

P95000051583

(Requestor's Name)

(Address)

(Address)

(City/State/Zip/Phone #)

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MAIL

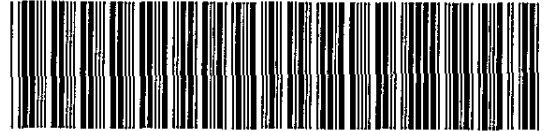
(Business Entity Name)

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# BRENNAN, MANNA & DIAMOND

76 South Laura Street ♦ Suite 1700 ♦ Jacksonville, Florida 32202 ♦ [www.bmdllc.com](http://www.bmdllc.com)

Christene Miele Ertl, Esq.  
Phone: (904) 366-1502  
Fax: (904) 366.1503  
E-Mail: [cmertl@bmdpl.com](mailto:cmertl@bmdpl.com)

January 2, 2004

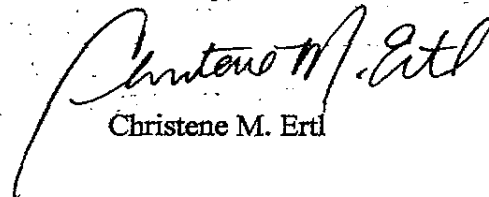
**Personal and Confidential**

Attention: Maryanne  
Amendment Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, Florida 32314

Dear Maryanne:

It was a pleasure to speak with you on Monday, December 29, 2003. I greatly appreciated your assistance and cooperation to ensure that I file the proper forms. To reiterate our conversation and to explain the forms enclosed: I am filing Articles of Dissolution for Secretaries Unlimited, Inc. Immediately after this dissolution, please file the Articles of Amendment enclosed for Burgess Staffing, Inc., wherein it changes its name to Secretaries Unlimited, Inc. I have also enclosed the required affidavit, as discussed. Please contact me if you have any questions or need any further information. Again, I appreciate your attention to this matter.

Sincerely,



Christene M. Ertl

Enclosures

**TRANSMITTAL LETTER**

**TO:** Amendment Section  
Division of Corporations

**SUBJECT:** Name Change - Amendment to Articles of Incorporation

**DOCUMENT NUMBER:** P95000051583

The enclosed *Articles of Amendment* and fee are submitted for filing.

Please return all correspondence concerning this matter to the following:

Christene M. Ertl, Esquire

(Name of Person)

Brennan, Manna & Diamond, P.L.

(Name of Firm/ Company)

76 South Laura Street, Suite 1700

(Address)

Jacksonville, Florida 32202

(City/ State/ and Zip Code)

For further information concerning this matter, please call:

Christene M. Ertl, Esquire

(Name of Person)

at ( 904 ) 366-1502

(Area Code & Daytime Telephone Number)

Enclosed is a check for the following amount:

☐ \$35 Filing Fee

☐ \$43.75 Filing Fee &  
Certificate of Status

☒ \$43.75 Filing Fee &  
Certified Copy  
(Additional copy is  
enclosed)

☐ \$52.50 Filing Fee  
Certificate of Status  
(Additional Copy  
is enclosed)

**Mailing Address**

Amendment Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

**Street Address**

Amendment Section  
Division of Corporations  
409 E. Gaines Street  
Tallahassee, FL 32399

PREPARED BY:

BRENNAN, MANNA & DIAMOND, P.L.  
76 S. LAURA STREET  
SUITE 1700  
JACKSONVILLE, FLORIDA 32084

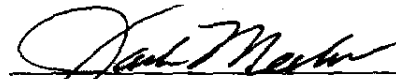
## AFFIDAVIT

STATE OF FLORIDA                     )  
COUNTY OF DUVAL                 )

BEFORE ME, the undersigned authority, personally appeared Jack Meeks ("Affiant") who being by me first duly sworn, on oath, deposes and says:

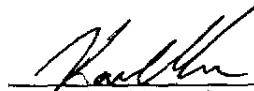
Affiant is the President of Secretaries Unlimited, Inc. and is authorized to permit the immediate assumption of the company name "Secretaries Unlimited, Inc." to be assumed by Burgess Staffing, Inc. immediately after Secretaries Unlimited, Inc. files with the Florida Department of State the Articles of Dissolution of Secretaries Unlimited, Inc. This permission includes, but is not limited to, the ability of Burgess Staffing, Inc. to file with the Florida Department of State an Amended Articles of Incorporation, changing its name to Secretaries Unlimited, Inc., to be effective immediately after the Secretaries Unlimited, Inc. is dissolved.

Further Affiant Sayeth Not.



Jack Meeks, President of Secretaries Unlimited, Inc.

Sworn to and subscribed before me this.



NOTARY PUBLIC

Print notary name: KAREN M. CONN

☒ Personally Known OR ☐ Produced Identification

Type of Identification Produced \_\_\_\_\_

(Notary Seal)

My Commission Expires: 12/12/05



KAREN M. CONN  
Notary Public, State of Florida  
My comm expires Dec. 12, 2005  
Comm. No. DD 077956

ARTICLES OF AMENDMENT TO  
ARTICLES OF INCORPORATION OF  
BURGESS STAFFING, INC.

The undersigned, on behalf and in the name of the below named corporation, pursuant to the Florida Business Corporation Act, hereby adopts the following Articles of Amendment to its Articles of Incorporation:

1. The name of the corporation is Burgess Staffing, Inc. (the "Corporation").
2. The document number of the Corporation is P95000051583.
3. The Articles of Incorporation of the Corporation are hereby amended to change the name of the Corporation to Secretaries Unlimited, Inc.
4. The foregoing amendment was unanimously adopted by all of the shareholders and all of the members of the Board of Directors of the Corporation on December 15, 2003 by unanimous written consent. Accordingly, the number of votes cast by the shareholders was sufficient to approve these Articles of Amendment.
5. The foregoing amendment shall become effective on December 31, 2003.

BURGESS STAFFING, INC.  
A Florida corporation

By:   
Jack Meeks, President

FILED  
04 JAN -5 AM 10:16  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA