

144113

(Requestor's Name)

(Address)

(Address)

(City/State/Zip/Phone #)

☐ PICK-UP

☐ WAIT

☐ MAIL

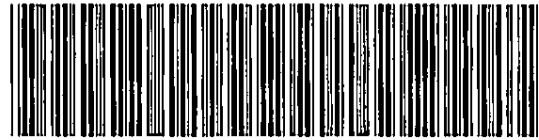
(Business Entity Name)

(Document Number)

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SECRETARY OF STATE
DIVISION OF CORPORATIONS
20 APR -6 PM 2:47

Amend

APR 20 2020

D CUSHING

COVER LETTER

TO: Amendment Section
Division of Corporations

NAME OF CORPORATION: TREE TOP ESTATES HOMEOWNERS ASSOCIATION, INC

DOCUMENT NUMBER: 744113

The enclosed *Articles of Amendment* and fee are submitted for filing.

Please return all correspondence concerning this matter to the following:

VIRGINIA WOOD
(Name of Contact Person)

(Firm/ Company)

8920 SW 67 AVE
(Address)

MIAMI, FL 33156
(City/ State and Zip Code)

woodpile19@att.net
E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

VIRGINIA WOOD at 305 665-4808
(Name of Contact Person) (Area Code) (Daytime Telephone Number)

Enclosed is a check for the following amount made payable to the Florida Department of State:

- | | | | |
|---|--|---|--|
| <input checked="" type="checkbox"/> \$35 Filing Fee | <input type="checkbox"/> \$43.75 Filing Fee &
Certificate of Status | <input type="checkbox"/> \$43.75 Filing Fee &
Certified Copy
(Additional copy is
enclosed) | <input type="checkbox"/> \$52.50 Filing Fee
Certificate of Status
Certified Copy
(Additional Copy is
Enclosed) |
|---|--|---|--|

Mailing Address
Amendment Section
Division of Corporations
P.O. Box 6327
Tallahassee, FL 32314

Street Address
Amendment Section
Division of Corporations
The Centre of Tallahassee
2415 N. Monroe Street, Suite 810
Tallahassee, FL 32303

20 SEP 11 2:47
Filing Office
Tallahassee, FL

Articles of Amendment
to
Articles of Incorporation
of

TREE TOP ESTATES HOMEOWNERS ASSOCIATION, INC

(Name of Corporation as currently filed with the Florida Dept. of State)

744113

(Document Number of Corporation (if known))

Pursuant to the provisions of section 617.1006, Florida Statutes, this *Florida Not For Profit Corporation* adopts the following amendment(s) to its Articles of Incorporation:

A. If amending name, enter the new name of the corporation:

The new name must be distinguishable and contain the word "corporation" or "incorporated" or the abbreviation "Corp." or "Inc." "Company" or "Co." may not be used in the name.

B. Enter new principal office address, if applicable:

(Principal office address MUST BE A STREET ADDRESS)

TREETOP ESTATES C/O JACK EDWARDS

8960 SW 67 AVE

MIAMI, FL 33156

C. Enter new mailing address, if applicable:

(Mailing address MAY BE A POST OFFICE BOX)

TREETOP ESTATES C/O JACK EDWARDS

8960 SW 67 AVE

MIAMI, FL 33156

D. If amending the registered agent and/or registered office address in Florida, enter the name of the new registered agent and/or the new registered office address:

Name of New Registered Agent:

JACK EDWARDS

8960 SW 67 AVE

(Florida street address)

New Registered Office Address:

MIAMI

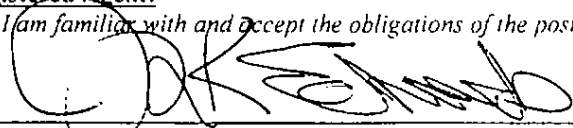
(City)

Florida 33156

(Zip Code)

New Registered Agent's Signature, if changing Registered Agent:

I hereby accept the appointment as registered agent. I am familiar with and accept the obligations of the position.


Signature of New Registered Agent, if changing

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FILED
OFFICE
SECRETARY

If amending the Officers and/or Directors, enter the title and name of each officer/director being removed and title, name, and address of each Officer and/or Director being added:

(Attach additional sheets, if necessary)

Please note the officer/director title by the first letter of the office title:

P = President; V = Vice President; T = Treasurer; S = Secretary; D = Director; TR = Trustee; C = Chairman or Clerk; CEO = Chief Executive Officer; CFO = Chief Financial Officer. If an officer/director holds more than one title, list the first letter of each office held. President, Treasurer, Director would be PTD.

Changes should be noted in the following manner. Currently John Doe is listed as the PST and Mike Jones is listed as the V. There is a change. Mike Jones leaves the corporation, Sally Smith is named the V and S. These should be noted as John Doe, PT as a Change, Mike Jones, V as Remove, and Sally Smith, SV as an Add

Example:

<input checked="" type="checkbox"/> Change	<u>PT</u>	<u>John Doe</u>
<input checked="" type="checkbox"/> Remove	<u>V</u>	<u>Mike Jones</u>
<input checked="" type="checkbox"/> Add	<u>SV</u>	<u>Sally Smith</u>

<u>Type of Action</u> (Check One)	<u>Title</u>	<u>Name</u>	<u>Address</u>
1) <input type="checkbox"/> Change <input type="checkbox"/> Add	<u>TREAS</u>	<u>MARY QUARTIN</u>	<u>8980 SW 67 AVE</u> <u>MIAMI, FL 33156</u>
<input checked="" type="checkbox"/> Remove			
2) <input type="checkbox"/> Change <input type="checkbox"/> Add	<u>REG AGE</u>	<u>MARY QUARTIN</u>	<u>8980 SW 67 AVE</u> <u>MIAMI, FL 33156</u>
<input checked="" type="checkbox"/> Remove			
3) <input type="checkbox"/> Change <input type="checkbox"/> Add <input type="checkbox"/> Remove	<u> </u>	<u> </u>	<u> </u> <u> </u> <u> </u>
4) <input type="checkbox"/> Change <input checked="" type="checkbox"/> Add	<u>TREAS</u>	<u>JACK EDWARDS</u>	<u>8960 SW 67 AVE</u> <u>MIAMI FL 33156</u>
<input type="checkbox"/> Remove			
5) <input type="checkbox"/> Change <input type="checkbox"/> Add <input type="checkbox"/> Remove	<u> </u>	<u> </u>	<u> </u> <u> </u> <u> </u>
6) <input type="checkbox"/> Change <input type="checkbox"/> Add <input type="checkbox"/> Remove	<u> </u>	<u> </u>	<u> </u> <u> </u> <u> </u>

E. If amending or adding additional Articles, enter change(s) here:

(attach additional sheets, if necessary). (Be specific)

SEE BYLAWS REMOVING MARY QUARTIN AS TREASURER AND MARY QUARTIN

SEE BYLAW CHANGES I

☒ The amendment(s) was/were adopted by the members and the number of votes cast for the amendment(s) was/were sufficient for approval.

- ☐ There are no members or members entitled to vote on the amendment(s). The amendment(s) was/were adopted by the board of directors.

Dated MARCH 17, 2020

Signature VW Virginia Wood
(By the chairman or vice chairman of the board, president or other officer-if directors have not been selected, by an incorporator - if in the hands of a receiver, trustee, or other court appointed fiduciary by that fiduciary)

VIRGINIA WOOD Virginia Wood
(Typed or printed name of person signing)

PRESIDENT Virginia Wood
(Title of person signing)

Minutes of Tree Tops Homeowners Association March 17, 2020

A meeting of the Tree Top Homeowners Association was held at 100PM at Virginia Wood's home with Virginia Wood, Jack Edwards, Sheila Radell as well as David and Schifra Kossman. Later, Felix and Sarah approved all of the motions listed herein.

The meeting was convened to take the steps necessary to replace Mary Quartin as bookkeeper and Treasurer due to Mary and Steve Quartin having sold their home so they will no longer be members of Tree Top Homeowners Association.

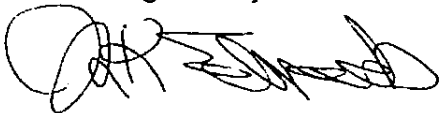
At this meeting, there was a motion and it was unanimously agreed that the Tree Top Homeowners Association would hire Cecilia Terano as bookkeeper, who works for Richard Krissel, Certified Public Accountant with offices at 8950 SW 74th Court Miami Florida 33156. The firm will charge Tree Tops \$45 per hour worked and it is estimated that this will cost Tree Tops approximately \$24,000 per year.

Another motion, unanimously approved, ^{ATTACHED} accepted the resignation of Mary Quartin as Treasurer of Tree Tops and removed Mary as signee for Tree Tops checks. Sheila Radell will retain signatory authority and Jack Edwards will be a new, authorized signee. Tree Tops also unanimously elected Jack Edwards as Treasurer of Tree Tops to replace Mary Quartin.

AMENDMENT TO
CORP ANNUAL
REPORT

To be able to cover the expenses of a new bookkeeper, the Homeowners Association unanimously approved a motion to increase the annual dues by \$75.00 per month for each for each of the six homeowners. Thus the total amount owed will be \$750/month effective April 1, 2020. Payment will be quarterly, due by the first day of the quarter, i.e. April 1, 2020 July 1 2020, October 1, 2020 and January 1, 2021. The Association approved an exception for Sheila Radell who will continue to pay monthly until July 1, 2020

Meeting was adjourned at 230PM.



Jack Edwards
Tree Top Homeowners Association
Secretary

Virginia Wood
President, Tree Tops HOA
April 1, 2020

Tree Top Estates HOA
CORPORATE ACTION FORM

	<u>YES</u>	<u>NO</u>
Lot #1: <u>Lopez</u> _____ <u>-has not moved in yet</u>	<u>_____</u>	<u>_____</u> <u>new home owner</u>
Lot #2: <u>Edwards</u> _____ <u>[Signature]</u>	<u>✓</u>	<u>_____</u>
Lot #3: <u>Quevedo/Cooper</u> _____ <u>[Signature]</u>	<u>✓</u>	<u>_____</u>
Lot #4: Woods <u>Virginia Wood</u>	<u>✓</u>	<u>_____</u>
Lot #5: Radell <u>Sheila Radell</u>	<u>✓</u>	<u>_____</u>
Lot #6: Kossmans <u>S. Loman</u>	<u>✓</u>	<u>_____</u>

Date: March 17, 2020

Subject: Hire Cecilia Torano as our bookkeeper

payment: \$45⁰⁰ a hour, 10 hours a month, ^{late payment} \$50⁰⁰

Jack Edwards - new treasurer

Jack Edwards and Sheila Radell new signees
for Regions Bank and Mary Cuartin is
removed as a signee

Late payment - \$50⁰⁰

Mary Quartin
8980 SW 67 Avenue
Miami, FL. 33156

To whom it may concern,

This letter is written by Mary Quartin, treasurer of Tree Top Estates, HOA. I am resigning my position as treasurer and as a member of the HOA as I am moving to a new location.

I understand that I will no longer be a signer on the two accounts held by Tree Top Estates, HOA. The accounts, held at Regions Bank are #3134277890 and #0187254204.

If you have any further questions, feel free to reach me at 305-588-4034.

Mary Quartin

A handwritten signature in black ink that reads "Mary Quartin". The script is cursive and fluid, with the first name "Mary" and last name "Quartin" clearly legible.