

734822

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**COVER LETTER**

TO: Amendment Section  
Division of Corporations

NAME OF CORPORATION: Mid-Florida Chapter 534, Experimental Aircraft Association Inc.

DOCUMENT NUMBER: 734822

The enclosed *Articles of Amendment* and fee are submitted for filing.

Please return all correspondence concerning this matter to the following:

**Robert Vaughn - Member of the Board of Directors**

(Name of Contact Person)

Mid- Florida Chapter 534, Experimental Aircraft Association Inc.

(Firm/ Company)

5129 China Sea Dr

(Address)

Tavares, Florida 32778

(City/ State and Zip Code)

\_\_\_\_\_  
E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

**Robert Vaughn**

(Name of Contact Person)

at ( **352** ) **293-7801**

(Area Code & Daytime Telephone Number)

Enclosed is a check for the following amount made payable to the Florida Department of State:

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| <input type="checkbox"/> \$35 Filing Fee | <input type="checkbox"/> \$43.75 Filing Fee &<br>Certificate of Status | <input type="checkbox"/> \$43.75 Filing Fee &<br>Certified Copy<br>(Additional copy is<br>enclosed) | <input checked="" type="checkbox"/> \$52.50 Filing Fee<br>Certificate of Status<br>Certified Copy<br>(Additional Copy is<br>Enclosed) |
|--|--|---|---|

**Mailing Address**

Amendment Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

**Street Address**

Amendment Section  
Division of Corporations  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, FL 32301

Articles of Amendment  
to  
Articles of Incorporation  
of

MID FLORIDA CHAPTER 534, EXPERIMENTAL AIRCRAFT ASSOCIATION, INC.

(Name of Corporation as currently filed with the Florida Dept. of State)

DOCUMENT # 734822

(Document Number of Corporation (if known))

Pursuant to the provisions of section 617.1006, Florida Statutes, this *Florida Not For Profit Corporation* adopts the following amendment(s) to its Articles of Incorporation:

A. If amending name, enter the new name of the corporation:

N/A

*The new name must be distinguishable and contain the word "corporation" or "incorporated" or the abbreviation "Corp." or "Inc." "Company" or "Co." may not be used in the name.*

B. Enter new principal office address, if applicable:

(Principal office address MUST BE A STREET ADDRESS)

N/A

C. Enter new mailing address, if applicable:

(Mailing address MAY BE A POST OFFICE BOX)

N/A

D. If amending the registered agent and/or registered office address in Florida, enter the name of the new registered agent and/or the new registered office address:

Name of New Registered Agent: N/A

(Florida street address)

New Registered Office Address:

(City)

, Florida

(Zip Code)

New Registered Agent's Signature, if changing Registered Agent:

*I hereby accept the appointment as registered agent. I am familiar with and accept the obligations of the position.*

Signature of New Registered Agent, if changing

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CORPORATION  
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If amending the Officers and/or Directors, enter the title and name of each officer/director being removed and title, name, and address of each Officer and/or Director being added:

(Attach additional sheets, if necessary)

Please note the officer/director title by the first letter of the office title:

P = President; V = Vice President; T = Treasurer; S = Secretary; D = Director; TR = Trustee; C = Chairman or Clerk; CEO = Chief Executive Officer; CFO = Chief Financial Officer. If an officer/director holds more than one title, list the first letter of each office held. President, Treasurer, Director would be PTD.

N/A

Changes should be noted in the following manner. Currently John Doe is listed as the PST and Mike Jones is listed as the V. There is a change, Mike Jones leaves the corporation, Sally Smith is named the V and S. These should be noted as John Doe, PT as a Change, Mike Jones, V as Remove, and Sally Smith, SV as an Add.

Example:

<input checked="" type="checkbox"/> Change	<u>PT</u>	<u>John Doe</u>
<input checked="" type="checkbox"/> Remove	<u>V</u>	<u>Mike Jones</u>
<input checked="" type="checkbox"/> Add	<u>SV</u>	<u>Sally Smith</u>

<u>Type of Action</u> (Check One)	<u>Title</u>	<u>Name</u>	<u>Address</u>
1) <input type="checkbox"/> Change	_____	_____	_____
<input type="checkbox"/> Add			_____
<input type="checkbox"/> Remove			_____
2) <input type="checkbox"/> Change	_____	_____	_____
<input type="checkbox"/> Add			_____
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6) <input type="checkbox"/> Change	_____	_____	_____
<input type="checkbox"/> Add			_____
<input type="checkbox"/> Remove			_____

E. If amending or adding additional Articles, enter change(s) here:  
(attach additional sheets, if necessary). (Be specific)

Florida document number 734822



New FEI/EIN 80-0185498

  NEW

Revisions to the articles of incorporation are attached as additional sheets.

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**Addition, July 4, 2013**

Adding of mission and vision statements to the articles of incorporation located as a preamble before article 1 in the articles of incorporation.

**Mid-Florida Chapter 534, Experimental Aircraft Association, Inc.**

**Mission Statement**

Promote, encourage and facilitate an environment that is dedicated to serving all of aviation and fosters safety, education and high standards in the design, construction, restoration and operation of all types of recreational aircraft. Support and promote the mission, vision, goals and objectives of the Experimental Aircraft Association, Inc.

**Vision Statement**

Mid-Florida Chapter 534, Experimental Aircraft Association, Inc. ("EAA Chapter 534" or "Chapter 534" or "Mid-Florida Chapter 534") is a nonprofit organization. EAA Chapter 534 through the charitable and educational efforts of the Chapter and its membership strives to achieve its Mission: To promote aviation and aviation safety through community adult and youth education; hands-on training; building,; the sharing of maintenance / technical expertise,; and through community awareness programs such as Experimental Aircraft Association's ("EAA") The Young Eagle, First Flight Program, for young people ages eight to seventeen; and Eagle Flights, the EAA's newest Program; for those that are eighteen and older. We also have volunteer flight advisors and technical counselors.

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**Article 1 Amendment, July 4, 2013**

**Change (organization) to Corporation, Corporate name is unchanged.**

**ARTICLE I ----- Name:**

The name of the Corporation shall be "**Mid-Florida Chapter 534, Experimental Aircraft Association, Inc.**" a nonprofit organization.

**Article 2 Amended Wording, July 4, 2013**

**ARTICLE II ----- Location:**

The location of the principal office of the Corporation shall be at Leesburg International Airport, Leesburg, Florida or at such other place within the state of Florida as the Board of Directors may from time to time determine.

**Article 3 Amended Wording, July 4, 2013**

**ARTICLE III ----- Purpose:**

The purpose of the Corporation shall be as follows:

1.) Mid-Florida Chapter 534 Experimental Aircraft Association, Inc. (the "Corporation") is organized exclusively for charitable, educational and scientific purposes; more specifically to provide members of the general public and youth with an educational opportunity to learn about aviation, aviation history, building and maintaining experimental, home built, light sport and kit aircraft, restoring and maintaining historic, vintage and antique aircraft, aviation safety, the federal regulation of aviation and maintaining compliance with that regulation and the steps necessary to become a pilot. The Corporation as part of its charitable purposes may also make distributions to other organizations that qualify as exempt organizations under section 501(c) (3) of the Internal Revenue Code or the corresponding section of any future federal tax code.

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2.) The assets of the corporation are dedicated to the charitable purpose described in paragraph 1) above.

3.) No part of the net earnings of this Corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and make payments and distributions in furtherance of the purposes set forth in paragraph 1) above. No part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.

Furthermore, notwithstanding any other provision of these articles, this Corporation shall not engage in any activities or exercise any powers that are not permitted to be carried on by a Corporation exempt from the federal income tax under section 501(c)(3) of the Internal Revenue Code or the corresponding section of any future federal tax code or by a Corporation, contributions to which are deductible under section 170C2 of the Internal Revenue Code or the corresponding section of any future federal tax code.

**4.) Mid-Florida Chapter 534 intends to:**

A.) Promote, encourage, and facilitate an atmosphere where all are welcome to join in and become part of recreational, experimental, and general aviation.

B.) Promote, a positive, productive, and cooperative relationship between the Chapter and those governmental agencies and private enterprises in the development of programs relating to aviation activities, which encourage, and facilitate recreational aviation activities that provide educational opportunities.

C.) Promote, encourage, and facilitate an environment that fosters safety and high standards in the design, construction, restoration, and operation of all types of recreational aircraft.



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D.) Promote, encourage, and foster an environment that celebrates and nurtures the participation of families and the spirit of volunteerism within the world of recreational aviation.

E.) Promote, and engage in aviation education, by involving the members of the community in the EAA's educational aviation programs that improve and lead to a better understanding of aviation and the science of Aeronautics

F.) Promote, and encourage grassroots efforts relating to aviation research and development, and encourage and facilitate membership in the EAA (Experimental Aircraft Association, Inc.)

G.) To operate as a local Chapter of the EAA. Support and promote the mission, vision, goals and objectives of the EAA through programs and services within the Chapter family.

H.) To cooperate with the EAA and comply in all respects with all policies and procedures of the EAA as that Association might establish for its Chapters at any time and from time to time.

I.) Have fun!

**Article 4 Amended Wording, July 4, 2013**

**ARTICLE IV ----- Membership:**

**Eligibility for Chapter Membership:** Eligibility for membership in the Chapter is open to any person who has an interest in recreational aviation, subject to the classifications of membership listed in article IV sections 1-5.

**Classifications of Chapter Membership:** There are (5) types of Chapter memberships. These Chapter membership classifications include; regular, family, honorary/complementary, special, and life. The specific details of these Chapter membership classifications are described in the following paragraphs:

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1. **Regular Chapter Membership:** A regular Chapter member shall be any person who pays Chapter dues and is a member in good standing of the EAA (Experimental Aircraft Association, Inc.).
2. **Family Chapter Membership:** A family Chapter membership shall be any family, including parents, and children, who paid the appropriate Chapter membership dues and are family members of EAA (Experimental Aircraft Association Inc.).
3. **Honorary/Complimentary Membership:** An honorary/complimentary Chapter member shall be any person to whom the Chapter officers, Chapter Board of Directors, or Chapter membership wishes to extend an honorary Chapter membership. Honorary/complimentary Chapter memberships may be given to a person in recognition or appreciation of the support that person has provided to the Chapter. Honorary/complimentary Chapter members may not hold any elected or appointed Chapter office or position, nor are they entitled to any voting privileges within the Chapter. Honorary/complimentary members are not required to be members of the EAA, but the Chapter office at EAA headquarters will extend a complimentary one-year EAA membership to any honorary/complimentary Chapter member upon written request from the Chapter officers, Chapter Board of Directors or Chapter membership.
4. **Special Chapter Membership:** A special Chapter member shall be any person, who for temporary or short-term economic reasons is unable to pay the appropriate Chapter membership dues and to whom the Chapter officers, Chapter Board of Directors or Chapter membership wishes to extend a Chapter membership. The Chapter office at EAA headquarters will extend a one-year complimentary EAA membership to any special Chapter member upon written request from the Chapter officers, Chapter Board of Directors, or Chapter membership.
5. **Life Chapter Membership:** Life Chapter membership may be bestowed on an individual Chapter member at the discretion of the Chapter officers, Chapter Board of Directors, or Chapter membership. All Life Chapter

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members must be members in good standing of the EAA. A Chapter Life membership recognizes the long-term commitment to the EAA and Chapter made by the individual. A Life Chapter member may hold any Chapter office, shall have full voting privileges within the Chapter, and is exempt from annual Chapter dues.

**Duration of Chapter Membership:** The duration of a regular and family Chapter membership shall be one (1) calendar year. Honorary/complimentary or special Chapter memberships may be extended or continued beyond one (1) year at the discretion of the Chapter officers, Chapter Board of Directors, or Chapter membership. Life Chapter membership is continuous for life of the Chapter member. Life Chapter membership is not transferable to another person. All Chapter members with voting privileges in the Chapter must maintain a current membership with the EAA, except for the honorary/complimentary Chapter members.

**Voting Privileges of Chapter Membership:** Voting privileges within the Chapter shall be limited to regular Chapter members, family Chapter members (excluding children under 18 years of age), special Chapter members and Life Chapter members. Honorary/complimentary Chapter members shall not have voting privileges within the Chapter.

**Removal of Chapter Membership:** Chapter membership is a privilege, which requires an appropriate commitment of each Chapter member. Each Chapter member shall accept the responsibilities of Chapter membership, and by acceptance agrees to promote the EAA and the Chapter. In the event a Chapter member fails to meet these requirements, they may be asked to relinquish their Chapter membership in accordance with the following conditions:

1. Any Chapter member, who by intentional neglect or reckless deed or action harms or jeopardizes reputations or assets of the Chapter or the EAA, may be called before the Chapter Board of Directors and Chapter officers for review. Upon conclusion of the review the Chapter Board of Directors and Chapter officers may upon finding reasonable cause, recommend to the Chapter membership that said member be removed from Chapter

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membership. Said member may then be removed, by a majority vote of eligible members in any regular or special Chapter membership meeting where a quorum exists.

2. Any Chapter member who fails to remit their Chapter membership dues or fails to maintain their Chapter membership in the EAA shall be considered removed from Chapter membership.

**Resignation of membership:** Any Chapter member may resign their Chapter membership at any time by delivering to any Chapter officer a written notice of resignation. The resignation of Chapter membership shall become effective on the date stated in the written notice. In the event the written notice of resignation does not contain an effective date, the date the Chapter member delivers the written notice to any Chapter officer shall become the date of resignation.

**Note:** It is the policy of the EAA and all EAA Chapters to openly welcome guests and visitors to EAA Chapter functions and activities. Guests and visitors do not enjoy the privileges of Chapter membership, nor do they pay any dues or assessments to the Chapter. They are not entitled to privileges of Chapter or EAA membership until they become a regular member of both the Chapter and the EAA.

**Article 7 Amended Wording, July 4, 2013**

**ARTICLE VII -----Chapter Membership Dues and Assessments**

The Chapter officers in Chapter Board of Directors, with the concurrence of the Chapter membership, will determine appropriate dues and assessments. The rate of dues or the amount of assessment shall be voted on and agreed to by the Chapter membership at any regular Chapter membership meeting or special Chapter membership meeting. The proposed dues or assessments must pass by a majority vote of eligible Chapter members in attendance. Dues and assessments shall be paid to the Chapter Treasurer, or any person they may designate. Dues are to be paid annually and are payable upon joining and every January 1 of each year

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thereafter. Assessments shall be paid as determined by the Chapter officers and Chapter Board of Directors, with the majority concurrence of the Chapter membership. Dues and assessments shall be considered wholly earned and shall not be prorated in the event of expulsion or resignation. Honorary/complimentary Chapter members and special members shall not be required to pay any dues or assessments. Life Chapter members, while not required to pay dues may be required to pay assessments.

**Article 8 Amended Wording, July 4, 2013****ARTICLE VIII ----- Chapter Officers:**

1. The Chapter officers shall be Chapter President, Chapter Vice President, Chapter Secretary, and Chapter Treasurer, or a combination of Chapter Secretary and Chapter Treasurer.
2. The term of office for all Chapter officers shall be two (2) years. As an option a Chapter may choose to use a one-year (1) term for all Chapter officers.
3. The Chapter officers shall be elected at the regularly scheduled November Chapter membership meeting and shall hold office for two years (2), from date of installation. Installation of Chapter officers shall be at the December Chapter membership meeting following their election, but no later than January 1 following their election.
4. The Chapter Treasurer may be bonded in an amount to be determined by the Chapter officers. The premium to bond the Chapter Treasurer shall be at the expense of the Chapter.

**Florida corporate document number is 734822****ARTICLE VIII ----- Duties of the Chapter Officers:**

The following duties shall be performed by the Chapter officers: The Chapter officers may, from time to time be called upon to perform additional duties; they may also, at their discretion and in conjunction with direction from the Chapter Board of Directors, perform additional duties for the betterment, improvement, and well-being of the Chapter.

1. The Chapter President shall be the chief executive officer and chairperson of the Chapter Board of Directors. The Chapter President shall have, subject to the advice, direction, and control of the Chapter Board of Directors, general charge of the Chapter business. The Chapter President shall jointly execute with the Chapter Secretary all contracts and instruments which have first been approved by the Chapter Board of Directors. The Chapter President may call any special meeting of the members of the Chapter Board of Directors and/or general Chapter membership. In case of the absence or disability of the Chapter Treasurer the Chapter President may execute checks or expenditures authorized by the Chapter Board of Directors. In such circumstances, either the Chapter Vice President or Chapter Secretary shall be called upon to: execute such checks.
2. The Chapter Vice President shall be vested with all the powers and authority of the Chapter President and shall perform the duties of the Chapter President in the case of the Chapter Presidents absence, disability, or inability, for any reason. The Chapter Vice President shall also perform such duties connected with the operations of the Chapter at the suggestion or direction of the Chapter President. The Chapter Vice President may annually recruit a certified public accountant or an appropriate group of Chapter members to verify that the financial records of the Chapter are in order. The Board of Directors can determine how they want the report to be delivered, written or oral.
3. The Chapter Secretary shall have the responsibility to take and publish minutes of all meetings. The Chapter Secretary is responsible for publishing notice of all regularly scheduled Membership and Chapter Board of

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Directors meetings. Additionally, the Chapter Secretary is also responsible for publishing notice of special membership meetings. The Chapter Secretary, with the assistance of the Chapter membership chairperson, shall keep a Chapter membership book, roster or record showing the name of each Chapter member.

4. The Chapter Secretary shall also be responsible for maintaining the currency and security of the original copies of the Chapter bylaws, nonprofit incorporation documents, tax exemption documents, Federal Employer Identification Number (FEIN) and any other documents, books, papers, and records as the Chapter officers or Chapter Board of Directors direct. The Chapter Secretary shall jointly execute, along with the Chapter President, all contracts and instruments that have been first approved by the Chapter Board of Directors. The Chapter Secretary shall perform all other duties incident to the office of Chapter Secretary, subject to the control of the Chapter President and Chapter Board of Directors.
5. The Chapter Treasurer shall execute all checks authorized by the Chapter Board of Directors. The Chapter Treasurer shall receive and deposit all funds in a financial institution recognized by the Federal Deposit Insurance Corporation (FDIC), and approved by the Chapter Board of Directors. The Chapter Treasurer shall also account for all receipts, disbursements, and the balance of funds on hand. The Chapter Treasurer shall perform all other duties subject to the control of the Chapter President in the Chapter Board of Directors. The Chapter Treasurer shall ensure the Chapter obtains and maintains a Federal employer identification number (FEIN). The Chapter Treasurer shall be responsible for the accurate maintenance of all insurance records, including the proper application, binding, and premium payment for all necessary insurance required by the Experimental Aircraft Association, Inc. by resolution of the Chapter Board of Directors, the Chapter may require joint signatures on all checks drawn on Chapter accounts.

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**Article 9 Amended Wording, July 4, 2013**

**ARTICLE IX ----- Chapter Board of Directors:**

1. The business and property of the Chapter shall be conducted and controlled by the Chapter Board of Directors.
2. The Chapter Board of Directors shall consist of the following:
  - a. Class I Director: Class I Directors Shall Be the Chapter President, Chapter Vice President, Chapter Secretary, and Chapter Treasurer.
  - b. Class II Director: Class II Directors shall be three (3) to nine (9) additional members elected to the position of Class II Director.
  - c. The term of office for the Chapter Board of Directors shall be one (1) year, or for a two (2) year term as chosen by the Chapters.
3. The Chapter President shall preside over the Chapter Board of Directors as its chairperson.
4. In case of a vacancy on the Chapter Board of Directors the Chapter President may appoint a replacement, subject to the approval of a majority of the Chapter Board of Directors.
5. Meetings of the Chapter Board of Directors may be called at any time by the Chapter President or by a two thirds (2/3) majority of the Chapter Board of Directors.
6. Notice of meetings of the Chapter Board of Directors, stating the location, time, and purpose of the meeting shall be mailed, e-mailed, or personally given to each member of the Chapter Board of Directors at least 48 hours prior to the time of the meeting. If all of the members of the Chapter Board of Directors are present at a meeting, any business of the organization may be transacted without previous notice of the meeting.
7. A simple majority of the Chapter Board of Directors at least two (2) of which shall be executive officers shall constitute a quorum of the Chapter Board of Directors.



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8. Each member of the Chapter Board of Directors shall serve as a board member without compensation.
9. The Chapter Board of Directors shall have the power and authority to enforce all rules and regulations pertaining to the use and operation the Chapter's property.

**Article 10 Amended Wording, July 4, 2013**

**ARTICLE X ---- Meeting of Members:**

1. All meetings of the Chapter members shall be held at a place to be determined by the Chapter President. Meetings shall be guided by Robert's Rules of Order, although strict adherence to those rules shall not be required unless so requested by a majority vote of the members.
2. Notice of any regular Chapter meeting of the Chapter members shall be given before such meeting by notice published in a Chapter publication, such as the Chapter newsletter, or by phone, fax, or e-mail.
3. Special Chapter membership meetings may be held at such time and place as the Chapter President may determine. Special meetings may also be called by a two thirds (2/3) majority of the Chapter Board of Directors.
4. Notice of special Chapter membership meetings, stating the location, time, and purpose of the meeting shall be given in the same manner as the notice required for the regular meetings, or by special letter.
5. A quorum is required for any Chapter membership meeting; the quorum shall consist of at least one quarter (1/4) of the Chapter members in person or by proxy but not less than 10 Chapter members.
6. In the absence of the Chapter President, Chapter Vice President, Chapter Secretary, and Chapter Treasurer, a temporary meeting chairman may be appointed by the Chapter Board of Directors and shall act as the presiding officer.

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7. At every meeting the Chapter members, each voting Chapter member may have one vote on any question or resolution. In the absence of a Chapter member, that Chapter member shall have the right to vote by proxy. The Chapter Board of Directors shall be responsible for the method by which any proxy votes are issued, accepted or counted.
8. A simple majority of Chapter members that are eligible to vote must be present or represented by proxy for the adoption of any resolution, except for a resolution that calls for the Chapter to separate its relationship with the EAA, in which case a majority of not less than eighty percent (80%) of the members eligible to vote is present or represented by proxy is necessary for the adoption of such resolution.

**Article 11 Amended Wording, July 4, 2013**

**ARTICLE XI ---- Vacancies: (Chapter President, Chapter Vice President, Chapter Secretary, Chapter Treasurer).**

If the office of Chapter President, Chapter Vice President, Chapter Secretary, or Chapter Treasurer becomes vacant for any reason, the Chapter Board of Directors shall elect a successor who shall hold the office for the remainder of the normal turn, or at the option of the Chapter Board of Directors, hold a special election to fill the vacancy(s).

**Article 12 Amended Wording, July 4, 2013**

**ARTICLE XII ---- Elections:**

1. The Chapter President may appoint a nominating committee made up of at least three (3) Chapter members. The appointment of the nominating committee shall take place no later than July.
2. The appointments to the nominating committee shall be announced to the Chapter members at the regular meeting in July, or earlier if a nominating

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committee has been formed at an earlier date. In addition, the names of the Chapter members appointed to the nominating committee shall be published in the next Chapter in newsletter.

3. Beginning in July, the nominating committee shall canvas the current Chapter officers and directors to determine if they wish to seek reelection to their current position or be nominated for any other position. The nominating committee shall also canvas the Chapter members of all committees and groups to seek those who may be interested in an elected position. Further, the nominating committee shall make themselves available to the Chapter membership seeking any Chapter members who may be interested and who are eligible to run for an elected position.
4. At the October Chapter membership meeting the nominating committee shall present to the Chapter membership the nominations they have obtained. In addition, open nominations will be accepted from the Chapter members during the October Chapter membership meeting.
5. Once all nominations have been received, a slate of nominees may be posted at the regular meeting place, or anyplace deemed appropriate by the nominating committee, and published in the Chapter newsletter.
6. Elections of Chapter officers and Chapter Board of Directors will take place at the November Chapter membership meeting. Voting shall be done by written ballot and three (3) Chapter members appointed by the Chapter Board of Directors shall conduct and monitor the election. All ballots will be counted and confirmed by the monitors and the results of the election amounts to the members present. If deemed appropriate by the members, the Chapter Secretary shall be responsible for the development and implement patient of a process that will offer absent eligible voting members the opportunity to vote I proxy. Such process shall be reviewed and approved by the Chapter Board of Directors prior to its use.
7. All newly elected Chapter officers and Chapter Board of Directors shall assume the responsibilities of his December Chapter membership meeting but no later than January 1.

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**Transition of Leadership:**

1. The Chapter membership recognizes the importance of a smooth transition of Chapter leadership. Therefore, subsequent to the election of Chapter officers and Chapter Board of Directors, the incumbent and newly elected Chapter officers and Chapter Board of Directors shall organize and hold the transition meeting where in all Chapter records and information will be passed on to the newly elected Chapter officers and Chapter Board of Directors.
2. During the transition meeting, the newly elected Chapter officers and the Chapter Board of Directors shall review the Chapter bylaws, and the Chapter goals mission and vision statements, nonprofit incorporation documents, tax status, and insurance policies to ensure they are clearly known and understood.
3. During the transition meeting the newly elected Chapter officers and Chapter Board of Directors shall review the incorporation documents to ensure the Chapter's current and all government obligations in the Chapter is properly incorporated.
4. During the transition meeting the newly elected Chapter officers and Directors shall review and submit the Chapter status report to EAA Chapter office at EAA headquarters, and ensure that all proper notifications have been forwarded to EAA a Chapter office at EAA headquarters as prescribed.
5. During the transition meeting the newly elected Chapter officers and Chapter Board of Directors shall review the insurance requirements specified by the EAA and ensure that all proper insurance coverage has been arranged through the appropriate programs of the EAA.

**Add Article 19, July 4, 2013**

**ARTICLE XIX ---- Financial Reports:**

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1. The Chapter Treasurer shall prepare quarterly and annual financial statement and present each report on the financial status of the Chapter membership. The Chapter Board of Directors will determine the form of the report, either written or oral. The Chapter Board of Directors will also determine the method of the report, either by presentation at a Chapter membership meeting or by Chapter newsletter.
2. The Chapter Board of Directors, under the direction of the Chapter VP, shall arrange annually to have the financial records and practices of the Chapter verified. The Chapter Board of Directors shall make available a copy of the written report to the Chapter membership. The Chapter Board of Directors will review any recommendations for changes in the record keeping procedures and shall take appropriate steps to implement any reasonable recommendations.

**Add Article 20, July 4, 2013**

**ARTICLE XX ---- Dispute Resolution:**

In the event, a dispute arises within the Chapter, a written petition, endorsed by a quorum of Chapter members, as defined in article 6, may request intervention by the Chapter office staff of the EAA concerning a dispute within the Chapter. The Chapter membership will cooperate completely and fully with the Chapter office staff of the EAA, in the resolution process. In the event, a dispute occurs within the Chapter, and it cannot be resolved with the assistance of the Chapter office staff of the EAA, and it is determined by the Chapter office staff of the EAA to be at an impasse. The Chapter agrees and acknowledges the authority and responsibility of the EAA, to remove the Chapter charter. If the Chapter charter is removed, the Chapter will have no further recognition or affiliation with the EAA.

**Add Article 21, July 4, 2013**

**ARTICLE XXI ----- Dissolution:**

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A.) Upon dissolution of the Corporation, the assets of the Corporation shall be distributed for one or more exempt purposes within the meaning of section 501(c) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government or to a state or local government, for a public purpose. Any such assets not so distributed shall be disposed of by a court of competent jurisdiction of the County in which the principal office of the Corporation is then located, exclusively for such purposes or to such organization (s) as said court shall determine which are organized and operated exclusively for such purposes.

B.) The Chapter may be dissolved by a two thirds majority vote of the voting Chapter members. If the Chapter is dissolved, the Chapter President is responsible for ensuring that all Chapter debts and obligations are paid, and the proper disposition of all Chapter records are sent to the EAA Chapter office at EAA headquarters, P.O. Box 3086, Oshkosh, WI, 54903 -- 3086. The Chapter President is also responsible for the disposition of all Chapter materials and assets that shall be donated to another nonprofit organization. (EAA and the EAA foundation are both nonprofit organizations).

**Add Article 22, July 4, 2013**

**ARTICLE XXII ----- Amendments:**

The bylaws of the Chapter may be, amended, or new bylaws adopted at any regular Chapter meeting of the Chapter members called for that purpose. Amended or new bylaws must be passed by a not less than eighty percent (80%) majority vote of the Chapter members eligible to vote and present at such meeting in person or by proxy.

**Add Article 23, July 4, 2013**

**ARTICLE XXIII ----- Chapter Charter Authorization:**

The Chapter accepts and acknowledges that the Chapter has been granted a conditional charter on the authority of the Experimental Aircraft Association, Incorporated. Further the Chapter accepts and acknowledges that the privileges granted to the Chapter, under a conditional charter, may be withdrawn in the event

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the Chapter fails in any way or manner to meet the requirements of the Chapter charter of the EAA. In the event that the EAA withdraws the conditional charter of the Chapter, the Chapter agrees to cease using any reference whatsoever to itself as a charter Chapter of the EAA

The date of each amendment(s) adoption: May 25, 2013

Effective date if applicable: \_\_\_\_\_  
(no more than 90 days after amendment file date)

Adoption of Amendment(s) **(CHECK ONE)**

- ☒ The amendment(s) was/were adopted by the members and the number of votes cast for the amendment(s) was/were sufficient for approval.
- ☐ There are no members or members entitled to vote on the amendment(s). The amendment(s) was/were adopted by the board of directors.

Dated August 8 2013

Signature Arnold Holmes President EAA chapter 534

(By the chairman or vice chairman of the board, president or other officer-if directors have not been selected, by an incorporator – if in the hands of a receiver, trustee, or other court appointed fiduciary by that fiduciary)

Arnold Holmes

(Typed or printed name of person signing)

PRESIDENT

(Title of person signing)