

FF 4000003371

(Requestor's Name)

(Address)

(Address)

(City/State/Zip/Phone #)

☐ PICK-UP

☐ WAIT

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(Business Entity Name)

(Document Number)

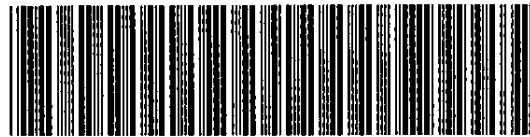
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Certificates of Status ☐

Special Instructions to Filing Officer:

Office Use Only

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300262335333

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2014 AUG 11 AM 9:18  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

62

## COVER LETTER

**TO:** New Filing Section  
Division of Corporations

**SUBJECT:** Office Creations, Inc

Name of corporation - must include suffix

Dear Sir or Madam:

The enclosed "Application by Foreign Corporation for Authorization to Transact Business in Florida," "Certificate of Existence," or "Certificate of Good Standing" and check are submitted to register the above referenced foreign corporation to transact business in Florida.

Please return all correspondence concerning this matter to the following:

Shawn Long

Name of Person

Office Creations, Inc.

Firm/Company

305 Shawnee North Drive, Suite 700

Address

Suwanee, GA 30024

City/State and Zip code

accounting@officecreations.net

E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

Shawn Long

Name of Person

at ( 678 ) 714-7474

Area Code & Daytime Telephone Number

**STREET/COURIER ADDRESS:**

New Filing Section  
Division of Corporations  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, FL 32301

**MAILING ADDRESS:**

New Filing Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

Enclosed is a check for the following amount:

- ☐ \$70.00 Filing Fee    ☐ \$78.75 Filing Fee & Certificate of Status    ☐ \$78.75 Filing Fee & Certified Copy    ☒ \$87.50 Filing Fee, Certificate of Status & Certified Copy



FLORIDA DEPARTMENT OF STATE  
Division of Corporations

July 29, 2014

SHAWN LONG  
305 SHAWNEE NORTH DRIVE, SUITE 700  
SUWANEE, GA 30024

SUBJECT: OFFICE CREATIONS, INC.  
Ref. Number: W14000046436

STATE  
TALLAHASSEE, FL 32314

14 AUG 11 AM 11:08

RECEIVED

68

We have received your document for OFFICE CREATIONS, INC. and your check(s) totaling \$87.50. However, the enclosed document has not been filed and is being returned for the following correction(s):

A certificate of existence or a certificate of good standing, dated no more than 90 days prior to the delivery of the application to the Department of State, duly authenticated by the secretary of state or other official having custody of the records in the jurisdiction under the laws of which it is incorporated/organized, must be submitted to this office. A translation of the certificate under oath of the translator must be attached to a certificate which is in a language other than the English language. A photocopy of this certificate is not acceptable.

Please return the corrected original and one copy of your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 245-6052.

Sylvia Gilbert  
Regulatory Specialist II  
New Filing Section

Letter Number: 914A00016239

**APPLICATION BY FOREIGN CORPORATION FOR AUTHORIZATION TO TRANSACT  
BUSINESS IN FLORIDA**

IN COMPLIANCE WITH SECTION 607.1503, FLORIDA STATUTES, THE FOLLOWING IS SUBMITTED TO  
REGISTER A FOREIGN CORPORATION TO TRANSACT BUSINESS IN THE STATE OF FLORIDA.

1. **Office Creations, Inc.**

(Enter name of corporation; must include "INCORPORATED," "COMPANY," "CORPORATION,"  
"Inc.," "Co.," "Corp.," "Inc.," "Co.," or "Corp.")

(If name unavailable in Florida, enter alternate corporate name adopted for the purpose of transacting business in Florida)

2. **Georgia** 3. **58-2642595**

(State or country under the law of which it is incorporated)

(FEI number, if applicable)

4. **8/20/2001**

(Date of incorporation)

5. \_\_\_\_\_

(Duration: Year corp. will cease to exist or "perpetual")

6. \_\_\_\_\_

(Date first transacted business in Florida, if prior to registration)  
(SEE SECTIONS 607.1501 & 607.1502, F.S., to determine penalty liability)

7. **305 Shawnee North Drive, Suite 700, Suwanee, GA 30024**

(Principal office address)

**Same**

(Current mailing address)

8. **Additional location of business**

(Purpose(s) of corporation authorized in home state or country to be carried out in state of Florida)

9. Name and street address of Florida registered agent: (P.O. Box NOT acceptable)

Name:

**REGISTERED AGENTS INC.**

Office Address:

**3030 N. Rocky Point Dr, STE 150A**

**Tampa**

(City)

, Florida

**33607**

(Zip code)

10. **Registered agent's acceptance:**

*Having been named as registered agent and to accept service of process for the above stated corporation at the place designated in this application, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relative to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.*



Dan Keen - President

(Registered agent's signature)

11. Attached is a certificate of existence duly authenticated, not more than 90 days prior to delivery of this application to the Department of State, by the Secretary of State or other official having custody of corporate records in the jurisdiction under the law of which it is incorporated.

FILED  
2014 AUG 11 AM 9:19  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

12. Names and business addresses of officers and/or directors:

**A. DIRECTORS**

Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

Vice Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

Director: \_\_\_\_\_

Address: \_\_\_\_\_

Director: \_\_\_\_\_

Address: \_\_\_\_\_

**B. OFFICERS**

President: Joy M. Mitchell

Address: 4459 Lochsa Lane

Suwanee, GA 30024

Vice President: Andrea Moore

Address: 4246 Baverton Drive

Suwanee, GA 30024

Secretary: \_\_\_\_\_

Address: \_\_\_\_\_

Treasurer: \_\_\_\_\_

Address: \_\_\_\_\_

**NOTE:** If necessary, you may attach an addendum to the application listing additional officers and/or directors.

13. \_\_\_\_\_

Signature of Director or Officer

The officer or director signing this document (and who is listed in number 12 above) affirms that the facts stated herein are true and that he or she is aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S.

14. Joy M. Mitchell

(Typed or printed name and capacity of person signing application)



Brian P. Kemp  
Secretary of State

STATE OF GEORGIA  
2014 Corporation Annual Registration

OFFICE OF THE SECRETARY OF STATE  
Annual Registration Filing  
P.O. Box 23038  
Columbus, Georgia 31902-3038

Secretary of State  
Control No.: 0137720  
Date Filed: 6/13/2014 2:21:04 PM

Information on record as of: 2:21:06 PM

Entity Control No. 0137720

Amount Due: \$50.00

Amount Due AFTER June 1, 2014: \$50.00

OFFICE CREATIONS, INC.  
305 Shawnee North Drive  
Suite 700  
Suwanee, Georgia 30024

Each business entity registered or filed with the Office of Secretary of State is required to file an annual registration. Amount due for this entity is indicated above and below on the remittance form. Annual fee is \$50. If amount is more than \$50, the total reflects amount(s) due from previous year(s) and any applicable late fee(s). Renew by April 1, 2013 Your Annual Registration must be postmarked by June 1, 2014. If your registration and payment are not postmarked by June 1, 2014, you will be assessed a \$25.00 late filing penalty fee.

For faster processing, we invite you to file your Annual Registration online with a credit card at <http://www.sos.ga.gov/corporations/>. The Corporations Division accepts Visa, MC, Discover, American Express and ATM/Debit Cards with the Visa or MC logo for online filings only. Annual Registrations not processed online require payment with a check, certified bank check or money order. We cannot accept cash for payment.

You may mail your registration in by submitting the bottom portion of this remittance with a check or money order payable to "Secretary of State". All checks must be pre-printed with a complete address in order to be accepted by our offices for your filing. Absolutely, no counter or starter checks will be accepted. Failure to adhere to these guidelines will delay or possibly reject your filing. Checks that are dishonored by your bank are subject to a \$30.00 NSF charge. Failure to honor your payment could result in a civil suit filed against you and/or your entity may be Administratively Dissolved by the Secretary of State. [See O.C.G.A. § 13-6-15 and Title 14, respectively.]

Officer, address and Agent information currently of record is listed below. Please verify "county of registered office." If correct and complete, detach bottom portion, sign, and return with payment. Or, enter changes as needed and submit. Complete each line, even if the same individual serves as Chief Executive Officer, Chief Financial Officer, and Secretary of the corporation.

Note: Registered Agent address must be a street address in Georgia where the agent may be served personally. A mail drop or P.O. Box does not comply with Georgia law for registered office. P.O. Boxes may be used for principal office and officers' addresses.

Any person authorized by the entity to do so may sign and file registration (including online filing). Additionally, a person who signs a document submits an electronic filing he or she knows is false in any material respect with the intent that the document be delivered to the Secretary of State for filing shall be guilty of a misdemeanor and, upon conviction thereof, shall be punished to the highest degree permissible by law. [O.C.G.A. § 14-2-129.]

Please return ONLY the original form below and applicable fee(s). For more information on Annual Registrations or to file online, visit <http://www.sos.ga.gov/corporations/>. Or, call 404-656-2817.

CORPORATION NAME	ADDRESS	CITY	STATE	ZIP
OFFICE CREATIONS, INC.	305 Shawnee North Drive, Suite 700	Suwanee	GA	30024
CEO: ANDREA A. MOORE	4246 Baverton Drive	Suwanee	Georgia	30024
CFO: Andrea A. Moore	4246 Baverton Drive	Suwanee	Georgia	30024
SEC: Andrea A. Moore	4246 Baverton Drive	Suwanee	Georgia	30024

THE ABOVE INFORMATION HAS BEEN UPDATED TO:

CORPORATION NAME	ADDRESS	CITY	STATE	ZIP
OFFICE CREATIONS, INC.	305 Shawnee North Drive, Suite 700	Suwanee	Georgia	30024
CEO: JOY M MITCHELL	4459 Lochsa Lane	Suwanee	Georgia	30024
CFO: Andrea A. Moore	4246 Baverton Drive	Suwanee	Georgia	30024
SEC: Andrea A. Moore	4246 Baverton Drive	Suwanee	Georgia	30024

AGT: ANDREA A. MOORE	4246 Baverton Drive	Suwanee	Georgia	30024
I CERTIFY THAT I AM AUTHORIZED TO SIGN THIS FORM AND THAT THE INFORMATION IS TRUE AND CORRECT.	P.O. BOX NOT ACCEPTABLE FOR REGISTERED AGENT'S ADDRESS	COUNTY OF REGISTERED OFFICE:	Gwinnett County	
AUTHORIZED SIGNATURE: Andrea Astin Moore		Date:6/13/2014 2:21:04 PM		Total Due:
Title:CFO	Email: andrea@officecreations.net			\$50.00

BR201 2013 Corporation Annual Registration

144 013772029 0050009 OFFICECREATIONSINC000 201406013 0075000

# STATE OF GEORGIA

Secretary of State  
Corporations Division  
313 West Tower  
#2 Martin Luther King, Jr. Dr.  
Atlanta, Georgia 30334-1530

CONTROL NUMBER : 0137720  
DATE INC/AUTH/FILED : August 20, 2001  
JURISDICTION : Georgia  
PRINT DATE : August 05, 2014

## CERTIFICATE OF EXISTENCE

I, Brian P. Kemp, the Secretary of State of the State of Georgia, do hereby certify under the seal of my office that

OFFICE CREATIONS, INC.  
A Domestic For-Profit Corporation

was formed in the jurisdiction stated above or was authorized to transact business in Georgia on the above date. Said entity is in compliance with the applicable filing and annual registration provisions of Title 14 of the Official Code of Georgia Annotated and has not filed articles of dissolution, certificate of cancellation or any other similar document with the office of the Secretary of State.

This certificate relates only to the legal existence of the above-named entity as of the date issued. It does not certify whether or not a notice of intent to dissolve, an application for withdrawal, a statement of commencement of winding up or any other similar document has been filed or is pending with the Secretary of State.

This certificate is issued pursuant to Title 14 of the Official Code of Georgia Annotated and is prima-facie evidence that said entity is in existence or is authorized to transact business in this state.



*B. P. Kemp*

Brian P. Kemp  
Secretary of State