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FILED**May 21, 2002 8:00 am**
Secretary of State

04-09-2002 90072 028 ****61.25

2002 UNIFORM BUSINESS REPORT (UBR)**DOCUMENT # 736746**

1. Entity Name

SANTA FE RIVER BAPTIST ASSOCIATION, INC.

Principal Place of Business

Mailing Address

**2630 NW 39TH AVENUE
GAINESVILLE FL 32605-9269****2630 NW 39TH AVENUE
GAINESVILLE FL 32605-9269****28351**

2. Principal Place of Business

3. Mailing Address

Suite, Apt. #, etc.

Suite, Apt. #, etc.

City & State

City & State

4. FEI Number

59-1704225

Applied For

Not Applicable

Zip

Country

Zip

Country

5. Certificate of Status Desired ☐**\$8.75 Additional
Fee Required**

DO NOT WRITE IN THIS SPACE

6. Name and Address of Current Registered Agent

7. Name and Address of New Registered Agent

Name

Street Address (P.O. Box Number is Not Acceptable)

City

FL

Zip Code

**BOWN, AUSE, ESQUIRE
4010 NEWBERRY ROAD, SUITE F
PLAZA WEST
GAINESVILLE FL 32607**

8. The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the state of Florida.

SIGNATURE

Signature, typed or printed name of registered agent and title if applicable.

(NOTE: Registered Agent signature required when reinstating)

DATE

FILE NOW: FEE IS \$61.259. Election Campaign Financing
Trust Fund Contribution. ☐**\$5.00 May Be
Added to Fees****Make Check Payable to
Department of State**

10. OFFICERS AND DIRECTORS

11. ADDITIONS/CHANGES TO OFFICERS AND DIRECTORS IN 10

TITLE	S	☒ Delete
NAME	COLEMAN, PATSY	
STREET ADDRESS	2630 N.W. 39TH AVENUE	
CITY-ST-ZIP	GAINESVILLE FL 32605	

TITLE		☐ Change ☐ Addition
NAME		
STREET ADDRESS		
CITY-ST-ZIP		

TITLE	P	☒ Delete
NAME	MATCHETT, STEVE	
STREET ADDRESS	15320 NW 31 TERR	
CITY-ST-ZIP	GAINESVILLE FL 32609	

TITLE		☐ Change ☐ Addition
NAME		
STREET ADDRESS		
CITY-ST-ZIP		

TITLE	VP	☐ Delete
NAME	BOWERS, HERMAN D	
STREET ADDRESS	17015 NE CR 1471	
CITY-ST-ZIP	WALDO FL 32694	

TITLE	P	☒ Change ☐ Addition
NAME		
STREET ADDRESS		
CITY-ST-ZIP		

TITLE		☐ Delete
NAME	SAPP, BRENDA A	
STREET ADDRESS	4200 N.W. 39TH AVENUE	
CITY-ST-ZIP	GAINESVILLE FL	

TITLE	SAPP S/T	☒ Change ☐ Addition
NAME		
STREET ADDRESS		
CITY-ST-ZIP		

TITLE	D	☒ Delete
NAME	JACKSON, JAMES	
STREET ADDRESS	P. O. BOX 248	
CITY-ST-ZIP	ARCHER FL 32618	

TITLE		☐ Change ☐ Addition
NAME		
STREET ADDRESS		
CITY-ST-ZIP		

TITLE	D	☐ Delete
NAME	DEBERRY, GARY	
STREET ADDRESS	9315 NW 228 ST	
CITY-ST-ZIP	ALACHUA FL 32615	

TITLE	VP	☒ Change ☐ Addition
NAME		
STREET ADDRESS		
CITY-ST-ZIP		

12. I hereby certify that the information supplied with this filing does not qualify for the exemption stated in Section 119.07(3)(i), Florida Statutes. I further certify that the information indicated on this report or supplemental report is true and accurate and that my signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 617, Florida Statutes; and that my name appears in Block 10 or Block 11 if changed, or on an attachment with an address, with all other like empowered.

SIGNATURE:

SIGNATURE AND TYPED OR PRINTED NAME OF SIGNING OFFICER OR DIRECTOR

Date

Daytime Phone #

BRENDA A SAPP**26 Mar 02 352-313-5030**

CR2037 (9/01)

Attachment
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April 24, 2002

Document : # 736746

Santa Fe River Baptist Association

These are Additional Directors

Mr. Dan Mauldin (D)
87 Turkey Creek
Alachua FL 32615

Mrs. Jerry Jackson (D)
PO Box 34
Melrose FL 32641

Rev. Danny Austin (D)
4610 Archer Road
Gainesville FL 32608

Mr. Michael Weldon (D)
9621 SW 1st PL
Gainesville FL 32607

Mrs. Leveda Brown (D)
4001 NW 9 Ct
Gainesville FL 32605

Rev. Steve Matchett (D)
15320 NW 31 Terr
Gainesville FL 32609

4-24-02

Attached copy of new papers -

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SANTA FE RIVER BAPTIST ASSOCIATION
October 2001

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- 1 b. borrow money and issue evidence of indebtedness in furtherance of any or all of the objects of its
2 business, and to secure the same by mortgage, pledge, or other lien on the Corporation's property; or to
3 dispose of all assets
4 c. do and perform all acts reasonably necessary to accomplish the purposes of the Corporation and all
5 acts allowed by the Florida statutes to corporations not-for-profit.
6

7 XI. Revocation of Former Documents

8 These Articles of Incorporation, Bylaws, and Procedures Manual adopted by the Association-in-Session in
9 October 2001 revoke and supercede any earlier and similar documents of the Association and shall take
10 effect in October 2001.
11

12
13 **BYLAWS**
14 **of the**
15 **SANTA FE RIVER BAPTIST ASSOCIATION**
16

17 **ARTICLE I - NAME**
18

19 The Association shall be known as the Santa Fe River Baptist Association, Inc., a not-for-profit religious
20 organization under the laws of the state of Florida.
21

22 **ARTICLE II - MISSION**
23

24 To serve and assist member churches in fulfilling the Great Commission through:
25

- 26 • Evangelism: Presenting Christ to all people
27
28 • Missions: Starting new churches
29
30 • Ministry: Supporting and being involved in local ministry programs and denominational missions
31
32 • Worship: Providing prayer and opportunities for joint worship
33
34 • Discipleship: Making disciples and mobilizing believers to serve Christ
35
36 • Support: Helping to strengthen existing churches, promoting stewardship, and sharing resources
37
38 • Fellowship: Fostering a spirit of cooperation among the churches and their leaders
39
40 • Standards: Maintaining and teaching standards of conduct and belief consistent with the Word of
41 God, respecting the autonomy of the local church.
42

43 **ARTICLE III - DOCTRINE**

44 The Bible is the sole basis of our faith and practice. The Association recognizes churches that adhere to the
45 Baptist Faith and Message as adopted by the Southern Baptist Convention in 1925, 1963, or 2000 as our
46 guide and theological framework.

47 **ARTICLE IV - MEMBERSHIP**

48 **A. MEMBERS**

49 The Association shall consist of Southern Baptist Churches of like faith and order that work with and
50 support the Association, the Florida Baptist Convention, and the Southern Baptist Convention. The
Association-in-Session shall consist of Messengers from member churches.

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E. INTERNAL AFFAIRS OF THE CHURCHES

The Association has no authority over the rights of member churches. Should internal church conflicts arise, those churches shall be encouraged to make every possible effort to resolve the conflict through diligent prayer, the leadership of the Holy Spirit, and through the principles taught by Jesus in Matthew 18.15-17. The Director of Missions, Association staff, or persons designated by the Administrative Committee or the Executive Committee may respond to appeals for information or counsel. However, no one representing the Association may involve themselves in such affairs unless specifically requested to do so by a church's pastor, its deacons, or upon a majority vote of the church in business session. Upon receiving a formal request, Association leaders may moderate or participate in meetings with the appropriate principals involved to assist in resolving the difficulties and seeking reconciliation.

F. WATCHCARE

Churches or missions not desiring to become full members of the Association may be accepted under watchcare. Such churches must be of like faith and practice. Members of watchcare churches may not vote or take elected positions in the Association but are encouraged to enjoy fellowship, training, worship, and other Association activities. When a church desires watchcare status in the Association, it shall follow the procedure used for unaffiliated churches desiring membership. To become a full member, a Watchcare church shall request such consideration through the Credentials Committee to the Executive Committee.

G. REINSTATEMENT

Any church that withdraws or has been dismissed from the Association and later desires to be reinstated shall follow the procedure used by unaffiliated churches applying for membership.

ARTICLE V- OFFICIALS

A. GENERAL

Officer positions, director positions, and committees may be created upon the approval of the Executive Committee. Written notice of such proposed action shall be sent to member churches at least thirty days prior to the meeting in which action is to be taken.

Officers and Directors shall provide to the Clerk written reports concerning their areas of ministry for the annual Book of Reports at least thirty days prior to the Annual Meeting.

B. OFFICERS

The Moderator, the Vice-Moderator, the Clerk, and the Treasurer shall serve as the Officers of the Corporation, members of the Executive Committee, and as members of the Association Council. Duties of the Officers shall be as stated in the Bylaws and the Procedures Manual. The Assistant Clerk and the Assistant Treasurer shall serve as Officers when fulfilling the roles of Clerk and Treasurer respectively.

C. DIRECTORS

Committee chairmen and program leaders shall be considered Directors of their various assigned groups, shall be members of the Association Council, and shall have duties as stated in the Bylaws and the Procedures Manual.

D. COMMITTEES

Committees and their duties shall be as stated in the Bylaws and the Procedures Manual.

E. ELECTION OF OFFICIALS

The Nominating Committee shall present nominees for office at the Semi-Annual Meeting. Such officials shall be elected at this meeting for the coming year and take office at the close of the following Annual Meeting. Unfilled or vacated positions following this meeting may be filled at subsequent Executive Committee meetings or at an Annual Meeting by the same procedure.

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F. NOTIFICATION OF MEETINGS

Notice of all Association and Executive Committee meetings shall be sent to member churches at least thirty days prior to such meetings unless extreme urgency renders such advance notice impracticable, in which case notice shall be sent as soon as is practicable but at least three days prior to the meeting.

G. CANCELLATION OF MEETINGS

In cases of emergency, inclement weather, or for other extenuating circumstances in which travel would be dangerous or limited or in which assembly would be prohibited, the Administrative Committee or the Moderator may cancel any meetings of the Executive Committee or the Association. Notice of such cancellation shall be made to member churches as early as is practicable prior to said meetings. Such meetings shall be re-scheduled and the churches shall be notified of same as soon as is practicable.

ARTICLE VII – EXECUTIVE COMMITTEE

The Executive Committee shall be composed of all Association Officers, the Director of Missions, senior pastors of churches and mission churches in the Association, and two other members from each church and mission church elected by their respective churches. The names of a church's members of the Executive Committee shall be included in the annual church report forms sent to the Association. When a change occurs in a church's representatives to the Executive Committee, that church shall notify the Clerk in writing. Only such duly registered members of the Executive Committee shall have voting privileges. Any authority given to the Executive Committee in these Bylaws is understood to be given also to the Association-in-Session. Messengers to all Executive Committee meetings shall be certified in writing by their respective churches.

ARTICLE VIII – PARLIAMENTARY AUTHORITY

All parliamentary procedures of the Association shall be governed by the rules contained in the current edition (currently 10th edition, copyright 2000) of *Robert's Rules of Order, Newly Revised*.

ARTICLE IX – AMENDMENTS

These Bylaws may be amended by the Association at any Annual or Semi-Annual Meeting upon prior recommendation by the Executive Committee by a two-thirds affirmative vote of the Messengers present and voting, duly elected, and duly registered at such meeting, provided written notice of such proposed change shall have been sent to member churches at least thirty days prior to such meeting.

PROCEDURES MANUAL

of the

SANTA FE RIVER BAPTIST ASSOCIATION

A. GENERAL

These Procedures shall govern the operation of the Santa Fe River Baptist Association and shall serve as a supplement to and have the effect of the Bylaws.

B. DUTIES OF MEMBER CHURCHES

Each member church and mission church shall:

- a. forward to the Clerk, at least three weeks prior to the Annual Meeting, a written report on forms provided, giving a statistical account of the work of the church in the previous year
- b. elect two of its members for membership on the Executive Committee and send the names in the annual church report forms sent to the Association. When a change occurs in a church's representatives to the Executive Committee, that church shall notify the Clerk in writing

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4. Assistant Clerk

The Assistant Clerk shall:

- (1) serve as Clerk in the absence of the Clerk or at the request of the Clerk
- (2) aid the Clerk in the accomplishment of the duties of the office of Clerk
- (3) serve as an Officer when fulfilling the role of Clerk

5. Treasurer

The Treasurer shall:

- (1) receive, record, and disburse all funds. He shall deposit in a bank all monies received and secure signature cards with his signature and those of all other Officers and members of the Stewardship Committee. All disbursements shall be made by check signed by any two persons from the list above. No check, however, may be signed by two Association staff members.
- (2) not disburse funds in excess of budget allocations unless the Stewardship Committee approves such expenditure. In urgent situations, the Stewardship Director or the Moderator may approve such expenditure, provided it shall be reported immediately to the Stewardship Committee
- (3) keep permanent records of all disbursements
- (4) make monthly written reports of the contributions and expenditures of the Association to the Stewardship Committee and quarterly reports to the Executive Committee for review
- (5) make an annual report of the contributions and disbursements of the Association for the Book of Reports
- (6) make available the financial records for an annual audit under the direction of the Stewardship Committee
- (7) be the Treasurer of the Corporation
- (8) be bonded by the Association
- (9) be a member of the Executive Committee

6. Assistant Treasurer

The Assistant Treasurer shall:

- (1) serve as Treasurer in the absence of the Treasurer or at the request of the Treasurer
- (2) aid the Treasurer in the accomplishment of the duties of the office of Treasurer
- (3) serve as an Officer when fulfilling the role of Treasurer

D. GUIDELINES FOR COMMITTEES

1. Each Committee shall:

- a. meet as often as needed to fulfill their responsibilities
- b. work in cooperation and with the assistance of the Director of Missions
- c. make a record of their meetings and submit these minutes to the Clerk
- d. report to the Executive Committee regularly and shall present a written report to the Association in its Annual Meeting. Such reports shall be delivered to the Clerk at least thirty days prior to the Annual Meeting
- e. submit a budget request to the Stewardship Committee in the appropriate manner prescribed
- f. perform its responsibilities within the limits of its allotted budget. Committees may appeal to the Stewardship Committee if they require additional funds.

2. The quorum for a Committee meeting shall be a majority of voting Committee members.
3. The Moderator and the Director of Missions shall serve as voting and non-voting members respectively of all Committees and other subordinate bodies of the Association unless otherwise prescribed. Ministerial Staff persons serving as ex-officio members of Committees shall also serve as non-voting members unless otherwise prescribed.
4. The Nominating Committee shall nominate prospective members of all Committees except itself for election at the Semi-Annual Meeting. The Moderator shall nominate to the Executive Committee for approval persons to serve on the Nominating Committee.
5. Unless otherwise prescribed, Committee members shall serve terms of three years with one-third of the members' terms expiring each year. No member may serve on a particular Committee more than two consecutive terms without a one-year period off the Committee. Persons elected to complete

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(3) recommend to the Executive Committee for approval all staff personnel policies, salaries, benefit schedules, and job descriptions

d. The Committee shall:

- (1) be responsible for providing adequate facilities and equipment for Association operations and for providing insurance for the same in cooperation with the Property Committee
- (2) consider requests of member churches in need and make appropriate recommendations to the Executive Committee and/or the Director of Missions
- (3) review the Articles of Incorporation, the Bylaws, and the Procedures Manual at least annually and make appropriate recommendations to the Executive Committee for changes if necessary

e. The Committee shall serve as the Credentials Committee and shall:

- (1) be responsible for examining all requests and interviewing leaders of churches that petition to join the Association or come under watchcare of the Association and shall make recommendations to the Executive Committee regarding such requests
- (2) be responsible for counseling with churches that desire to withdraw from the Association
- (3) report and may recommend to the Executive Committee actions for dealing with churches that are alleged to be out of fellowship with the Association

f. Only one member of any particular church may serve on the Committee at any single time.

3. Missions Committee

a. The Committee shall be composed of one representative from each mission church and from each mission's sponsoring church, three elected members, and their Director. The Church and Community Ministries Director shall be a non-voting member.

b. The Committee shall:

- (1) plan for and work with member churches to establish mission churches
- (2) assist in securing properties as may be necessary for establishment of mission churches when authorized to do so by the Executive Committee
- (3) recommend to the Executive Committee and execute a policy for financing new work and mission sites locally
- (4) administer any Association funds allocated by the Executive Committee for establishing mission churches

4. Local Ministries Committee

The Committee shall:

- (1) be composed of one leader from each Association-sponsored mission ministry, the Association Baptist Men and Woman's Missionary Union Directors, three elected members, and the Church and Community Ministries Director, who shall be chairman and voting member.
- (2) assist leaders of Association-sponsored mission ministries (such as the International Learning Center, apartment ministry, literacy ministry, and national and international missions trips)
- (3) explore local ministry needs, encourage, and help member churches to participate in local, state, national, and international missions projects and programs and to develop their own in cooperation with the Association
- (4) work with local ministry organizations and agencies of like faith and practice

5. Nominating Committee

a. The Moderator shall annually present to the Executive Committee for election prospective members to serve on the Nominating Committee, which shall have six members. Only one member of any particular church may serve on the Committee at any single time.

b. The Committee shall:

- (1) seek the advice of the Directors in recommending persons to fill offices on their respective Committees
- (2) elect its own chairman
- (3) by written report, nominate all prospective officials at the Semi-Annual Meeting. Such list

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- (2) assist the churches in their ministry to students and seek to strengthen the program of the Baptist Collegiate Ministries
- (3) seek to become acquainted with student problems and needs and seek to assist in providing leadership and resources
- (4) serve in an advisory capacity to the local Baptist Collegiate Ministries program and its leadership

11. Continuing Education Committee

The Committee shall:

- (1) have three members in addition to the Continuing Education Director
- (2) establish, administer, and promote continuing education programs

12. Youth Committee

The Committee shall:

- (1) be composed of three members and the Youth Director
- (2) provide special activities for the youth in member churches in areas of fellowship, witness, career planning, spiritual development, and worship
- (3) encourage the churches to develop active youth programs
- (4) promote activities for youth that will strengthen their relationship with their local churches

13. Family Life Committee

The Committee shall:

- (1) be composed of three members plus the Association Family Life Director
- (2) plan and promote family life projects and events, especially those for senior adults, single adults, and for family enrichment
- (3) establish, administer, and promote training programs to help churches minister to one-parent families, senior adults, career and formerly married singles, and traditional families
- (4) plan and conduct Association family life activities or projects on topics such as parenting, marriage enrichment, family workshop, singles and senior adult needs
- (5) encourage member churches to plan and conduct family life programs
- (6) develop a cadre of persons in the churches to lead family life programs

14. Pastoral Ministries Committee

The Committee shall:

- (1) be composed of three members and the Pastoral Ministries Director
- (2) Minister to pastors, deacons, and church staff members by:
 - (a) organizing ministry programs
 - (b) providing opportunities for leadership development
 - (c) assisting them in conducting church pastoral ministries programs
 - (d) promoting closer fellowship
 - (e) providing aid as needed

15. Media/Library Committee

a. The Committee shall be composed of an Association Media/Library Director, an Assistant Director, a Secretary, and a Technical Processes Consultant.

b. The Committee shall:

- (1) train church media/library workers
- (2) encourage and assist member churches in the enlargement and establishment of media/library centers
- (3) maintain the Association media library located in the Association office

16. Property Committee

The Committee shall:

- (1) be composed of three members and the Property Director
- (2) be responsible for the oversight, improvement, cleaning, repair, and maintenance of all property owned by the Association