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**COVER LETTER**

**TO:** Amendment Section  
Division of Corporations

**NAME OF CORPORATION:** Chautauqua Offices of Psychotherapy and Evaluation, Inc.

**DOCUMENT NUMBER:** 726479

The enclosed *Articles of Amendment* and fee are submitted for filing.

Please return all correspondence concerning this matter to the following:

Rachel R. Gillis

(Name of Contact Person)

Chautauqua Offices of Psychotherapy and Evaluation, Inc.

(Firm/ Company)

3686 US Highway 331 S

(Address)

DeFuniak Springs, FL 32435

(City/ State and Zip Code)

For further information concerning this matter, please call:

Shalene Hall

(Name of Contact Person)

at ( 850 ) 892-8290

(Area Code & Daytime Telephone Number)

Enclosed is a check for the following amount:

☐ \$35 Filing Fee

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is enclosed)

**Mailing Address**

Amendment Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

**Street Address**

Amendment Section  
Division of Corporations  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, FL 32301

**ARTICLES OF AMENDMENT**  
to  
**ARTICLES OF INCORPORATION**  
of  
**CHAUTAUQUA OFFICES OF PSYCHOTHERAPY AND EVALUATION, INC. (COPE)**

Pursuant to the provisions of section 617.1006, Florida Statutes, the undersigned Florida nonprofit corporation adopts the following articles of amendment to its articles of incorporation

FIRST          Amendments adopted:

Article I:      No Recommended Changes

Article II:     No Recommended Changes

Article III:    (a) The specific and primary purposes for which this corporation is formed are to operate for the advancement of charity, by the distribution of its funds for such purposes, and particularly for Integrated Community Behavioral Health Care Services for individuals with disabilities and developing affordable housing for low income or homeless individuals and families. This corporation shall exist solely for the benefit of Chautauqua Offices of Psychotherapy and Evaluation, Inc. (COPE) a qualifying nonprofit organization.  
(b) The general purposes for which this corporation is formed are to operate exclusively for such charitable purposes as will qualify it as an exempt organization under Section 510(c) (3) of the Internal Revenue Code of 1954 or corresponding provisions of any subsequent federal tax laws, including, for such purposes, the making of distributions to organizations which qualify as tax-exempt organizations under that Code.  
(c) This corporation shall not, as a substantial part of its activities, carry on propaganda or otherwise attempt to influence legislation; nor shall it participate or intervene (by publication or distribution of any statements or otherwise) in any political campaign on behalf of any candidate for public office.

Article IV:    No Recommended Changes

Article V:     No Recommended Changes

Article VI:    No Recommended Changes

Article VII:   No Recommended Changes

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CHIEF OF POLICE  
CLERK

Article VIII: (a) The affairs of the corporation shall be managed by a Board of Directors numbering not less than five (5), nor more than ten (10), which number may be amended in accordance with the By-Law of the corporation, but in no event shall be reduced below five (5). The said Directors shall be elected by a majority of members of the corporation present and voting at a regularly called annual meeting of the members, and shall serve for terms of one (1) year and until their successors are elected and qualify to serve. Should any Director, during his/her term of office, resign or for any reason be unable, or unwilling, to serve, a successor Director may be appointed by the Board of Directors from among the membership of the corporation to serve the balance of any such Director's term.

(b) The Board of Directors shall, immediately after the organizational meeting and each annual meeting thereafter, elect by a majority vote the following officers: a President, one Vice-President, and a Secretary/Treasurer, whose terms of office shall run for one (1) years. The Board of Directors may, at any such meeting, elect additional officers to such additional positions, as they deem desirable for conduct of business of the corporation. All such officers shall serve without compensation, but may be reimbursed by the corporation for expenses incurred by them for corporation purposes. Notwithstanding the provisions hereinabove, the Board of Directors may, pursuant to enacted By-Laws, appoint a Chief Executive Officer who shall serve at the pleasure of the Board of Directors, which said Executive Director may be compensated for his/her services as the Board deems appropriate.

The names and addresses of the present Directors and Officers of the corporation, who shall serve until their successors are selected and qualify to serve, are as follows:

President – David Schjott, PhD, 60 West Lamb Drive, Santa Rosa Beach, FL 32459

Vice President – Letha Hinote, 674 Baldwin Avenue, DeFuniak Springs, FL 32435

Secretary/Treasurer –Julie Terrell, 100 College Blvd, Niceville, FL 32578

Chief Executive Director - Rachel R. Gillis, 1952 County Road 192, DeFuniak Springs, Florida 32433

Article IX: No Recommended Changes

Article X: The property of this corporation is irrevocably dedicated to charitable purposes, specifically for Integrated Community Behavioral Health Care services for individuals with disabilities and developing affordable housing for low income or homeless individuals and families and no part of the net income or assets of this corporation shall ever inure to the benefit of any director, officer, or member thereof, or to the benefit of any private individual.

Article XI: No Recommended Changes

Article XII: No Recommended Changes

Article XIII: No Recommended Changes

Article XIV: No Recommended Changes

Article XV: No Recommended Changes

Article XVI: No Recommended Changes

**SECOND:** The date of adoption of the amendment was on July 29, 2016.

**THIRD:** Adoption of Amendment

- ☐ The amendment(s) was(were) adopted by the members and the number of votes cast for the amendments was sufficient for approval.
- ☐ There are no members or members entitled to vote on the amendment. The amendment(s) was(were) adopted by the board of directors

Letha B Hinote  
Signature of Chair, Vice Chair, President, or other officer

Letha B Hinote  
Typed or printed name

President - elect 7/29/16  
Title Date



*Chautauqua Offices of Psychotherapy and Evaluation, Inc.*

August 11, 2016

Amendment Section  
Division of Corporations  
PO Box 6327  
Tallahassee, FL 32314

To whom it may concern:

Please see the enclosed Articles of Incorporation amendments for Chautauqua Office of Psychotherapy and Evaluation, Inc. (dba COPE Center) and payment.

You may contact me, Shalene Hall, by phone: 850-892-8045, or email: [shall@copecenter.org](mailto:shall@copecenter.org), if any questions should arise regarding this paperwork.

Sincerely,

Shalene Hall  
Executive Assistant  
COPE Center

3686 US Highway 331 South  
DeFuniak Springs, FL 32435

850-892-8045

[www.copecenter.org](http://www.copecenter.org)

COPE Center has earned a Three Year CARF Accreditation

