

**F82320**

\_\_\_\_\_  
(Requestor's Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City/State/Zip/Phone #)

☐

PICK-UP

☐

WAIT

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MAIL

\_\_\_\_\_  
(Business Entity Name)

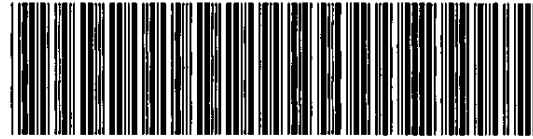
\_\_\_\_\_  
(Document Number)

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+ c/s - 9/22  
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**COVER LETTER**

**TO:** Amendment Section  
Division of Corporations

**NAME OF CORPORATION:** Combined Forms, Inc.  
**DOCUMENT NUMBER:** F82320

The enclosed *Articles of Amendment* and fee are submitted for filing.

Please return all correspondence concerning this matter to the following:

Melinda Harwood  
Name of Contact Person  
Combined Forms, Inc.  
Firm/ Company  
4554 St. Johns Ave.  
Address  
Jacksonville, FL 32210  
City/ State and Zip Code  
mindy@cfimkt.com  
E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

Melinda Harwood at (904) 387-4225  
Name of Contact Person Area Code & Daytime Telephone Number

Enclosed is a check for the following amount made payable to the Florida Department of State:

- |  |   |   |  |
|--|---|---|--|
| <input type="checkbox"/> \$35 Filing Fee | <input checked="" type="checkbox"/> \$43.75 Filing Fee &<br>Certificate of Status | <input type="checkbox"/> \$43.75 Filing Fee &<br>Certified Copy<br>(Additional copy is<br>enclosed) | <input type="checkbox"/> \$52.50 Filing Fee<br>Certificate of Status<br>Certified Copy<br>(Additional Copy<br>is enclosed) |
|--|---|---|--|

**Mailing Address**

Amendment Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

**Street Address**

Amendment Section  
Division of Corporations  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, FL 32301

Articles of Amendment  
to  
Articles of Incorporation  
of

Combined Forms, Inc.

(Name of Corporation as currently filed with the Florida Dept. of State)

F82320

(Document Number of Corporation (if known))

Pursuant to the provisions of section 607.1006, Florida Statutes, this **Florida Profit Corporation** adopts the following amendment(s) to its Articles of Incorporation:

**A. If amending name, enter the new name of the corporation:**

*The new name must be distinguishable and contain the word "corporation," "company," or "incorporated" or the abbreviation "Corp.," "Inc.," or "Co.," or the designation "Corp.," "Inc.," or "Co.". A professional corporation name must contain the word "chartered," "professional association," or the abbreviation "P.A."*

**B. Enter new principal office address, if applicable:**

(Principal office address **MUST BE A STREET ADDRESS**)

**C. Enter new mailing address, if applicable:**

(Mailing address **MAY BE A POST OFFICE BOX**)

**D. If amending the registered agent and/or registered office address in Florida, enter the name of the new registered agent and/or the new registered office address:**

Name of New Registered Agent \_\_\_\_\_

\_\_\_\_\_  
(Florida street address)

New Registered Office Address: \_\_\_\_\_, Florida \_\_\_\_\_  
(City) (Zip Code)

**New Registered Agent's Signature, if changing Registered Agent:**

*I hereby accept the appointment as registered agent. I am familiar with and accept the obligations of the position.*

\_\_\_\_\_  
Signature of New Registered Agent, if changing

**If amending the Officers and/or Directors, enter the title and name of each officer/director being removed and title, name, and address of each Officer and/or Director being added:**

(Attach additional sheets, if necessary)

Please note the officer/director title by the first letter of the office title:

P = President; V= Vice President; T= Treasurer; S= Secretary; D= Director; TR= Trustee; C = Chairman or Clerk; CEO = Chief Executive Officer; CFO = Chief Financial Officer. If an officer/director holds more than one title, list the first letter of each office held. President, Treasurer, Director would be PTD.

Changes should be noted in the following manner. Currently John Doe is listed as the PST and Mike Jones is listed as the V. There is a change, Mike Jones leaves the corporation, Sally Smith is named the V and S. These should be noted as John Doe, PT as a Change, Mike Jones, V as Remove, and Sally Smith, SV as an Add.

**Example:**

X Change                      PT      John Doe

X Remove                     V       Mike Jones

X Add                         SV      Sally Smith

Type of Action (Check One)	Title	Name	Address
1) <input checked="" type="checkbox"/> Change ___ Add ___ Remove	<u>P</u>	<u>Melinda Harwood</u>	<u>5048 Ortega Forest Drive</u> <u>Jacksonville, FL</u> <u>32210</u>
2) <input checked="" type="checkbox"/> Change ___ Add ___ Remove	<u>VS</u>	<u>Candace Clark</u>	<u>5175 Charlemagne Rd.</u> <u>Jacksonville, FL</u> <u>32210</u>
3) ___ Change ___ Add ___ Remove	_____	_____	_____ _____ _____
4) ___ Change ___ Add ___ Remove	_____	_____	_____ _____ _____
5) ___ Change ___ Add ___ Remove	_____	_____	_____ _____ _____
6) ___ Change ___ Add ___ Remove	_____	_____	_____ _____ _____

(Attach additional sheets, if necessary). (Be specific)

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(if not applicable, indicate N/A)

[illegible]

The date of each amendment(s) adoption: March 25, 2014, if other than the date this document was signed.

Effective date if applicable: March 25, 2014  
(no more than 90 days after amendment file date)

**Note:** If the date inserted in this block does not meet the applicable statutory filing requirements, this date will not be listed as the document's effective date on the Department of State's records.

Adoption of Amendment(s) (CHECK ONE)

- Document copy enclosed -

☒ The amendment(s) was/were adopted by the shareholders. The number of votes cast for the amendment(s) by the shareholders was/were sufficient for approval.

☐ The amendment(s) was/were approved by the shareholders through voting groups. The following statement must be separately provided for each voting group entitled to vote separately on the amendment(s):

"The number of votes cast for the amendment(s) was/were sufficient for approval

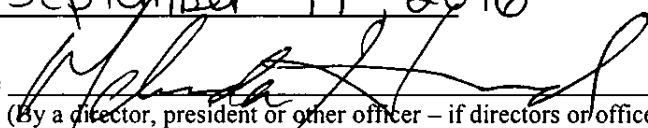
by \_\_\_\_\_."  
(voting group)

☐ The amendment(s) was/were adopted by the board of directors without shareholder action and shareholder action was not required.

☐ The amendment(s) was/were adopted by the incorporators without shareholder action and shareholder action was not required.

Dated September 19, 2016

Signature

  
(By a director, president or other officer – if directors or officers have not been selected, by an incorporator – if in the hands of a receiver, trustee, or other court appointed fiduciary by that fiduciary)

Melinda Harwood  
(Typed or printed name of person signing)

President  
(Title of person signing)

**UNANIMOUS WRITTEN CONSENT TO RESOLUTIONS IN LIEU OF MEETING OF  
SHAREHOLDERS AND BOARD OF DIRECTORS OF  
COMBINED FORMS, INC.**

Pursuant to the authority contained in Florida Statutes, the adoption of the following resolutions is consented to by the undersigned, who are all of the shareholders and directors of this Corporation.

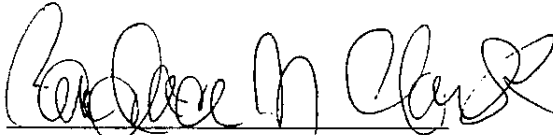
The following action is approved by the shareholders of Combined Forms, Inc., by written consent without a meeting pursuant to the Florida Business Corporation Act of the State of Florida permitting such action to be taken:

RESOLVED, that the following persons are hereby elected and appointed to the Board of Directors of the corporation, to serve in the positions as stated below, until the next annual meeting of shareholders and Board of Directors or until their successors have been duly elected and qualified:

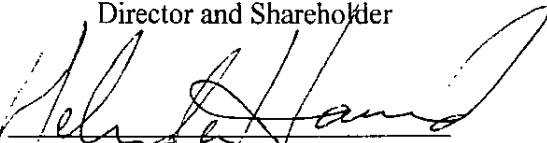
Melinda M. Harwood	President
Candace M. Clark	Vice-President and Secretary

RESOLVED, that all the acts and proceedings of the officers and directors of this Corporation, for and on behalf of this Corporation, be and hereby are approved, ratified and confirmed in every respect;

FURTHER RESOLVED, that this Unanimous Written Consent shall be effective as of 25<sup>th</sup> day of March 2014.

  
Candace M. Clark

Director and Shareholder

  
Melinda M. Harwood

Director and Shareholder