

**Electronic Articles of Organization
For
Florida Limited Liability Company**

L21000374680
FILED 8:00 AM
August 20, 2021
Sec. Of State
tcline

Article I

The name of the Limited Liability Company is:

CHECK DONE FINISHED, LLC

Article II

The street address of the principal office of the Limited Liability Company is:

667 W DAYTON CIR
FORT LAUDERDALE, FL. US 33312

The mailing address of the Limited Liability Company is:

667 W DAYTON CIR
FORT LAUDERDALE, FL. US 33312

Article III

Other provisions, if any:

CHECK DONE FINISHED IS A VIRTUAL ASSISTANT BUSINESS THAT PROVIDES VIRTUAL CLERICAL SERVICES TO BUSINESSES AND INDIVIDUALS.

Article IV

The name and Florida street address of the registered agent is:

JENNIFER M GILLIS
667 W DAYTON CIR
FORT LAUDERDALE, FL. 33312

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.

Registered Agent Signature: JENNIFER M GILLIS

Article V

The name and address of person(s) authorized to manage LLC:

Title: CEO
JENNIFER M GILLIS
667 W DAYTON CIR
FORT LAUDERDALE, FL. 33312

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Signature of member or an authorized representative

Electronic Signature: JENNIFER M GILLIS

I am the member or authorized representative submitting these Articles of Organization and affirm that the facts stated herein are true. I am aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S. I understand the requirement to file an annual report between January 1st and May 1st in the calendar year following formation of the LLC and every year thereafter to maintain "active" status.