

F08090000711

Division of Corporations

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Florida Department of State  
Division of Corporations  
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TALLAHASSEE, FLORIDA

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**FOREIGN PROFIT/NONPROFIT CORPORATION**

**HQ Admin Inc.**

|                       |         |
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2-18-08  
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# APPLICATION BY FOREIGN CORPORATION FOR AUTHORIZATION TO TRANSACT BUSINESS IN FLORIDA

IN COMPLIANCE WITH SECTION 607.1503, FLORIDA STATUTES, THE FOLLOWING IS SUBMITTED TO REGISTER A FOREIGN CORPORATION TO TRANSACT BUSINESS IN THE STATE OF FLORIDA.

1. HQ ADMIN INC.

(Enter name of corporation; must include "INCORPORATED," "COMPANY," "CORPORATION," "Inc.," "Co.," "Corp.," "Inc.," "Co.," or "Corp.")

(If name unavailable in Florida, enter alternate corporate name adopted for the purpose of transacting business in Florida)

2. DELAWARE

(State or country under the law of which it is incorporated)

3. 26-1602966

(FEI number, if applicable)

4. 12/10/07

(Date of incorporation)

5. PERPETUAL

(Duration: Year corp. will cease to exist or "perpetual")

6. \_\_\_\_\_

(Date first transacted business in Florida, if prior to registration)  
(SEE SECTIONS 607.1501 & 607.1502, F.S., to determine penalty liability)

7. GREENWOOD BUSINESS PARK, RT. 4, BOX 241, BRIDGEPORT, WV 26330

(Principal office address)

GREENWOOD BUSINESS PARK, RT. 4, BOX 241, BRIDGEPORT, WV 26330

(Current mailing address)

8. ADMINISTRATIVE AND PAYROLL SERVICES

(Purpose(s) of corporation authorized in home state or country to be carried out in state of Florida)

9. Name and street address of Florida registered agent: (P.O. Box NOT acceptable)

Name: C T Corporation System

Office Address: 1200 South Pine Island Road

Plantation, Florida 33324

(City) (Zip code)

10. Registered agent's acceptance:

*Having been named as registered agent and to accept service of process for the above stated corporation at the place designated in this application, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relative to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.*

C T Corporation System

By: \_\_\_\_\_

(Registered agent's signature)

CONNIE BRYAN  
SPECIAL ASSISTANT SECRETARY

11. Attached is a certificate of existence duly authenticated, not more than 90 days prior to delivery of this application to the Department of State, by the Secretary of State or other official having custody of corporate records in the jurisdiction under the law of which it is incorporated.

12. Names and business addresses of officers and/or directors:

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**A. DIRECTORS**Chairman: RICHARD HUGHESAddress: GREENWOOD BUSINESS PARK, RT. 4, BOX 241, BRIDGEPORT, WV 26330

Vice Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

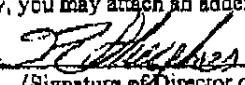
Director: RICHARD HUGHESAddress: GREENWOOD BUSINESS PARK, RT. 4, BOX 241, BRIDGEPORT, WV 26330Director: RONALD HUGHESAddress: GREENWOOD BUSINESS PARK, RT. 4, BOX 241, BRIDGEPORT, WV 26330**B. OFFICERS**President: RONALD HUGHESAddress: GREENWOOD BUSINESS PARK, RT. 4, BOX 241, BRIDGEPORT, WV 26330

Vice President: \_\_\_\_\_

Address: \_\_\_\_\_

Secretary: RICHARD HUGHESAddress: GREENWOOD BUSINESS PARK, RT. 4, BOX 241, BRIDGEPORT, WV 26330Treasurer: RONALD HUGHESAddress: GREENWOOD BUSINESS PARK, RT. 4, BOX 241, BRIDGEPORT, WV 26330

NOTE: If necessary, you may attach an addendum to the application listing additional officers and/or directors.

13.   
(Signature of Director or Officer listed in number 12 of the application)14. RICHARD HUGHES, CHAIRMAN & SECRETARY  
(Typed or printed name and capacity of person signing application)

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 TALLAHASSEE, FLORIDA

# Delaware

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*The First State*

I, HARRIET SMITH WINDSOR, SECRETARY OF STATE OF THE STATE OF DELAWARE, DO HEREBY CERTIFY "HQ ADMIN INC." IS DULY INCORPORATED UNDER THE LAWS OF THE STATE OF DELAWARE AND IS IN GOOD STANDING AND HAS A LEGAL CORPORATE EXISTENCE SO FAR AS THE RECORDS OF THIS OFFICE SHOW, AS OF THE FOURTEENTH DAY OF FEBRUARY, A.D. 2008.

AND I DO HEREBY FURTHER CERTIFY THAT THE FRANCHISE TAXES HAVE NOT BEEN ASSESSED TO DATE.

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*Harriet Smith Windsor*

Harriet Smith Windsor, Secretary of State

AUTHENTICATION: 6383834

DATE: 02-14-08