

ACCOUNT NO. : 072100000032

REFERENCE : 570159

4305026

AUTHORIZATION :

COST LIMIT : \$

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ORDER DATE: October 20, 1997

ORDER TIME : 2:42 PM

ORDER NO. : 570159-035

700002325117--9

CUSTOMER NO: 4305026

CUSTOMER: Lori Woodward, Legal Assistant

Sullivan & Worcester One Post Office Square

Boston, MA 02109

ARTICLES OF MERGER

CRITICAL FILES SECURITY, INC.

INTO

IRON MOUNTAIN / CRITICAL FILES, INC.

PLEASE RETURN THE FOLLOWING AS PROOF OF FILING:

CERTIFIED COPY - 2 CC
PLAIN STAMPED COPY

CONTACT PERSON: Karen B. Rozar · · · EXAMINER S

STATIALS.

F97000005485

ARTICLES OF MERGER Merger Sheet

MERGING:

CRITICAL FILES SECURITY, INC., a Florida corporation 519449

INTO

IRON MOUNTAIN / CRITICAL FILES, INC., a Delaware corporation, F97000005485

File date: October 20, 1997

Corporate Specialist: Annette Hogan

Account number: 072100000032 Account charged: 175.00

ARTICLES OF MERGER

OF

CRITICAL FILES SECURITY, INC. a Florida Corporation

AND

IRON MOUNTAIN / CRITICAL FILES, INC. a Delaware Corporation

SECULLAND WILLIAMS SEE, FLORIDA

To the Department of State State of Florida

Pursuant to the provisions of the Florida Business Corporation Act, the domestic business corporation and the foreign business corporation named do hereby submit the following articles of merger.

- 1. Annexed hereto and made a part hereof is the Plan of Merger for merging Critical Files Security, Inc. ("<u>CFS</u>") with and into Iron Mountain / Critical Files, Inc. ("<u>IMCF</u>").
- 2. The shareholders of IMCF entitled to vote on the aforesaid Plan of Merger approved and adopted the Plan of Merger by written consent given by them on October 17, 1997 in accordance with the provisions of Section 607.0704 of the Florida Business Corporation Act.
- 3. The merger of CFS with and into IMCF is permitted by the laws of the jurisdiction of organization of IMCF and has been authorized in compliance with said laws. The date of approval and adoption of the Plan of Merger by the shareholders of IMCF was October 17, 1997.
- 4. The effective time and date of the merger herein provided for in the State of Florida shall be on the close of business on the day on which the necessary filings shall have been made in the State of Delaware and the State of Florida.

Executed on October 17, 1997.

CRITICAL FILES SECURITY, INC. a Florida Corporation

By Jean A. Bua

Vice President and Controller:

IRON MOUNTAIN / CRITICAL FILES, INC. a Delaware Corporation

By Lean A Rue

Vice President and Controller

PLAN OF MERGER

OF

CRITICAL FILES SECURITY, INC. a Florida Corporation

AND

IRON MOUNTAIN / CRITICAL FILES, INC. a Delaware Corporation

PLAN OF MERGER approved on October ___, 1997 by resolution of the Board of Directors of Critical Files Security, Inc. ("CFS"), a business corporation organized under the laws of the State of Florida, and adopted on October ___, 1997 by resolution of the Board of Directors of Iron Mountain / Critical Files, Inc. ("IMCF"), a business corporation organized under the laws of the State of Delaware. The names of the corporations planning to merge are Critical Files Security, Inc. and Iron Mountain / Critical Files, Inc.

1. CFS and IMCF shall, pursuant to the provisions of the Florida Business Corporation Act and the provisions of the laws of the jurisdiction of organization of IMCF, be merged with and into a single corporation, to wit, IMCF, which shall be the surviving corporation upon the effective date of the merger and which is sometimes hereinafter referred to as the "surviving corporation," and which shall continue to exist as said surviving corporation under its present name pursuant to the provisions of the laws of the jurisdiction of its organization. The separate existence of CFS, which is

sometimes hereinafter referred to as the "non-surviving corporation," shall cease at the effective time and date of the merger in accordance with the provisions of the Florida Business Corporation Act.

- 2. The certificate of incorporation of the surviving corporation at the effective time and date of the merger in the jurisdiction of its organization shall be the certificate of incorporation of said surviving corporation; and said certificate of incorporation shall continue in full force and effect until amended and changed in the manner prescribed by the provisions of the laws of the jurisdiction of organization of the surviving corporation.
- 3. The by-laws of the surviving corporation at the effective time and date of the merger in the jurisdiction of its organization will be the by-laws of said surviving corporation and will continue in full force and effect until changed, altered, or amended as therein provided and in the manner prescribed by the provisions of the laws of the jurisdiction of its organization.
- 4. The directors and officers in office of the surviving corporation at the effective time and date of the merger in the jurisdiction of its organization shall be the members of the first Board of Directors and the first officers of the surviving corporation, all of whom shall hold their directorships and offices until the election and

qualification of their respective successors or until their tenure is otherwise terminated in accordance with the by-laws of the surviving corporation.

- 5. Each issued share of the non-surviving corporation immediately prior to the effective time and date of the merger shall, at the effective time and date of the merger, be canceled without payment of any consideration therefor and without any conversion thereof. The issued shares of the surviving corporation shall not be converted in any manner, but each said share which is issued as of the effective time and date of the merger shall continue to represent one issued share of the surviving corporation.
- 6. The Plan of Merger herein made and approved shall be submitted to the shareholders of the non-surviving corporation for their approval or rejection in the manner prescribed by the provisions of the Florida Business Corporation Act, and the merger of the non-surviving corporation with and into the surviving corporation shall be authorized in the manner prescribed by the laws of the jurisdiction of organization of the surviving corporation.
- 7. In the event that the Plan of Merger shall have been approved by the shareholders entitled to vote of the non-surviving corporation in the manner prescribed by the provisions of the Florida Business Corporation Act, and in the event that the merger of the non-surviving corporation with and into the surviving corporation shall

have been duly authorized in compliance with the laws of the jurisdiction of organization of the surviving corporation, the non-surviving corporation and the surviving corporation hereby stipulate that they will cause to be executed and filed and/or recorded any document or documents prescribed by the laws of the State of Florida and of the State of Delaware, and that they will cause to be performed all necessary acts therein and elsewhere to effectuate the merger.

8. The Board of Directors and the proper officers of the non-surviving corporation and of the surviving corporation, respectively, are hereby authorized, empowered, and directed to do any and all acts and things, and to make, execute, deliver, file, and/or record any and all instruments, papers, and documents which shall be or become necessary, proper, or convenient to carry out or put into effect any of the provisions of this Plan of Merger or of the merger herein provided for.