

**PO1000104093**

Page 1 of 2

01 OCT 26 AM 10:03  
FILED  
SECRETARY OF STATE  
DIVISION OF CORPORATIONS

Florida Department of State  
Division of Corporations  
Public Access System  
Katherine Harris, Secretary of State

Electronic Filing Cover Sheet

Note: Please print this page and use it as a cover sheet. Type the fax audit number (shown below) on the top and bottom of all pages of the document.

((H01000110281 2))

Note: DO NOT hit the REFRESH/RELOAD button on your browser from this page. Doing so will generate another cover sheet.

To: Division of Corporations  
Fax Number : (850) 205-0381

From: Account Name : MCGUIRE, WOODS, BATTLE & BOOTHE LLP  
Account Number : 071075000166  
Phone : (904) 798-3200  
Fax Number : (904) 798-3207

W-24899

**FLORIDA PROFIT CORPORATION OR P.A.**

Secretaries Unlimited, Inc.

Certificate of Status	0
Certified Copy	0
Page Count	03
Estimated Charge	\$70.00

Same owner as  
H01000110280

H01000110281

ARTICLES OF INCORPORATION  
OF  
SECRETARIES UNLIMITED, INC.

FILED  
SECRETARY OF STATE  
DIVISION OF CORPORATIONS  
01 OCT 26 AM 10:03

ARTICLE I.

NAME

The name of this corporation is Secretaries Unlimited, Inc.

ARTICLE II.

PRINCIPAL OFFICE

The initial principal office and mailing address of this corporation is 9428 Baymeadows Road, Suite 120, Jacksonville, Florida 32256.

ARTICLE III.

COMMENCEMENT OF EXISTENCE

The existence of the corporation shall commence on the date of filing of these Articles of Incorporation.

ARTICLE IV.

CAPITAL STOCK

This corporation is authorized to issue Ten Thousand (10,000) shares of common stock with a par value of One Cent (\$.01) per share. Without action by the shareholders, any or all of the authorized shares may be issued by this corporation from time to time for such consideration as may be fixed by the Board of Directors of this corporation.

ARTICLE V.

INITIAL REGISTERED OFFICE AND AGENT

The initial registered office of this corporation in the State of Florida is 9428 Baymeadows Road, Suite 120, Jacksonville, Florida 32256, and the name of the initial registered agent of this

H01000110281

corporation at that address is Margaret L. Burgess. The Board of Directors may, from time to time, change the registered agent or move the registered office to any other address in Florida.

ARTICLE VI.  
INCORPORATOR

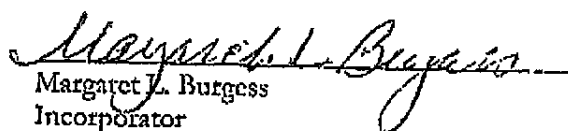
The name and address of the Incorporator of this corporation is:

<u>NAME</u>	<u>ADDRESS</u>
Margaret L. Burgess	9428 Baymeadows Road, Suite 120 Jacksonville, Florida 32256

ARTICLE VII.  
AMENDMENTS

These Articles of Incorporation may be amended in the manner provided by law. Either the shareholders or Board of Directors may repeal, amend, or adopt Bylaws for the corporation, pursuant to these Articles, except that the shareholders may prescribe in any Bylaw made by them that such Bylaw shall not be altered, repealed, or amended by the Board of Directors.

IN WITNESS WHEREOF, the undersigned Incorporator, being a natural person competent to contract, has hereunto set her hand and affixed her seal this 10<sup>th</sup> day of October, 2001.

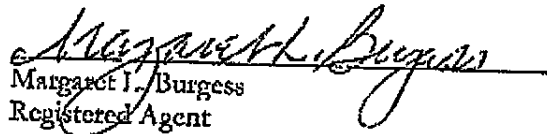
  
Margaret L. Burgess  
Incorporator

H01000110281

**CERTIFICATE OF ACCEPTANCE OF DESIGNATION OF REGISTERED AGENT OF SECRETARIES UNLIMITED, INC.**

Pursuant to Sections 48.091 and 607.0501, Florida Statutes, the undersigned, having been designated as the initial Registered Agent for the service of process within the state of Florida upon Secretaries Unlimited, Inc., a corporation organized under the laws of the State of Florida, and having been made aware of the obligations and responsibilities of a Registered Agent, does hereby accept the appointment as such Registered Agent for the above-named corporation, and does hereby agree to comply with the provisions of Section 48.091(2) relative to keeping open the Registered Office of said corporation, which Registered Office is located at 9428 Baymeadows Road, Suite 120, Jacksonville, Florida 32256.

IN WITNESS WHEREOF, I, such designated Registered Agent, have hereunto set my hand and seal in Jacksonville, Duval County, Florida, on this 10th day of October, 2001.

  
Margaret J. Burgess  
Registered Agent