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8/2/05

TRANSMITTAL LETTER

Department of State
Division of Corporations
P. O. Box 6327
Tallahassee, FL 32314

SUBJECT: Florida Division Incorporated of the International Association of Administrative Professionals
(PROPOSED CORPORATE NAME - **MUST INCLUDE SUFFIX**)

Enclosed is an original and one(1) copy of the Articles of Incorporation and a check for :

\$70.00
Filing Fee

\$78.75
Filing Fee &
Certificate of
Status

\$78.75
Filing Fee
& Certified Copy

\$87.50
Filing Fee,
Certified Copy
& Certificate

ADDITIONAL COPY REQUIRED

FROM: Scott Walterbach
Name (Printed or typed)

PO Box 20404
Address

Kansas City MO 64195
City, State & Zip

816-891-6600 x2232
Daytime Telephone number

NOTE: Please provide the original and one copy of the articles.

ARTICLES OF INCORPORATION
In Compliance with Chapter 617, F.S.. (Not for Profit)

ARTICLE I NAME

The name of the corporation shall be:

Florida Division Incorporated of the International Association of Administrative Professionals

ARTICLE II PRINCIPAL OFFICE

The principal place of business and mailing address of this corporation shall be:

14252 Acorn Ridge Drive, Orlando FL 32828

ARTICLE III PURPOSE

The purpose for which the corporation is organized is:

** See attachment

ARTICLE IV MANNER OF ELECTION

The manner in which the directors are elected or appointed:

The method of election shall be set forth in the Bylaws.

ARTICLE V INITIAL DIRECTORS AND/OR OFFICERS

List name(s), address(es) and specific title(s):

** See attachment

ARTICLE VI INITIAL REGISTERED AGENT AND STREET ADDRESS

The name and Florida street address (P.O. Box NOT acceptable) of the registered agent is:

Helen Adams 14252 Acorn Ridge Drive Orlando FL 32828

ARTICLE VII INCORPORATOR

The name and address of the Incorporator is:

Scott Walterbach 7907 NW Eastside Dr Parkville MO 64152

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TALLAHASSEE, FLORIDA

Having been named as registered agent to accept service of process for the above stated corporation at the place designated in this certificate, I am familiar with and accept the appointment as registered agent and agree to act in this capacity.

Helen Adams

Signature/Registered Agent

7-24-05

Date

SWalterbach

Signature/Incorporator

7/15/05

Date

Article 3 - Type of Corporation and Purpose

The Corporation is NOT for profit. The purpose of the Corporation is to provide information, education, and training for administrative professionals, and to set standards of excellence recognized by the business community. The Corporation may engage in any lawful act or activity for which corporations may be organized under Florida law; provided, however, that it is to function exclusively as a business league within the meaning of Section 501(c)(6) of the Internal Revenue Code of 1986, as amended (or the corresponding provision of any future United States Internal Revenue law).

Article 5 - Board of Directors

The number of Directors shall be five (5), or more or less than five as fixed from time to time by the Bylaws of the Corporation. The number of Directors, except for the first Board, and the manner in and terms for which they are elected, shall be as provided in the Bylaws, which provisions may be changed from time to time by appropriate Bylaw amendment procedures. The number of Directors constituting the current Board is five (5). The current Board is composed of the Officers of this Division, and the names and addresses of the persons who are to serve as Directors until their successors are duly elected and installed are:

<i>Name</i>	<i>Address</i>
Helen Adams	14252 Acorn Ridge Drive Orlando FL 32828
Florence Jandreau	9937 Joe Ebert Road Seffner FL 33584-2642
Peggy Poole	8600 Henderson Grade Road North Fort Myers FL 33917
Laurie Boehm	18153 Robertson Drive Orlando FL 32833
Joanne Bunch	5419 Swindell Road Lakeland FL 33810

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 SECRETARY OF STATE
 TALLAHASSEE, FLORIDA

Article 8 - Distributions

No part of the net earnings or property of the Corporation shall inure to the benefit of, or be distributable to any private individuals, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article Three hereof. Notwithstanding any other provision of these Articles, the Corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from federal income tax under Section 501(c)(6) of the Internal Revenue Code of 1986, as amended (or the corresponding provision of any future United States Internal Revenue law).

Article 9 - Dissolution

Upon the dissolution of the Corporation, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the Corporation, dispose of all of the assets of the Corporation to International Association of Administrative Professionals or its successor so long as it shall at the time qualify as an exempt organization under Section 501(c)(6) of the Internal Revenue Code of 1986, as amended (or the corresponding provision of any future United States Internal Revenue law) or, if it does not at the time qualify, to such other organization or organizations organized and operated exclusively for business league or similar purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(6) of the Internal Revenue Code of 1986, as amended (or the corresponding provision of any future United States Internal Revenue law), as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by the district court of the county in the State of Florida in which the principal office of the Corporation is then located, exclusively for such purposes or to such organization or organizations, as said court shall determine to be organized and operated exclusively for such purposes.

Article 10 - Members

The Corporation may have one or more classes of members. The designation of such class or classes and the qualifications and rights, including voting rights, of the members of each class shall be set forth, and may be limited or denied, in the Bylaws of the Corporation.