

2011 NOT-FOR-PROFIT CORPORATION ANNUAL REPORT

DOCUMENT# N44478

FILED
Apr 25, 2011
Secretary of State

Entity Name: SECRETARIAL SERVICE, INC.

Current Principal Place of Business:

2711 S. W. 118 COURT
MIAMI, FL 33175 US

New Principal Place of Business:

8561 S. W. 27 STREET
MIAMI, FL 33155 US

Current Mailing Address:

POST OFFICE BOX 831417
MIAMI, FL 33283 US

New Mailing Address:

FEI Number: 65-0275308

FEI Number Applied For ()

FEI Number Not Applicable ()

Certificate of Status Desired ()

Name and Address of Current Registered Agent:

JIMENEZ, JOSEFA
2711 SW 118 CT
MIAMI, FL 33175 US

Name and Address of New Registered Agent:

JIMENEZ, JOSEFA
8561 S. W. 27 STREET
MIAMI, FL 33155 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: JOSEFA JIMENEZ

04/25/2011

Electronic Signature of Registered Agent

Date

OFFICERS AND DIRECTORS:

Title: PD
Name: JIMENEZ, JOSEFA
Address: 8561 S. W. 27 ST.
City-St-Zip: MIAMI, FL 33155

Title: VD
Name: HERNANDEZ, SIXTA
Address: 2301 SW 127 COURT
City-St-Zip: MIAMI, FL 33175

Title: AVD
Name: GARCIA, CLARISSA J
Address: 8561 SW 27TH ST.
City-St-Zip: MIAMI, FL 33155

Title: SD
Name: PENDAS, PAULA
Address: 12341 SW 264 ST
City-St-Zip: MIAMI, FL 33032

Title: EVP
Name: CRESPO, ANTONIO M
Address: 8561 S. W. 27 ST.
City-St-Zip: MIAMI, FL 33155

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 617, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: JOSEFA JIMENEZ

DIR

04/25/2011

Electronic Signature of Signing Officer or Director

Date