565.00

100002335311--2  
-10/31/97--01080--002  
\*\*\*\*\*70.00 \*\*\*\*\*70.00

Should you need to call someone concerning this matter, please call:

Tom Jordan at ( 515 ) 244-2622  
(Name of Person) (Area Code & Daytime Telephone Number)

P.542

### COURIER ADDRESS:

Qualification/Tax Lien Section  
Division of Corporations  
409 E. Gaines St.  
Tallahassee, FL 32399

### MAILING ADDRESS:

Qualification/Tax Lien Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

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FILED  
SECRETARY OF STATE  
DIVISION OF CORPORATIONS



FLORIDA DEPARTMENT OF STATE

Sandra B. Mortham  
Secretary of State

October 8, 1997

LISA DAVLIN  
BH MANAGEMENT SERVICES, INC.  
2700 POST OAK BLVD, SUITE 1300  
HOUSTON, TX 77056

SUBJECT: BH MANAGEMENT SERVICES, INC.  
Ref. Number: W97000022973

**CERTIFIED MAIL #P 348 067 079 RETURN RECEIPT REQUESTED**

It has been brought to my attention that the above mentioned entity may be transacting business in the State of Florida. I have searched the records of this office and have found no record of any filing for BH MANAGEMENT SERVICES, INC., a corporation organized under the laws of Iowa.

Section 607.1501, Florida Statutes (copy enclosed), states that a foreign corporation may not transact business in this state without obtaining a certificate of authority from the Department of State. Further, s. 607.1502(4), F.S., authorizes the Department to collect a civil penalty of \$1000 for each year and any part thereof that a foreign corporation has transacted business in Florida without proper authority, along with the annual report fees due this office.

**THE DIVISION OF CORPORATIONS RECOMMENDS THAT CORPORATE DOCUMENTS BE REVIEWED BY YOUR LEGAL COUNSEL. THE DIVISION IS A FILING AGENCY AND AS SUCH DOES NOT RENDER ANY LEGAL, ACCOUNTING, OR TAX ADVICE. THE PROFESSIONAL ADVICE OF YOUR LEGAL COUNSEL TO ASCERTAIN EXACT COMPLIANCE WITH ALL STATUTORY REQUIREMENTS IS STRONGLY RECOMMENDED.**

Please review s. 607.1501(2), F.S., to determine whether said corporation's activities constitute the transaction of business. If it requires a certificate of authority, submit the enclosed "Application by Foreign Corporation for Authorization to Transact Business in Florida". If after reviewing s. 607.1501(2), F.S., it is determined that said corporation does not need to obtain authority, please provide a written response to that effect within (30) thirty days to avoid the necessity of further action.

If you have any questions concerning the filing of your document, please call (850) 487-6092.

Hart Collins  
Senior Corporate Section Administrator

Letter Number: 697A00049279



FLORIDA DEPARTMENT OF STATE

Sandra B. Mortham  
Secretary of State

October 31, 1997

THOMAS J. JORDAN  
BH MANAGEMENT SERVICES, INC.  
400 LOCUST ST, SUITE 690  
DES MOINES, IA 50309

SUBJECT: BH MANAGEMENT SERVICES, INC.  
Ref. Number: W97000024831

We have received your document for BH MANAGEMENT SERVICES, INC. and your check(s) totaling \$70.00. However, the document has not been filed and is being retained in this office for the following:

A certificate of existence, dated no more than 90 days prior to the delivery of the application to the Department of State, duly authenticated by the secretary of state or other official having custody of the records in the jurisdiction under the laws of which it is incorporated/organized, must be submitted to this office. A translation of the certificate under oath of the translator must be attached to a certificate which is in a language other than the English language. A photocopy of this certificate is not acceptable.

Pursuant to section 607.1502(4), 617.1502(4) or 608.502(4), Florida Statutes, this office collects a civil penalty of \$1000 for each year this entity transacted business or conducted its affairs in Florida prior to qualification and the appropriate annual report fees that would have been due this office had the entity qualified the year it began operations in this state. The amount due this office to cover both annual report and penalty fees is \$3565.00.

Please return your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 487-6092.

Hart Collins  
Senior Corporate Section Administrator

Letter Number: 697A00052969



FLORIDA DEPARTMENT OF STATE

Sandra B. Mortham  
Secretary of State

January 23, 1998

THOMAS J. JORDAN  
BH MANAGEMENT SERVICES, INC.  
400 LOCUST ST, SUITE 690  
DES MOINES, IA 50309

SUBJECT: BH MANAGEMENT SERVICES, INC.  
Ref. Number: W97000024831

This letter is in response to the application by foreign corporation for authorization to transact business in Florida that was previously submitted to this office for BH MANAGEMENT SERVICES, INC..

The referenced application states that the corporation has transacted business in the State of Florida since November 4, 1994. You were notified by letter dated October 31, 1997, that because of failure to obtain a certificate of authority prior to transacting business in the State of Florida, the corporation is liable for \$3565.00 in appropriate fees and penalties as set forth in Section 607.1502(4), Florida Statutes, (copy enclosed).

Until a response is received by this office concerning the prior notification, the application by foreign corporation for authorization to transact business in Florida will not be processed. If erroneous information was reflected on the previously submitted application, a sworn affidavit may be filed stating the correct date the corporation first transacted business in Florida, that the corporation did not transact business in Florida prior to the application filing year and that the information entered on such application is incorrect. Any such affidavit will be included with your original qualification documents.

Please provide your response to this letter within 30 days to avoid the necessity of further action.

If you have further questions concerning the filing of your document, please telephone the Foreign Qualification/Tax Lien Section at (850) 487-6091.

Hart Collins  
Senior Corporate Section Administrator Letter No. 698A00003856

Enclosure

**APPLICATION BY FOREIGN CORPORATION FOR AUTHORIZATION  
TO TRANSACT BUSINESS IN FLORIDA**

**IN COMPLIANCE WITH SECTION 607.1503, FLORIDA STATUTES, THE FOLLOWING IS  
SUBMITTED TO REGISTER A FOREIGN CORPORATION TO TRANSACT BUSINESS IN THE  
STATE OF FLORIDA:**

1. BH Management Services, Inc.  
(Name of corporation: must include the word "INCORPORATED", "COMPANY", "CORPORATION" or words or abbreviations of like import in language as will clearly indicate that it is a corporation instead of a natural person or partnership if not so contained in the name at present.)
2. Iowa  
(State or country under the law of which it is incorporated)
3. 42-1408338  
(FEI number, if applicable)
4. 8/31/93  
(Date of Incorporation)
5. Perpetual  
(Duration: Year corp. will cease to exist or "perpetual")
6. November 4, 1994  
(Date first transacted business in Florida. (SEE SECTIONS 607.1501, 607.1502, AND 817.155, F.S.))
7. 400 Locust Street, Suite 690  
Des Moines, IA 50309  
(Current mailing address)

8. Manage multi-family apartment complexes  
(Purpose(s) of corporation authorized in home state or country to be carried out in the state of Florida)
9. **Name and street address of Florida registered agent: (P.O. Box or Mail Drop Box NOT acceptable)**

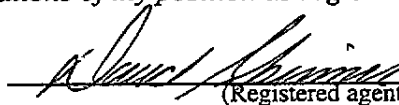
Name: David Skinner

Office Address: 6990 NW 86th Street

Miami, Florida, 33015  
(Zip Code)

**10. Registered agent's acceptance:**

*Having been named as registered agent and to accept service of process for the above stated corporation at the place designated in this application, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relative to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.*

  
(Registered agent's signature)

11. Attached is a certificate of existence duly authenticated, not more than 90 days prior to delivery of this application to the Department of State, by the Secretary of State or other official having custody of corporate records in the jurisdiction under the law of which it is incorporated.

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DIVISION OF CORPORATIONS  
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12. Names and addresses of officers and/or directors: (Street address ONLY- P.O. Box NOT acceptable)

**A. DIRECTORS (Street address only- P. O. Box NOT acceptable)**

Chairman: Harry Bookey

Address: 400 Locust St., Suite 690  
Des Moines, IA 50309

Vice Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

Director: \_\_\_\_\_

Address: \_\_\_\_\_

Director: \_\_\_\_\_

Address: \_\_\_\_\_

**B. OFFICERS (Street address only- P. O. Box NOT acceptable)**

President: Laurie Van Handel

Address: 140 Boulder Drive  
Cody, WY 82414

Vice President: \_\_\_\_\_

Address: \_\_\_\_\_

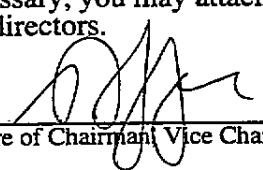
Secretary: Thomas J. Jordan

Address: 4926 Bel Aire  
Des Moines, IA 50310

Treasurer: Harry Bookey

Address: 11 SW 51<sup>st</sup>  
Des Moines, IA 50312

**NOTE:** If necessary, you may attach an addendum to the application listing additional officers and/or directors.

13.   
(Signature of Chairman, Vice Chairman, or any officer listed in number 12 of the application)

14. Thomas J. Jordan, Secretary  
(Typed or printed name and capacity of person signing application)

# IOWA

No. 00091228  
Date: 01/23/1998

## SECRETARY OF STATE

490 DP-000168964  
BH MANAGEMENT SERVICES INC  
ATTN: HARRY BOOKEY  
400 LOCUST ST, STE 690  
DES MOINES, IA 50309-2331

### CERTIFICATE OF EXISTENCE

Name: BH MANAGEMENT SERVICES, INC.  
Begin date: 19930831  
Expiration: PERPETUAL

I, PAUL D. PATE, secretary of state of the state of Iowa, custodian of the records of incorporations, certify that the corporation named on this certificate is in existence and was duly incorporated under the laws of Iowa on the date printed above, that all fees required by the Iowa business corporation act have been paid by the corporation, that the most recent annual corporate report has been filed by the secretary of state, and that articles of dissolution have not been filed.

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SECRETARY OF STATE  
DIVISION OF CORPORATIONS  
98 MAR 20 AM 10:11



*Paul D. Pate*

SECRETARY OF STATE



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