

FOI 0000000737 6

TRANSMITTAL LETTER

TO: Registration Section
Division of Corporations

SUBJECT: The Administrative Assistants Ltd.
(Name of corporation - must include suffix)

Dear Sir or Madam:

The enclosed "Application by Foreign Corporation for Authorization to Transact Business in Florida", "Certificate of Existence", and check are submitted to register the above referenced foreign corporation to transact business in Florida.

Please return all correspondence concerning this matter to the following:

Paula A. Lintner
(Name of Person)

LEXIS Document Services Inc.
(Firm/Company)

30 Old Rudnick Lane
(Address)

Dover, DE 19901
(City/State and Zip code)

For further information concerning this matter, please call:

200003581932--3
-01/26/01--01115--002
*****70.00 *****70.00

Paula A. Lintner at (302) 736-4300
(Name of Person) (Area Code & Daytime Telephone Number)

301-2116

STREET ADDRESS:
Registration Section
Division of Corporations
409 E. Gaines St.
Tallahassee, FL 32399

MAILING ADDRESS:
Registration Section
Division of Corporations
P.O. Box 6327
Tallahassee, FL 32314

Enclosed is a check for the following amount:

- ☒ \$70.00 Filing Fee ☐ \$78.75 Filing Fee & Certificate of Status ☐ \$78.75 Filing Fee & Certified Copy ☐ \$87.50 Filing Fee, Certificate of Status & Certified Copy

FILED
00 FEB -8 AM 9:15
SECRETARY OF STATE
TALLAHASSEE, FLORIDA

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2/8



FLORIDA DEPARTMENT OF STATE

Katherine Harris
Secretary of State

January 29, 2001

PAULA A LINTNER
30 OLD RUDNICK LANE
DOVER, DE 19901

SUBJECT: THE ADMINISTRATIVE ASSISTANTS LTD.
Ref. Number: W01000002116

We have received your document for THE ADMINISTRATIVE ASSISTANTS LTD. and your check(s) totaling \$70.00. However, the enclosed document has not been filed and is being returned for the following correction(s):

The corporate name must contain a suffix that will clearly indicate that it is a corporation. Such suffixes include: CORPORATION, CORP., COMPANY, CO., INC., and INCORPORATED.

Please return your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 487-6097.

Michael Mays
Document Specialist

Letter Number: 301A00005174

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00 FEB -8 AM 9:15
SECRETARY OF STATE
TALLAHASSEE, FLORIDA

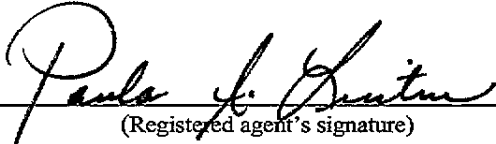
**APPLICATION BY FOREIGN CORPORATION FOR AUTHORIZATION TO TRANSACT
BUSINESS IN FLORIDA**

*IN COMPLIANCE WITH SECTION 607.1503, FLORIDA STATUTES, THE FOLLOWING IS SUBMITTED TO
REGISTER A FOREIGN CORPORATION TO TRANSACT BUSINESS IN THE STATE OF FLORIDA.*

1. The Administrative Assistants Ltd. Co.
(Name of corporation; must include the word "INCORPORATED", "COMPANY", "CORPORATION" or words or abbreviations of like import in language as will clearly indicate that it is a corporation instead of a natural person or partnership if not so contained in the name at present.)
2. Canada 3. 98-0223340
(State or country under the law of which it is incorporated) (FEI number, if applicable)
4. March 19, 1986 5. Perpetual
(Date of incorporation) (Duration: Year corp. will cease to exist or "perpetual")
6. Upon qualification
(Date first transacted business in Florida. If corporation has not transacted business in Florida, insert "upon qualification.")
(SEE SECTIONS 607.1501, 607.1502 and 817.155, F.S.)
7. 4480 Harvester Rd., Burlington, Ontario L7L 4X2 CANADA
(Principal office address)
4480 Harvester Rd., Burlington, Ontario L7L 4X2 CANADA
(Current mailing address)
8. To develop, maintain and train in the use of administrative software for school boards/districts.
(Purpose(s) of corporation authorized in home state or country to be carried out in state of Florida)
9. Name and street address of Florida registered agent: (P.O. Box or Mail Drop Box **NOT** acceptable)
Name: CorpAmerica, Inc.
Office Address: 416 S. E. 15 Street
Fort Lauderdale, Florida 33316
(City) (Zip code)

10. Registered agent's acceptance:

Having been named as registered agent and to accept service of process for the above stated corporation at the place designated in this application, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relative to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.


(Registered agent's signature)

11. Attached is a certificate of existence duly authenticated, not more than 90 days prior to delivery of this application to the Department of State, by the Secretary of State or other official having custody of corporate records in the jurisdiction under the law of which it is incorporated.

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DEPT. OF STATE
TALLAHASSEE, FLORIDA

12. Names and business addresses of officers and/or directors:

A. DIRECTORS

Chairman: _____

Address: _____

Vice Chairman: _____

Address: _____

Director: Tim Currie

Address: 4480 Harvester Rd., Burlington, Ontario L7L 4X2 Canada

Director: _____

Address: _____

B. OFFICERS

President: Brian Currie

Address: 4480 Harvester Rd., Burlington, Ontario L7L 4X2 Canada

Vice President: Deborah Baldwin

Address: 4480 Harvester Rd., Burlington, Ontario L7L 4X2 Canada

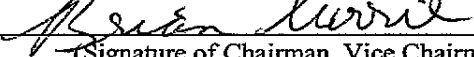
Secretary: Deborah Baldwin

Address: 4480 Harvester Rd., Burlington, Ontario L7L 4X2 Canada

Treasurer: _____

Address: _____

NOTE: If necessary, you may attach an addendum to the application listing additional officers and/or directors.

13. 
(Signature of Chairman, Vice Chairman, or any officer listed in number 12 of the application)

14. Brian Currie, President/CEO
(Typed or printed name and capacity of person signing application)

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00 FEB -8 AM 9:15
SECRETARY OF STATE
TALLAHASSEE, FLORIDA

Request ID: 003282528
Demande n°:
Transaction ID: 15248707
Transaction n°:
Category ID: CT
Catégorie:

Province of Ontario
Province de l'Ontario
Ministry of Consumer and Commercial Relations
Ministère de la Consommation et du Commerce
Companies Branch
Direction des compagnies

Date Report Produced: 2001/01/09
Document produit le:
Time Report Produced: 12:59:27
Imprimé à:

Certificate of Status Certificat de Statut Documentaire

This is to certify that according to the
records of the companies branch

Je certifie par les présentes que, conformément
aux dossiers de la Direction des compagnies,

THE ADMINISTRATIVE ASSISTANTS LTD.

Ontario Corporation No.

Numéro matricule de la personne morale en Ontario

000659775

is a corporation incorporated,
amalgamated or continued under
the laws of the Province of Ontario.

est constituée, fusionnée ou prorogée en vertu
des lois de la province de l'Ontario.

The corporation came into existence on

La personne morale a été fondée le

MARCH 19 MARS, 1986

and has not been dissolved.

et n'a pas été dissoute.

Dated

Fait le

JANUARY 09 JANVIER, 2001

Director (A)
Directrice intérimaire

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00 FEB -8 AM 9:15
SECRETARY OF STATE
TALLAHASSEE, FLORIDA