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### **GUTIERREZ & ASSOCIATES**

A Florida Professional Limited Liability Company Attorneys and Counselors at Law 1200 Brickell Avenue, Suite 350 Miami, Florida 33131

> Telephone (305) 577-4500 Fax: (305) 577-8690 E mail: info@martlaw.com Webpage: www.martlaw.com

> > August 9, 2013

#### **VIA FEDEX**

Florida Department of State Division of Corporations Attn: Registration Section Clifton Building 2661 Executive Center Circle Tallahassee, FL 32301

> Re: Collateral Agency Services LLC Matter #: G22-3991

Dear Sir/Madam:

Enclosed please find for filing original Articles of Organization of the above-named limited liability company together with their respective certificate designating the registered agent and registered office of said company in Florida, along with a photocopy of the foregoing.

Also enclosed please find check number 20269, payable to the Florida Department of State, in the amount of \$155.00.

Please return a certified copy of the enclosed Articles of Organization to the undersigned. A return FedEx airway bill is enclosed, for your convenience when returning the certified documents.

Thank you in advance for your assistance.

VIV V V V

Llegal Assistant

Enc.

#### ARTICLES OF ORGANIZATION OF

#### COLLATERAL AGENCY SERVICES LLC

#### A FLORIDA LIMITED LIABILITY COMPANY

The undersigned, in forming a Florida Limited Liability Company under the Florida Limited Liability Company Act, Chapter 608 of the Florida Statutes, hereby adopts the following Afficles of Organization for such Company:

#### **ARTICLE I – NAME**

The name of the Company is COLLATERAL AGENCY SERVICES LUC

#### **ARTICLE II- PURPOSE**

The purpose for which the Company is being formed is to engage in any activity or business permitted under the laws of the United States and the State of Florida.

#### **ARTICLE III - ADDRESS**

The mailing address and street address of the Limited Liability Company is:

Principal Office Address: 1200 Brickell Avenue Suite 350

Miami, Florida 33131

Mailing Address:

1200 Brickell Avenue

Suite 350

Miami, Florida 33131

# ARTICLE IV – REGISTERED AGENT, REGISTERED OFFICE AND REGISTERED AGENT'S SIGNATURE

The name and Florida Address of the registered agent are:

Gutierrez & Associates, PL 1200 Brickell Avenue Suite 350 Miami, Florida 33131

Having been named as the registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with

and accept the obligations of my position as registered agent as provided for in Chamber 608, Florida Statutes.

**GUTIERREZ & ASSOCIATES, PL** 

By: Renaldy J. Gutierrez, P.A., its sole Manager

By:

Renaldy J. Gutierrez, Presiden

## **ARTICLE V - OFFICERS**

The Company shall be authorized to appoint Officers which shall consist of a President, a Vice-President and a Secretary and such Officers and Assistant Officers as may be provided in the Operating Agreement. The name and address of each initial Officer of the Company is as follows:

NAME:

Renaldy J. Gutierrez

**ADDRESS:** 

1200 Brickell Avenue Suite 350 Miami, Florida 33131 TITLE:

President and Secretary

#### **ARTICLE VI – MANAGERS OR MANAGING MEMBER**

The name and address of each Managers and Managing Members are as follows:

Title:

Managing Member

Name and Address:

Renaldy J. Gutierrez, P.A. 1200 Brickell Avenue Suite 350 Miami, Florida 33131

IN WITNESS WHEREOF, the undersigned has executed these Articles of Organization,

as an authorized representative of the Managing Members, this 9<sup>th</sup> day of August, 2013.

(In accordance with section 608.408(3), Florida Statutes, the execution of this document constitutes an affirmation under the penalties of perjury that the facts stated herein are true)

Renaldy J. Gutierrez

as an authorized representative of the Managing Members