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SECRETARY OF STATE  
TALLAHASSEE, FLORIDA  
09 SEP 14 PM 4:11

Amend  
@ 9/15/09

COVER LETTER

TO: Amendment Section  
Division of Corporations

NAME OF CORPORATION: Window Concepts of NW Florida, Inc.

DOCUMENT NUMBER: 708000012290

The enclosed *Articles of Amendment* and fee are submitted for filing.

Please return all correspondence concerning this matter to the following:

Rebecca Stanford

Name of Contact Person

Window Concepts of NW Florida, Inc.

Firm/ Company

107 Amar Place, Ste 100

Address

Panama City Beach, FL 32413

City/ State and Zip Code

\_\_\_\_\_  
E-mail address: (to be used for future annual report notification)

For further information concerning this matter, please call:

Rebecca Stanford

Name of Contact Person

at ( 850 ) 230-8277

Area Code & Daytime Telephone Number

Enclosed is a check for the following amount made payable to the Florida Department of State:

- |                                                     |                                                                        |                                                                                                  |                                                                                                                         |
|-----------------------------------------------------|------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> \$35 Filing Fee | <input type="checkbox"/> \$43.75 Filing Fee &<br>Certificate of Status | <input type="checkbox"/> \$43.75 Filing Fee &<br>Certified Copy<br>(Additional copy is enclosed) | <input type="checkbox"/> \$52.50 Filing Fee<br>Certificate of Status<br>Certified Copy<br>(Additional Copy is enclosed) |
|-----------------------------------------------------|------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|

Mailing Address

Amendment Section  
Division of Corporations  
P.O. Box 6327  
Tallahassee, FL 32314

Street Address

Amendment Section  
Division of Corporations  
Clifton Building  
2661 Executive Center Circle  
Tallahassee, FL 32301

Articles of Amendment  
to  
Articles of Incorporation  
of

Window Concepts of NW Florida, Inc.

(Name of Corporation as currently filed with the Florida Dept. of State)

P08000012290

(Document Number of Corporation (if known))

FILED  
SECRETARY OF STATE  
TALLAHASSEE, FLORIDA  
09 SEP 14 PM 4:11

Pursuant to the provisions of section 607.1006, Florida Statutes, this *Florida Profit Corporation* adopts the following amendment(s) to its Articles of Incorporation:

**A. If amending name, enter the new name of the corporation:**

The new name must be distinguishable and contain the word "corporation," "company," or "incorporated" or the abbreviation "Corp.," "Inc.," or "Co.," or the designation "Corp.," "Inc.," or "Co." A professional corporation name must contain the word "chartered," "professional association," or the abbreviation "P.A."

**B. Enter new principal office address, if applicable:**

(Principal office address MUST BE A STREET ADDRESS)

**C. Enter new mailing address, if applicable:**

(Mailing address MAY BE A POST OFFICE BOX)

**D. If amending the registered agent and/or registered office address in Florida, enter the name of the new registered agent and/or the new registered office address:**

Name of New Registered Agent:

Rebecca Stanford

New Registered Office Address:

107 Amar Place, Ste. 100

(Florida street address)

Panama City Beach

(City)

Florida 32413

(Zip Code)

**New Registered Agent's Signature, if changing Registered Agent:**

I hereby accept the appointment as registered agent. I am familiar with and accept the obligations of the position.

Rebecca Stanford

Signature of New Registered Agent, if changing

**If amending the Officers and/or Directors, enter the title and name of each officer/director being removed and title, name, and address of each Officer and/or Director being added:**  
*(Attach additional sheets, if necessary)*

| <u>Title</u> | <u>Name</u>       | <u>Address</u>                                       | <u>Type of Action</u>                                                      |
|--------------|-------------------|------------------------------------------------------|----------------------------------------------------------------------------|
| PSD          | Terhune, Robert   | 107 Amar Place<br># 100<br>Panama City Bch, FL 32413 | <input type="checkbox"/> Add<br><input checked="" type="checkbox"/> Remove |
| VPD          | Terhune, Cynthia  | 107 Amar Place<br># 100<br>Panama City Bch, FL 32413 | <input type="checkbox"/> Add<br><input checked="" type="checkbox"/> Remove |
| PSD          | Stanford, Rebecca | 107 Amar Place<br># 100<br>Panama City Bch, FL 32413 | <input checked="" type="checkbox"/> Add<br><input type="checkbox"/> Remove |

**E. If amending or adding additional Articles, enter change(s) here:**  
*(attach additional sheets, if necessary). (Be specific)*

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**F. If an amendment provides for an exchange, reclassification, or cancellation of issued shares, provisions for implementing the amendment if not contained in the amendment itself:**  
*(if not applicable, indicate N/A)*

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**If amending the Officers and/or Directors, enter the title and name of each officer/director being removed and title, name, and address of each Officer and/or Director being added:**  
*(Attach additional sheets, if necessary)*

| <u>Title</u> | <u>Name</u>    | <u>Address</u>                                         | <u>Type of Action</u>                                                      |
|--------------|----------------|--------------------------------------------------------|----------------------------------------------------------------------------|
| VP           | Robert Terhune | 107 Amar Place<br># 100<br>Panama City Beach, FL 32413 | <input checked="" type="checkbox"/> Add<br><input type="checkbox"/> Remove |
|              |                |                                                        | <input type="checkbox"/> Add<br><input type="checkbox"/> Remove            |
|              |                |                                                        | <input type="checkbox"/> Add<br><input type="checkbox"/> Remove            |

**E. If amending or adding additional Articles, enter change(s) here:**  
*(attach additional sheets, if necessary). (Be specific)*

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**F. If an amendment provides for an exchange, reclassification, or cancellation of issued shares, provisions for implementing the amendment if not contained in the amendment itself:**  
*(if not applicable, indicate N/A)*

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The date of each amendment(s) adoption: 8/13/09  
(date of adoption is required)

Effective date if applicable: \_\_\_\_\_  
(no more than 90 days after amendment file date)

Adoption of Amendment(s) (CHECK ONE)

☒ The amendment(s) was/were adopted by the shareholders. The number of votes cast for the amendment(s) by the shareholders was/were sufficient for approval.

☐ The amendment(s) was/were approved by the shareholders through voting groups. The following statement must be separately provided for each voting group entitled to vote separately on the amendment(s):

"The number of votes cast for the amendment(s) was/were sufficient for approval

by \_\_\_\_\_"  
(voting group)

☐ The amendment(s) was/were adopted by the board of directors without shareholder action and shareholder action was not required.

☐ The amendment(s) was/were adopted by the incorporators without shareholder action and shareholder action was not required.

Dated 8/13/09

Signature Robert Terhune

(By a director, president or other officer – if directors or officers have not been selected, by an incorporator – if in the hands of a receiver, trustee, or other court appointed fiduciary by that fiduciary)

Robert Terhune  
(Typed or printed name of person signing)

Vice President  
(Title of person signing)