

**Electronic Articles of Organization
For
Florida Limited Liability Company**

L10000117860
FILED 8:00 AM
November 12, 2010
Sec. Of State
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Article I

The name of the Limited Liability Company is:
ADMIN SPECIALIST LLC

Article II

The street address of the principal office of the Limited Liability Company is:
656 NW 129TH WAY
PEMBROKE PINES, FL. US 33028

The mailing address of the Limited Liability Company is:
656 NW 129TH WAY
PEMBROKE PINES, FL. US 33028

Article III

The purpose for which this Limited Liability Company is organized is:
ANY AND ALL LAWFUL BUSINESS. ADMINISTRATIVE OFFICE SERVICES
FOR SERVICE BUSINESSES. INCLUDING BUT NOT LIMITED TO;
INVOICING, COLLECTIONS, REPORTS, INVENTORY CONTROL.

Article IV

The name and Florida street address of the registered agent is:
EDITH ORTIZ
656 NW 129TH WAY
PEMBROKE PINES, FL. 33028

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.

Registered Agent Signature: EDITH ORTIZ

Article V

The name and address of managing members/managers are:

Title: MGRM
EDITH ORTIZ
656 NW 129TH WAY
PEMBROKE PINES, FL. 33028 US

Title: MGRM
SASHA M ORTIZ
6151 PALM TRACE LANDINGS DRIVE APT. 215
DAVIE, FL. 33314 US

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Article VI

The effective date for this Limited Liability Company shall be:

11/10/2010

Signature of member or an authorized representative of a member

Signature: EDITH ORTIZ