

E. TAX _____
 WILLING _____
☒ \$87.50 Filing Fee,
 R. AGENT FEE _____
 Certificate of Status &
 C. Certified Copy _____

 N. _____

 BALANCE DUE _____
 REFUND _____



FLORIDA DEPARTMENT OF STATE
Katherine Harris
Secretary of State

July 18, 2001

JEFF MCMULLEN, CFO/JETFORM CORPORATION
560 ROCHESTER ST.
OTTOWA, ONTARIO, K1S 5K2
CANADA,

SUBJECT: JETFORM CORPORATION
Ref. Number: W01000016575

We have received your document for JETFORM CORPORATION and your check(s) totaling \$78.75. However, the document has not been filed and is being retained in this office for the following:

Pursuant to section 607.1502(4), 617.1502(4) or 608.502(4), Florida Statutes, this office collects a civil penalty of \$1000 for each year this entity transacted business or conducted its affairs in Florida prior to qualification and the appropriate annual report/uniform business report fees that would have been due this office had the entity qualified the year it began operations in this state. The amount due this office to cover both annual report/uniform business report and penalty fees is \$1,150.

Enclosed please find a copy of section 607.1501, 617.1501, or 608.502, Florida Statutes, which lists those activities that do not constitute transacting business in this state. If after reviewing this section you determine erroneous information was inserted on the application, a notarized affidavit containing the following information must be submitted: 1.) a statement indicating erroneous information was listed on the application; and 2.) the correct date the corporation began transacting business in Florida prior to the year the application was submitted did not constitute transacting business pursuant to section 607.1501, 617.1501 or 608.502, Florida Statutes.

If you have any questions concerning the filing of your document, please call (850) 245-6958.

Lee Rivers
Document Specialist

Letter Number: 201A00042201



FLORIDA DEPARTMENT OF STATE

Ken Detzner
Secretary of State

January 7, 2003

JEFF MCMULLEN, CFO/JETFORM CORPORATION
560 ROCHESTER ST.
OTTOWA, ONTARIO, K1S 5K2
CANADA,

SUBJECT: JETFORM CORPORATION
Ref. Number: W01000016575

This letter is in response to the application by foreign corporation for authorization to transact business in Florida that was previously submitted to this office for JETFORM CORPORATION.

The referenced application states that the corporation has transacted business in the State of Florida since November 10, 2000. You were notified by letter dated July 18, 2001, that because of failure to obtain a certificate of authority prior to transacting business in the State of Florida, the corporation is liable for \$1150.00 in appropriate fees and penalties as set forth in Section 607.1502(4), Florida Statutes, (copy enclosed).

Until a response is received by this office concerning the prior notification, the application by foreign corporation for authorization to transact business in Florida will not be processed. If erroneous information was reflected on the previously submitted application, a sworn affidavit may be filed stating the correct date the corporation first transacted business in Florida, that the corporation did not transact business in Florida prior to the application filing year and that the information entered on such application is incorrect. Any such affidavit will be included with your original qualification documents.

Please provide your response to this letter within 30 days to avoid the necessity of further action.

If you have further questions concerning the filing of your document, please telephone the Foreign Qualification/Tax Lien Section at (850) 487-6051.

Diane Cushing
Corporate Specialist Letter No. 903A00000860

Enclosure



FLORIDA DEPARTMENT OF STATE

Glenda E. Hood
Secretary of State

April 17, 2003

JEFF MCMULLEN, CFO/JETFORM CORPORATION
560 ROCHESTER ST.
OTTOWA, ONTARIO, K1S 5K2
CANADA,

SUBJECT: JETFORM CORPORATION
Ref. Number: W01000016575

**CERTIFIED MAIL #7000 15830 0000 2408 0004 RETURN RECEIPT
REQUESTED**

This letter constitutes notice that the Department of State (Department) intends to pursue all legal remedies provided in Sections 607.0130(3) and 607.1502(4)/617.01301 and 617.502(4)/608.502(4), Florida Statutes, because of the failure of JETFORM CORPORATION to pay the appropriate penalties and fees incurred by the transacting of business in Florida without authority. I have enclosed a copy of the applicable Florida Statutes, for your review.

The application submitted by JETFORM CORPORATION for authority to transact business in Florida indicates that the entity transacted business in Florida prior to qualifying. As a result, associated penalties and fees imposed by Section 607.1502(4)/617.1502(4)/608.502(4), Florida Statutes, are due and owing the Department.

Penalties and fees in the amount of \$3450.00 are now due. To avoid further penalty, payment must be remitted within 45 days of receipt of this letter. Please make your check payable to the Department of State and forward it to this office.

In the event the date business was first transacted in Florida is incorrect or the activity falls under an enumerated exemption provided in Section 607.1501(2)/617.1501(2)/608.501(2), Florida Statutes, please provide this office with an affidavit to that effect. If it is determined that the affidavit establishes either circumstance, all penalties and fees previously imposed will either be withdrawn or will be recalculated in accordance with the corrected information, and the application will be processed accordingly. If you have any questions regarding this matter, please telephone (850) 245-6051. I look forward to your response.

Sincerely,

Gerard T. York, Assistant General Counsel

Enclosures Letter No. 003A00023079



FLORIDA DEPARTMENT OF STATE

Glenda E. Hood
Secretary of State

May 13, 2003

JETFORM CORPORATION
7600 LEESBURG PIKE
EAST BUILDING, SUITE 430
FALLS CHURCH, VA 22043

SUBJECT: JETFORM CORPORATION
Ref. Number: W01000016575

**CERTIFIED MAIL #7000 15830 0000 2408 0004 RETURN RECEIPT
REQUESTED**

This letter constitutes notice that the Department of State (Department) intends to pursue all legal remedies provided in Sections 607.0130(3) and 607.1502(4)/617.01301 and 617.502(4)/608.502(4), Florida Statutes, because of the failure of JETFORM CORPORATION to pay the appropriate penalties and fees incurred by the transacting of business in Florida without authority. I have enclosed a copy of the applicable Florida Statutes, for your review.

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Sincerely,

Gerard T. York, Assistant General Counsel

Enclosures Letter No. 003A00023079

U.S. Postal Service
CERTIFIED MAIL RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)

OFFICIAL USE

4000 8040 0000 1530 0000 2408 0004

Postage	\$	Postmark Here
Certified Fee		
Return Receipt Fee (Endorsement Required)		
Restricted Delivery Fee (Endorsement Required)		
Total Postage & Fees	\$	

Sent To
Street, Apt. No.; or PO Box No.
City, State, ZIP+ 4


APPLICATION BY FOREIGN CORPORATION FOR AUTHORIZATION TO TRANSACT
BUSINESS IN FLORIDA

IN COMPLIANCE WITH SECTION 607.1503, FLORIDA STATUTES, THE FOLLOWING IS SUBMITTED TO
REGISTER A FOREIGN CORPORATION TO TRANSACT BUSINESS IN THE STATE OF FLORIDA.

1. JET FORM CORPORATION
(Name of corporation; must include the word "INCORPORATED", "COMPANY", "CORPORATION" or words or abbreviations of like import in language as will clearly indicate that it is a corporation instead of a natural person or partnership if not so contained in the name at present.)
2. DELAWARE 3. 35-1780526
(State or country under the law of which it is incorporated) (FEI number, if applicable)
4. JULY 28, 1989 5. PERPETUAL
(Date of incorporation) (Duration: Year corp. will cease to exist or "perpetual")
6. NOV. 10, 2000
(Date first transacted business in Florida. If corporation has not transacted business in Florida, insert "upon qualification.")
(SEE SECTIONS 607.1501, 607.1502 and 817.155, F.S.)
7. 7600 LEESBURG PIKE, EAST BUILDING, SUITE 430, FALLS CHURCH, VA 22043
(Principal office address)
560 ROCHESTER ST, OTTAWA, ONT K1S 5K2 CANADA
(Current mailing address)
8. E-PROCESS SOLUTIONS
(Purpose(s) of corporation authorized in home state or country to be carried out in state of Florida)
9. Name and street address of Florida registered agent: (P.O. Box or Mail Drop Box NOT acceptable)
Name: JAMES CONNOLLY
Office Address: 405 CENTRAL AVE, SUITE 400
ST. PETERSBURG, Florida 33701
(City) (Zip code)

10. Registered agent's acceptance:

Having been named as registered agent and to accept service of process for the above stated corporation at the place designated in this application, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relative to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.


(Registered agent's signature)

11. Attached is a certificate of existence duly authenticated, not more than 90 days prior to delivery of this application to the Department of State, by the Secretary of State or other official having custody of corporate records in the jurisdiction under the law of which it is incorporated.

FILED
03 JUN 24 AM 8:30
SECRETARY OF STATE
TALLAHASSEE, FLORIDA

12. Names and business addresses of officers and/or directors:

A. DIRECTORS

Chairman: AS PER ATTACHED

Address: _____

Vice Chairman: _____

Address: _____

Director: _____

Address: _____

Director: _____

Address: _____

B. OFFICERS

President: AS PER ATTACHED

Address: _____

Vice President: _____

Address: _____

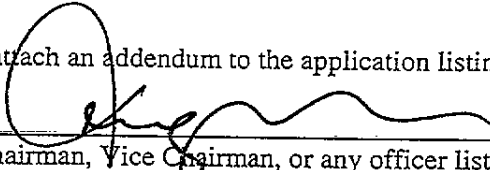
Secretary: _____

Address: _____

Treasurer: _____

Address: _____

NOTE: If necessary, you may attach an addendum to the application listing additional officers and/or directors.

13. 
(Signature of Chairman, Vice Chairman, or any officer listed in number 12 of the application)

14. JEFF McMULLEN, SR. VP OF FINANCE & CFO
(Typed or printed name and capacity of person signing application)

FILED
09 JUN 24 AM 8:30
SECRETARY OF STATE
TALLAHASSEE, FLORIDA

JetForm Corporation

Fed. Tax I.D. 35-1780526
Incorporated Delaware, July 28, 1989

Current Directors

Name	Business Addresses	Title	Date of Birth	SIN or Soc. Sec. No.
Kevin A. Francis	560 Rochester Street Ottawa, Ontario K1S 5K2 Canada	President & CEO	August 13, 1949	[REDACTED]
Jeff McMullen	560 Rochester Street Ottawa, Ontario K1S 5K2 Canada	V-P, Finance & CFO	April 17, 1960	[REDACTED]
Glen J. Doody	5700 Tennyson Pky., Suite 130 Lincoln Place, Phase 2 Plano, TX 75075 USA	Sr. V-P, N.A. Solutions Group	July 26, 1959	[REDACTED]

Current Officers

Name	Business Addresses	Title	Date of Birth	SIN or Soc. Sec. No.
Kevin A. Francis	560 Rochester Street Ottawa, Ontario K1S 5K2 Canada	President & CEO	August 13, 1949	[REDACTED]
Jeff McMullen	560 Rochester Street Ottawa, Ontario K1S 5K2 Canada	V-P, Finance & CFO	April 17, 1960	[REDACTED]
Glen J. Doody	5700 Tennyson Pky., Suite 130 Lincoln Place, Phase 2 Plano, TX 75075 USA	Sr. V-P, N.A. Solutions Group	July 26, 1959	[REDACTED]
Deborah L. Weinstein	c/o LaBarge Weinstein 11th Floor 333 Preston Street Ottawa, Ontario K1S 5N4	Secretary		Foreign Resident

State of Delaware
Office of the Secretary of State

PAGE 1

I, HARRIET SMITH WINDSOR, SECRETARY OF STATE OF THE STATE OF DELAWARE, DO HEREBY CERTIFY "JETFORM CORPORATION" IS DULY INCORPORATED UNDER THE LAWS OF THE STATE OF DELAWARE AND IS IN GOOD STANDING AND HAS A LEGAL CORPORATE EXISTENCE SO FAR AS THE RECORDS OF THIS OFFICE SHOW, AS OF THE THIRD DAY OF MAY, A.D. 2001.

AND I DO HEREBY FURTHER CERTIFY THAT THE ANNUAL REPORTS HAVE BEEN FILED TO DATE.

AND I DO HEREBY FURTHER CERTIFY THAT THE FRANCHISE TAXES HAVE BEEN PAID TO DATE.

FILED
03 JUN 24 AM 8:30
CLERK OF COURTS
HARRISBURG, FLORIDA



Harriet Smith Windsor
Harriet Smith Windsor, Secretary of State

2203531 8300

AUTHENTICATION: 1113697

010213121

DATE: 05-03-01