

857243

(Requestor's Name)

(Address)

(Address)

(City/State/Zip/Phone #)

PICK-UP WAIT MAIL

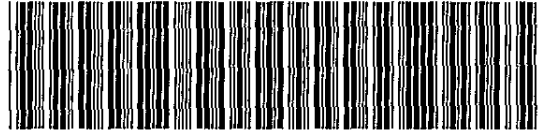
(Business Entity Name)

(Document Number)

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LIZ A. SLOVER
Sr. Paralegal

23 Main Street
Mail Stop LM-C1-23
Holmdel, NJ 07733
Telephone: (732) 946-5619
Fax: (732) 946-4804

March 8, 2004

VIA UPS 2-DAY OVERNIGHT MAIL

Florida Department of State
Division of Corporations
409 East Gaines Street
Tallahassee, FL 32314
ATTN: Trevor

Re: Helmsman Management Services Inc. Conversion Via Merger To Helmsman Management Services LLC

Dear Trevor:

Helmsman Management Services Inc., a Massachusetts corporation (the "Corporation"), is currently qualified to business in your state as a foreign corporation.

Please be advised that on December 18, 2003, Helmsman Management Services Inc. (the "Corporation") successfully merged with and into Helmsman Management Services LLC (the "LLC"). As previously discussed, to effectuate this conversion, Massachusetts law required that the Corporation merge into an existing LLC. Therefore, Helmsman Management Services LLC was formed. Subsequently, the Corporation merged with and into Helmsman Management Services LLC, with the LLC surviving the merger. Helmsman Management Services Inc. is now known as, Helmsman Management Services LLC.

It is important to note that the federal tax identification number for the LLC has remained the same as the Corporation.

Ware submitting the following documents simultaneously in order to withdraw the Corporation and to register the LLC to do business in your state as a foreign limited liability company

1. Application By Foreign Corporation For Withdrawal Of Authority. (2 originals)
2. Application By Foreign Limited Liability Company For Authorization To Transact Business along with Certificate of Designation of Registered Agent. (2 originals)
3. Certificate of Legal Existence/Good Standing from Massachusetts.
4. \$35.00 filing fee to withdraw; \$100.00 filing fee to qualify as foreign LLC and \$25.00 filing fee for the Designation of Registered Agent.

If this information is inaccurate or if I have omitted any information please contact me by mail via the information above.

Thank you in advance for your attention to this matter.

Sincerely,



Liz Slover
Enclosures

Liberty Mutual Group
Helping People Live Safer, More Secure Lives

