

P99000053908  
TRANSMITTAL LETTER

Department of State  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314

**SUBJECT:** SECRETARIAL SOLUTIONS, INC.  
(Proposed corporate name - must include suffix)

300002891413--0  
-06/01/99--01135--006  
\*\*\*\*\*70.00 \*\*\*\*\*70.00

Enclosed is an original and one(1) copy of the articles of incorporation and a check for :

\$70.00  
Filing Fee

\$78.75  
Filing Fee  
& Certificate of Status

\$78.75  
Filing Fee  
& Certified Copy

\$87.50  
Filing Fee,  
Certified Copy  
& Certificate of  
Status

**ADDITIONAL COPY REQUIRED**

**FROM:** Wenda L. Wilcoxon  
Name (Printed or typed)

3718 Murray Dale Dr.  
Address

Valrico, FL 33594  
City, State & Zip

(813) 654-5449  
Daytime Telephone number

FILED  
1999 JUN 14 PM 4: 20  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA

**NOTE: Please provide the original and one copy of the articles.**



FLORIDA DEPARTMENT OF STATE  
Katherine Harris  
Secretary of State

June 4, 1999

WENDA L. WILCOXEN  
3718 MURRAY DALE DR.  
VALRICO, FL 33594

SUBJECT: SECRETARIAL SOLUTIONS, INC.  
Ref. Number: W99000013063

We have received your document for SECRETARIAL SOLUTIONS, INC. and your check(s) totaling \$70.00. However, the enclosed document has not been filed and is being returned for the following correction(s):

The document must have original signatures.

Please return the original and one copy of your document, along with a copy of this letter, within 60 days or your filing will be considered abandoned.

If you have any questions concerning the filing of your document, please call (850) 487-6929.

Randall Purintun  
Document Specialist

Letter Number: 099A00030542

**ARTICLES OF INCORPORATION**

The undersigned incorporator, for the purpose of forming a corporation under the Florida Business Corporation Act, hereby adopts the following Articles of Incorporation.

**ARTICLE I NAME**

The name of the corporation shall be:

SECRETARIAL SOLUTIONS, INC.

**ARTICLE II PRINCIPAL OFFICE**

The principal place of business and mailing address of this corporation shall be:

(HOME) 3718 Murray Dale Dr.  
Valrico, FL 33594

**ARTICLE III SHARES**

The number of shares of stock that this corporation is authorized to have outstanding at any one time is:

ONE

**ARTICLE IV INITIAL REGISTERED AGENT AND STREET ADDRESS**

The name and Florida street address of the initial registered agent are:

Wenda L. Wilcoxon  
3718 Murray Dale Dr.  
Valrico, FL 33594

**ARTICLE V INCORPORATOR**

The name and address of the incorporator to these Articles of Incorporation are:

Wenda L. Wilcoxon  
3718 Murray Dale Dr.  
Valrico, FL 33594

*Wenda L. Wilcoxon*

5-26-99

Signature/Incorporator

Date

(An additional article must be added if an effective date is requested.)

Having been named as registered agent and to accept service of process for the above stated corporation at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent

*Wenda L. Wilcoxon*

5-26-99

Signature/Registered Agent

Date

SECRETARIAL SOLUTIONS, INC.  
TALLAHASSEE, FLORIDA

1999 JUN 14 PM 4: 20

FILED